

**WORKSHOP AGENDA
MAY 10, 2023**

I. Salute to the Flag

II. Presiding Officer's Meeting Notice Statement

"I hereby call to order the Public Work Session Meeting of the Teaneck Board of Education, held on Wednesday, May 10, 2023, virtually via Zoom app, at 8:00 PM. Adequate notice of this meeting has been sent to the Record, filed with the Municipal Clerk and posted on the school district website at www.teaneckschools.org, on January 8, 2023."

III. Roll Call

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Fisher (Victoria) - Vice President		
Mr. Ha (Edward)		
Ms. Hosein (Nadia)		
Dr. Klein (Dennis)		
Mrs. Reyes (Kassandra)		
Mr. Rodriguez (Jonathan)		
Ms. Sanders (Denise)		
Mrs. Williams (Clara)		
Mr. Rodriguez (Sebastian) - President		

IV. Reaffirmation of District Goals

V. Superintendent's Report (if needed)

VI. Public Comment I (Agenda and Non-Agenda Items)

VII. Board Presentations

1.
 - HIB/SSDS Data Presentation, Mr. Paul Morgan

VIII. Agenda Items

IX. Old and New Business

X. Public Comment II (Agenda and Non-Agenda Items)

XI. Executive Session

XII. Adjournment

Teaneck Public Schools

Mission: The Teaneck Public School District educates and empowers students by providing a high-quality, rigorous educational experience which prepares students for success within a diverse, global society.

Vision: The Teaneck Advantage: Educational Excellence for All

Board Goals

GOAL 1: Teachers and administrators in the Teaneck Public Schools will further elevate academic programs by creating varied learning pathways and by improving student supports.

GOAL 2: The Teaneck Public Schools will continue to improve facilities and technology in support of 21st Century learning opportunities.

GOAL 3: The Teaneck Public Schools will execute effective communications and solidify quality relationships with educational partners within and throughout the community.

GOAL 4: The Teaneck Public Schools will create equitable and inclusive learning opportunities for all students.

GOAL 5: The Teaneck Public Schools will ensure operational excellence in hiring, developing and retaining staff.

1. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the **FIRST READING** of the following Board Policies:

Bylaw 0144 - Board Member Orientation and Training - Revised

Policy 2520- Instructional Supplies - Revised

Policy 3217- Use of Corporal Punishment (Teachers) - Revised

Policy 4217- Use of Corporal Punishment (Support Staff) - New

Policy 5305 - Health Services Personnel - Mandated - Revised

Policy 5308 - Student Health Records - Mandated - Revised

Policy 5310- Health Services - Mandated - Revised

Policy 6112 - Reimbursement of Federal and Other Grant Expenditures - Mandated - Revised

Policy 6115.04- Federal Funds- Duplication of Benefits - New - Mandated

Policy 6311- Contracts for Goods or Services Funded by Federal Grants - Mandated - Revised

Policy 7440-School District Security - Mandated - Revised

Policy 9140 - Citizens Advisory Committee - Revised

2. **WHEREAS** Policy Guide 9100 - Public Relations has similar language included in N.J.A.C. 6A:23A-5.2 and Policy Guide 9120. Policy Guide 9120 is mandated as a result of the State Board of Education adopting Fiscal Accountability, Efficiency, and Budgeting Procedures; and

WHEREAS Policy Guide 9100 is not a mandated Policy and the provisions of Policy Guide 9120 are mandated by N.J.A.C. 6A:23A-5.2(a).

THEREFORE BE IT RESOLVED, that the Teaneck Board of Education, upon the recommendation of the Superintendent, abolishes Policy 9100.

1. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the minutes from the following meetings:

Special Public Meeting held Monday, April 17, 2023
Workshop Public Meeting held Wednesday, April 19, 2023
Regular Public Meeting held Wednesday, April 26, 2023

Executive Session held on Monday, April 17, 2023
Executive Session held on Wednesday, April 19, 2023
Executive Session held on Wednesday, April 26, 2023

EXPLANATION: Agenda item submitted by Ms. Taylor

2. **WHEREAS** the Board recognizes and sanctions the annual Teaneck High School Project Graduation event following graduation ceremonies on Thursday, June 15, 2023 and the morning of Friday, June 16, 2023 funded by the Teaneck High School PTSO.

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, authorizes the School Business Administrator to sign all related documents and contracts, to issue a certificate of insurance naming Teaneck High School PTSO as an additional insured, and to obtain from Teaneck High School PTSO a certificate of insurance naming Teaneck Board of Education as additional insured.

EXPLANATION: Agenda item submitted by Dr. Spencer

1. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, accepts the Student Safety Data System report for January 2023 (attached).

EXPLANATION: Agenda item submitted by Mr. Morgan

2. **WHEREAS**, the Board approves the agreement between Kean University and Teaneck Public Schools to receive Speech Pathology Practicum Externship interns. Clinical placement of Kean University graduate school Speech Language Therapist certification program is to fulfill clinical hours pending medical clearance and criminal review and;

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves Kean University Speech Language Therapist Interns for the 2023-2024 school year (attached).

EXPLANATION: Agenda item submitted by Dr. Buxenbaum

3. **WHEREAS**, the Board approves the agreement between Rowan University and Teaneck Public Schools to receive Learning Disabilities Teacher Consultant clinical interns. Clinical placement of Rowan University graduate school LDTC certification program is to fulfill clinical hours pending medical clearance and criminal review; and

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves Rowan University Learning Disability Teacher Consultant Interns for the 2023-2024 school year. (attached)

EXPLANATION: Agenda item submitted by Dr. Buxenbaum

4. **WHEREAS** the Board approves Benjamin Franklin Middle School (BFASST) Summer Tutoring Program. This 15-day program will take place on Monday-Thursday, from July 5, 2023 through July 27, 2023. Program Coordinator will be compensated for 45 hours of work at \$50 per hour for a total of \$2,250.00. Teachers will be compensated for 40 hours of work at \$50 per hour for a total of \$2000.00 per teacher and;

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves Benjamin Franklin Middle School (BFASST) Summer Tutoring Program for the period of July 5 - July 27, 2023.

EXPLANATION: Agenda item submitted by Ms. Dent

1. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the payment of the claims on the current bills list in the amount of:

April 1, 2023 through April 30, 2023

General	\$8,062,409.87
Special Revenue	\$ 706,450.47
Community Education	\$ 22,338.65
Food Service	\$ 23,421.44
Capital Outlay	\$ 30,375.85
Total Payments	\$8,8062,409.87

EXPLANATION: Agenda item submitted by Ms. Taylor

2. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the contracts, for out-of-district tuition, for students who would require a Special Education program during the 2022-2023 school year, as per the attached list, in the amount of \$231,775.

EXPLANATION: The schools listed would provide services to students in accordance with their respective IEPs.

Agenda item submitted by Dr. Buxenbaum

3. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves contracts with clinicians and agencies on the attached list who would provide related services and/or independent evaluations during the 2022-2023 school year.

EXPLANATION: Agenda item submitted by Dr. Buxenbaum

4. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the attendance of staff members at the **Professional Development and Conferences** listed on the attached summary costing \$1,625.05 (district funded \$1,625.05, grant funded \$0).

EXPLANATION: Agenda item submitted by Ms. Taylor

5. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves **Student Field Trips listed on the attached summary** costing \$1550 (district funded \$1000, CRSSA ESSER II funded \$550).

EXPLANATION: Agenda item submitted by Ms. Taylor

6. **WHEREAS**, The Board of Education of Teaneck Public School District in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

PRESCHOOL ADDITION
at
BRYANT Elementary School

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF EDUCATION OF TEANECK PUBLIC SCHOOL DISTRICT IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, UPON THE RECOMMENDATION OF THE SUPERINTENDENT APPROVES as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a ARP for Expansion of Preschool Facilities Grant with respect to the proposed Project.

Section 4. This resolution shall take effect immediately.

EXPLANATION: Agenda item submitted by Mr. D'Angelo

7. **WHEREAS**, The Board of Education of Teaneck Public School District in the County of Bergen, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

PRESCHOOL RENOVATION
at
BRYANT Elementary School

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF EDUCATION OF TEANECK PUBLIC SCHOOL DISTRICT IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, UPON THE RECOMMENDATION OF THE SUPERINTENDENT APPROVES as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a ARP for Expansion of Preschool Facilities Grant with respect to the proposed Project.

Section 4. This resolution shall take effect immediately.

EXPLANATION: Agenda item submitted by Mr. D'Angelo

8. **WHEREAS**, the County of Bergen has allocated Juvenile Justice funds in the amount of \$63,376 to Teaneck Public Schools- The FORUM for the PASS Program for the period January 1, 2023 to December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Teaneck Board of Education, upon the recommendation of the Superintendent, wishes to enter into a Contract No. TPS-S23 effective January 1, 2023 with the County of Bergen for the total amount of \$63,376 in Juvenile Justice Funds for the PASS Program; and

BE IT FURTHER RESOLVED that the Board of Trustees hereby authorizes Nicholas Campestre-Coordinator School Based Youth Services to be a signatory to the aforesaid Contract; and

BE IT FURTHER RESOLVED that the Board of Trustees hereby authorizes Haquisha Q. Taylor, School Business Administrator/Board Secretary to sign all County vouchers, checks and modifications submitted in connection with the aforesaid project.

EXPLANATION: Agenda item submitted by Ms. Taylor

9. **WHEREAS**, there is a need to dispose of the Technology equipment that no longer is in use and is outdated and obsolete.

THEREFORE BE IT RESOLVED, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the disposal of Technology equipment from the Technology department. The items are total loss, outdated, obsolete or are neither usable nor replaced. There is no current value to these items. The equipment will be disposed off via GovDeals, Inc. an online auction mechanism used by governmental entities. See attached lists of the items to be disposed.

EXPLANATION: Agenda item submitted by Mr. Veni

10. **WHEREAS**, the Board authorizes the 2023 Board Trustees and the Central Office Administrators Cabinet Team members to attend the three (3) days annual New Jersey School Boards Association Workshop to be held Monday, October 23 - Thursday, Oct. 26, 2023 and receive reimbursement in accordance with the Board Policy #6471 (School District Travel), and N.J.A.C. 6A:23A-7 et seq.

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the attendance of the Board Trustees and the Cabinet Team members at the Annual New Jersey School Board Association workshop in October 23-26, 2023.

EXPLANATION: Agenda item submitted by Ms. Taylor

11. **WHEREAS**, the Teaneck Board of Education approves and awards a contract for School Food Service Management for the 2023-2024 school year, to Maschio's Food Services Inc. located at 525 E. Main Street, Chester, New Jersey 07930. It is the recommendation of the School Business Administrator that the Teaneck Board of Education award the contract to Maschio's (hereinafter referred to as the "FSMC"), subject to the following contractual provisions;

The FSMC shall receive, in addition to the costs of operation, a fee of \$0.14 per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fee to the FSMC.

The number of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals served to children shall be determined by actual count. A "Meal Equivalent" provided by FSMC is determined by dividing the total of cash receipts, other than from sales of National School Lunch Program, and if applicable, Breakfast Program, At-Risk Afterschool Meals Program and After School Snacks Programs, meals, or Cash Equivalents, by the Equivalency Factor. The Equivalency Factor used to determine the number of Meal Equivalents served by the FSMC shall be the amount of \$4.095

The per meal management fee of \$0.14 will be multiplied by total meals.

Maschio's guarantees that the return to the District from the Food Service Program for the school year will be \$131,000. If the annual operating statement shows a return less than \$131,000, Maschio's will pay the difference between the actual and the guaranteed amount. The FSMC reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis. Financial terms of the Contract are based upon the assumptions as stated in Guarantee Conditions and Assumptions, Paragraph 8, in the Contract. If there is a change in conditions, including, without limitation, changes to the following assumptions, the parties agree to enter into negotiations concerning the impact of such changes, and the financial terms of the Contract, including any guarantee, shall be adjusted accordingly.

THEREFORE NOW BE IT RESOLVED, that the Teaneck Board of Education, upon the recommendation of the Superintendent and the School Business Administrator/Board Secretary, hereby award and approve the contract with Maschio's Food Services, 525 E. Main Street, Chester, NJ 07930, for the 2023-2024 school year:

- Management Fee: \$131,000

EXPLANATION: Agenda item submitted by Ms. Taylor

12. **WHEREAS**, the Board authorizes participation by the Teaneck Public Schools in the (NSLP) National School Lunch and Breakfast Programs for the 2023-2024 school year under the terms and conditions of the "Agreement for Child Nutrition Programs" and approve the 2023-2024 Price List as follows if the district chooses to participate in the National School Lunch Program:

2023-2024 Lunch Price:

	22-23	23-24
Breakfast –Elementary School (PAID)	\$1.50	\$2.00
Breakfast –Middle/High School (PAID)	\$1.75	\$2.25
Breakfast All Schools– (Reduced)	\$0.30	\$0.30
Lunch –Elementary School (PAID)	\$2.80	\$3.50
Lunch –Middle School (PAID)	\$2.95	\$3.75
Lunch -High School (PAID)	\$3.30	\$4.00
Lunch –All Schools (Reduced)	\$0.40	\$0.40
Lunch –Elementary School (Adult)	\$4.15	\$5.00
Lunch Middle School (Adult)	\$4.15	\$5.00
Lunch – High School (Adult)	\$4.15	\$5.00
Milk – All Schools	\$0.80	\$0.80

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the lunch prices for the 2023-2024 school year.

EXPLANATION: Agenda item submitted by Ms. Taylor

13. **THEREFORE BE IT RESOLVED**, the Teaneck Board of Education, upon the recommendation of the Superintendent, approves payment to Healthbarn USA to provide a healthy-lifestyle school workshop on 5/18/2023, during normal school hours, to Lacey students for Mental Health Awareness Month. Topic: MyPlate and building a healthy plate plus taste test of granola and yogurt sundaes. Funds by the School Climate Transformation Grant (20- 427- 200- 320-57- 50- I-0). Not to exceed \$250.00

EXPLANATION: During the workshop, students will learn lessons that promote emotional well-being, the development of positive social skills, and the development of problem-solving abilities, all of which are essential components of mental health. Physical exercise, a balanced diet, and enough sleep are all beneficial to children's mental health. This program will strongly emphasize both mental and physical well-being because they encourage healthy eating practices and lifestyle decisions.

Agenda item submitted by Dr. Buxenbaum

14. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, amends the agenda item #15 from the April 26, 2023 Regular Public Board meeting to approve the Teaneck Volunteer Ambulance Corps, to conduct one four hour CPR certification class for 17 High school students in grades 9-12 from 3-7pm on Thursday, April 27, 2023 in an amount not to exceed \$170.00.

EXPLANATION: Seventeen students that are participating in the FORUM's employment enrichment program will be enrolled in CPR certification training with the Teaneck Volunteer Ambulance Corps allowing students to become CPR and First Aid Certified. Account #20-010-100-300-73-50-G-H Township Forum Purchase Ed. Svs.

Agenda item submitted by Dr. Buxenbaum

15. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves and accepts a \$1,000 scholarship from Grace-In-Motion, Inc. a 501(c) (3) non-profit organization. This scholarship will be awarded to provide financial assistance for up to three THS graduating senior(s) enrolled in McKinney Vento. The student(s) must demonstrate qualities and characteristics of making positive contributions to the community.

EXPLANATION: Grace-In-Motion is a Teaneck non-profit organization that empowers children and families through community outreach, financial assistance, and educational programs. Scholarship funds require annual Board approval.

Agenda item submitted by Dr. Buxenbaum

16. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves payment to Six Point Security for providing a security guard to the Academy of Greatness and Excellence – AGE (non-public school) between the dates of 5/18/2023 and 6/23/2023, during regular school hours. Not to exceed the allocation amount of \$26,240. Non-public, state security funds will be utilized. Account number: 20-511-266-300-92-50-I-1 (AGE)

EXPLANATION: Non-public school qualified for Security funding and wants to fund this initiative based on current safety needs.

Agenda item submitted by Dr. Buxenbaum

17. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves payment to Teacher Created Materials, Incorporated for a two hour workshop on high-leverage strategies for teaching and integrating science, technology, reading, engineering, art and mathematics (STREAM) using the fifth grade New Jersey Student Learning Standards. This workshop will be held on June 20, 2023 from 10:00 AM to 12:00 PM in an amount not to exceed \$2500. Funded by ESSER II account: 20-483-200-320-57-50-I-0

EXPLANATION: All incoming fifth grade students will be invited to participate in the 2023 Summer Impact Academy as a transitional support from elementary school to middle school. The program will have an instructional focus on science, technology, reading, engineering, art and mathematics. The professional development will focus on the integration of the six aforementioned content areas.

Agenda item submitted by Ms. Dent

18. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves payment to Corwin Press, Inc for eight professional development workshops to provide 125 teachers and all building administrators training and development on identifying learning objectives, analyzing standards, and planning meaningful instruction and assessments for ensuring student success. The eight professional development, onsite training workshops will be held between August 31, 2023 to February 22, 2024. In an amount not to exceed \$60,000.00. Funded by Title II account #: 20-270-200-320-19-50-I-0

EXPLANATION: 125 teachers and all administrators will gain a stronger understanding of how to analyze the standards to determine what students need to know and how to sequence learning logically to support mastery. School teams will engage in nine workshops: identifying concepts and skills, sequencing learning progressions, elaborating learning interactions, crafting success criteria, modifying learning intentions to include language expectations, determining the relevance of the learning, designing assessment opportunities, creating meaningful learning experiences and establishing mastery of standards. This comprehensive professional development is a part of the district's plan to address unfinished learning as demonstrated on both local and summative assessments.

Agenda item submitted by Ms. Dent

19. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves Pivot Evaluation (Dr. Curt Mearns), Grant Data Evaluator, to continue his work for the 2023-2024 school year (FINAL 5th year of grant). Pivot Evaluation has been the contracted, Grant Data Evaluator since the grant began in school year 2019-2020.

EXPLANATION: The Board approves Pivot Evaluation (Dr. Curt Mearns) under the School Climate Transformation Grant for the school year 2023-2024 in the amount not to exceed \$49,215. Grant funded by account number 20-427-200-320-57-50-0-0.

Agenda item submitted by Dr. Buxenbaum

20. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves Project Achieve with Dr. Howard Knoff as the national, expert consultant to continue his work for the 2023-2024 School Year (FINAL, 5th year of grant). Dr. Knoff has been the contracted national expert since the grant began in School Year 2019-2020.

EXPLANATION: The Board approves Project Achieve, with Dr. Howard Knoff, under the School Climate Transformation Grant for the school year 2023-2024 in the amount not to exceed \$151,500. Grant funded by account number 20-427-200-320-57-50-0-0.

Agenda item submitted by Dr. Buxenbaum

21. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves payment to Oakwood School, Alternative School Tuition, in the amount of \$75,333.30 for student #102318 for July 2023 through June 2024.

EXPLANATION: Agenda item submitted by Dr. Buxenbaum

22. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves tuition payment to LearnWell in the amount of \$55.00 per course, 10 course sessions per week, for student ID#99908. Services will commence 4/14/2023 through 5/05/2023. The home instruction charge, as per contract, will reflect an amount not to exceed \$1,650. (3 weeks at \$550 per week).

EXPLANATION: The Board approve the home instruction contract for student ID#99908.

Agenda item submitted by Dr. Buxenbaum

23. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves payment to Starlight Homecare Agency, Inc. to provide nursing care for student ID #107242, effective 7/01/23 through 6/30/24. Tuition stipulates payment at a rate of \$62 per hour for registered nursing (RN) and \$52 per hour for licensed practical nursing (LPN). Services will be provided during the school day as well as transportation to and from school.

EXPLANATION: Agenda item submitted by Dr. Buxenbaum

24. **THEREFORE BE IT RESOLVED** that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves a payment of \$15,342.90 to Powerschool and Naviance for the subscription period of August 31, 2023 through August 30, 2024. The Naviance software provides the processing services of college transcripts, applications, letter of recommendations, etc. for District Middle and High school students. Powerschool and Naviance subscription and maintenance fees will follow. (attached)

EXPLANATION: The Board approves the usage of the Powerschool/Naviance software.

Agenda item submitted by Dr. Buxenbaum

1. that the Board approve the following non-certificated staff appointment, following a 90-day probationary period, effective dates on or around as indicated, pending criminal history review:

- a. Kearra Pomales, 12 month Secretary B at Central Office, Special Education at an annual salary of \$58,650 (TTEA/ Step 1), effective May 22, 2023 through June 30, 2023, replacing Barbara Kilgore, transferred (PC#: 30-19-71/ckn).

EXPLANATION: The Board approves the appointment of certificated staff members.

Agenda item submitted by Ms.Taylor

2. that the Board approve the following certificated staff appointments for the 2023-2024 school year, following a 90-day probationary period, effective date on or around as indicated, pending criminal history review:

- a. Margaret Fleming-Keane, School Nurse, Hawthorne School, at an annual salary of \$100,400 (TTEA / MA+32 Step 12), effective September 1, 2023 through June 30, 2024, replacing Rita Urevitch, retired (PC#: 10-05-74/aqz).

EXPLANATION: The Board approves the appointment of certificated staff members.

Agenda item submitted by Ms. Taylor

3. that the Board accept the resignation of the following staff members:

- a. Stephanie Alblas, Computer Science Teacher, Teaneck High School, effective June 30, 2023.

- b. Melissa Cave, Mathematics Teacher, Benjamin Franklin Middle School, effective June 30, 2023.

- c. Christina Gieselmann, Mathematics Teacher, Teaneck High School, effective June 30, 2023.

- d. Nicole Cooper, Social Studies Teacher, Teaneck High School, effective June 30, 2023.

- e. Bettina Peets, Dance Teacher, Teaneck High School, effective June 30, 2023.

EXPLANATION: The Board accepts the resignation of district staff members.

Agenda item submitted by Ms.Taylor

4. that the Board approve the following leaves of absence for the dates and reasons indicated:
- a. Employee ID# 2553, paid medical leave of absence with benefits, using 38.5 personal illness days from February 16, 2023 through April 18, 2023 under FMLA. Unpaid medical leave of absence with benefits from April 18, 2023 (pm) through May 4, 2023 under FMLA.
 - b. Employee ID #5311, paid maternity leave of absence with benefits, using 3 personal days, 2.5 family illness days, 29.5 personal illness days from February 21, 2023 through April 14, 2023 under FMLA. Unpaid maternity leave with benefits from April 17, 2023 through June 16, 2023 under NJFLA.
 - c. Employee ID #0591, paid medical leave of absence with benefits using 1 personal business day, 93 sick days from January 11, 2023 through June 2, 2023.
 - d. Employee ID #3599, paid maternity leave of absence with benefits from September 7, 2022 through September 30, 2022 using 16 personal illness days under FMLA. Unpaid maternity leave with benefits from October 1, 2022 through November 11, 2022 under FMLA. Unpaid maternity leave with benefits from November 14, 2022 through May 31, 2023 under NJFLA.
 - e. Employee ID #5839, paid medical leave of absence with benefits using 1 personal illness day, May 22, 2023 under FMLA. Unpaid medical leave of absence with benefits from May 23, 2023 through June 16, 2023 under FMLA.

EXPLANATION: The Board approves leaves based on the Superintendent's recommendation.

- a. Previously approved on the March 15, 2023 Regular Board Meeting. Updated to reflect change in leave.
- b. Previously approved on the April 26, 2023 Regular Board Meeting. Updated to reflect change in leave.
- c. Previously approved on the April 26, 2023 Regular Board Meeting. Updated to reflect change in leave.
- d. Previously approved on the March 15, 2023 Regular Board Meeting. Updated to reflect change in leave.

Agenda item submitted by Ms. Taylor

5. that the Board approve high school nurse, Eloisa Cardona-Ruiz, to be remunerated for assisting and medically clearing athletic physicals during the period of June 01, 2023 through August 20, 2023 at the contractual rate of \$50 per hour (working with and without students), not to exceed 100 hours, total stipend amount \$5,000. Acct# 11-000-213-100-74-15-H-D - Summer Work Nurses

EXPLANATION: In accordance with NJSIAA, all student athletes must have a physical before participation in district sports programs. The nurse would assist district physicians during physicals and in completing required paperwork.

Agenda item submitted by Dr. Buxenbaum

6. that the Board approve compensation in the amount of \$50 per hour to the following teachers for June 8th from 5:30 pm to 8:30 pm for a Family Financial Literacy Night, in an amount not to exceed \$150 each. The program would be funded through the Title 1 account #:20-231-100-101-22-15-I-5

Teacher Name	Hours	Stipend
Jemara Blount	3	\$150
Colette Brantley	3	\$150
Amber Halpern	3	\$150
Victor Hernandez	3	\$150
Stephanie McKee	3	\$150
Tawana Smith	3	\$150
Saundra Warren-Givens	3	\$150
Elizabeth Woo	3	\$150
TOTAL:		\$1,200

Hawthorne Elementary School will partner with community members to provide information to 3rd and 4th grade students regarding taxes, banking service (saving & checking accounts), stocks and investments, healthy credit, and earnings/income.

EXPLANATION: This event is new to Hawthorne Elementary School. It would serve as a resource to support our students' acquisition of knowledge relative to the 2020 New Jersey Student Learning Standards – Career Readiness, Life Literacies, and Key Skills, specifically regarding Personal Finance. This event would also serve as a great opportunity for community engagement and partnership.

Agenda item submitted by Dr. Spencer

7. that the Board approve payment to the following high school teacher for assuming a sixth period assignment, on a temporary basis, at the negotiated contractual per class rate, effective date as listed.

Teacher Name	Subject Covering	Period Covering	Rate of Pay	Effective Date	Completion Date
Levette Glanton	Biology	7th	\$80.00 MA + 32	2/28/23	TBD

EXPLANATION: This agenda item was previously approved at the April 26, 2023 Regular Public Meeting (Personnel item #6); the class period and effective date were incorrect.

Agenda item submitted by Dr. Spencer

8. that the Board approves the following staff members for participating in the district's Extended School Year Program, from June 26, 2023 through August 7, 2023 from 8 AM to 12 PM, excluding July 4, 2023:

Extended School Year Teaching Staff:

Teaching Staff: \$50 per hour, 120 hours max, not to exceed \$6,000 each

Transition Coordinator: \$50 per hour, 50 hours max, not to exceed \$2,500

Summer Nursing Staff: \$50 per hour, 120 hours max, not to exceed \$6,000

Speech Specialist Staff: \$50 per hour, 120 hours max, not to exceed \$6,000

Summer Substitute Staff: \$50 per hour, 120 hours max, not to exceed \$6,000

<u>Staff</u>	<u>Total Stipend</u>
1. Asha Jagadeesh	\$6,000
2. John Paladino	\$6,000
3. Ashley Andrealia-Marra	\$6,000
4. Jaqwaysia Edge	\$6,000
5. Lorena Valer	\$6,000
6. Amanda Meller	\$6,000
7. Dana Omer	\$6,000
8. Kelly Walsh	\$6,000
9. Thecla Jones	\$6,000

10.Elzbieta Biernacka	\$6,000
11.Stephanie Davis	\$6,000
12.Michael DeAvila	\$6,000
13.Jennie Brolewicz	\$6,000
14.Vatrell Graves	\$6,000
15.Patrick Delaney	\$6,000
16.Megan McBryde	\$6,000
17.Jennifer Kim	\$6,000
18.Michael Hofsaes	\$6,000
19.Michelle Doonan	\$6,000
20.Esin Sasmaz	\$6,000
21.Brittany Butler	\$6,000
22.William Mazerolle	\$6,000
23.Tara Costa	\$6,000
Total	\$138,000
<u>Transition Coordinator</u>	<u>Total Stipend</u>
24. Michelle Doonan	\$2,500
<u>Summer Nursing Staff</u>	<u>Total Stipend</u>
25.Monique Frazier-Ellington	\$6,000
26.Cecilia Chan	\$6,000
<u>Speech Specialist Staff</u>	<u>Total Stipend</u>

27.Nicole Weiss	\$6,000
28.Felicia Vinpa	\$6,000
<u>Summer Substitute Staff</u>	<u>Total Stipend</u>
29.Karelia Rodriguez	\$6,000
30.Danielle Amato	\$6,000
31.Samantha Laliker	\$6,000
32.Donna Harris	\$6,000

EXPLANATION: The Board approves staff members taking on additional duties during the summer recess period.

Agenda item submitted by Dr. Buxenbaum

9. that the Board approve the following program to be run by Ms. Giannikos for Lowell School: A school-wide book club which will serve to connect positive literacy experiences between school and home. The program will include student and family engagement pieces and opportunities for Lowell families to engage in conversations around literacy at home. Prizes and incentives will be awarded throughout the program. Program would run from May 18, 2023 through June 2023. Ms. Giannikos would work 20 hours, with students, at \$50 per hour. To be funded by Title I # 20-231-100-101-22-15-I-7.

Name	Position	Stipend Amount (not to exceed)
Anitha Giannikos	Program Coordinator	\$1,000

EXPLANATION: A school-wide book club which will serve to connect positive literacy experiences between school and home.

Agenda item submitted by Dr. Spencer

10. that the Board approve the following staff members to participate in and teach the Lowell Summer Mathematics and Language Arts Program, effective June 26, 2023 through July 27, 2023, from 8:45 AM to 12:30 PM, with up to 3 hours of professional development, at \$50 per hour, up to 90.25 hours working with and without students for the Program Coordinator (total 93.25 hours), at \$50 per hour and up to 71.25 hours working with students for the Teachers and Substitute (total 74.25 hours), at \$50 per hour. Title I funded: 20-231-100-101-22-15-I-7 and 20-231-200-100-22-15-I-7

Name	Position	Stipend Amount
Lisa Guyden	Program Coordinator	\$ 4,662.50
Abigail Aleksa	Teacher	\$ 3,712.50
Sharmaine Joseph	Teacher	\$ 3,712.50
Jennifer Connolly	Teacher	\$ 3,712.50
Tiffany Echavarria	Teacher	\$ 3,712.50
Natalia Drelich	Teacher	\$ 3,712.50
Sarah Del Donna	Teacher	\$ 3,712.50
Aretha Blake-Arroyo	Teacher	\$ 3,712.50
Suletty Diaz	ESL Teacher	\$ 3,712.50
Mary Sandvig	Substitute	\$ 3,712.50
TOTAL:		\$ 38,075

EXPLANATION: The Program Coordinator, teachers, and substitute will staff the summer program which will focus on mathematics and literacy for current Lowell Elementary School students. Measure of success will be determined by participation rate, and pre- and post- assessment data comparison report.

Agenda item submitted by Ms. Dent

11. that the Board approve the following staff members to participate in the Whittier Elementary Summer Mathematics and Language Arts Program, effective July 6 through July 28, 2023 from 8:45 am - 12:15 pm for staff, with up to 3 hours for professional development on June 20, 2023 (9:00 am - 12:00 pm) at the rate of \$50/hour. Title I funded: 20-231-100-101-22-15-1-4 and 20-231-200-100-22-15-1-4

Name	Position	Stipend Amount
Janine Lawler	Program Coordinator	\$3,750
Holly Koehler	Teacher	\$3,150
Monique Williams	Teacher	\$3,150
Vanessa Tapia	Teacher	\$3,150
Destiny Harmon	Teacher	\$3,150
Diana Sanchez	ESL Teacher	\$3,150
Odette Vovra	Substitute	\$50 (as needed)
Total		\$18,750

EXPLANATION: The Program Coordinator, teachers, and substitute will staff the summer program which will focus on mathematics and literacy for current Whittier Elementary School students. Program will take an interdisciplinary approach incorporating science, English/Language Arts and mathematics. Measure of success will be determined by participation rate, and pre- and post- assessment data comparison report.

Agenda item submitted by Ms. Dent

12. that the Board approve payment to the following program coordinator for 70 hours of work at \$50 per hour, to lead, coordinate and oversee the Teaneck High School: Summer Impact Academy - Bilingual Summer Support Program. Funded by Title III account #:20-241-100-101-21-10-I-0

Name	Position	Stipend Amount
Adriana Lagomarsino	ESL Teacher/Program Coordinator	\$3,500

EXPLANATION: Program coordinator will be compensated for 70 hours of work to coordinate the program, teach the four domains of language acquisition with a focus on literacy, and professionally develop staff members on best practices for supporting English learners in the areas of mathematics and science. Program will run from July 6, 2023 to July 28, 2023 from 9:00 AM to 12:00 PM. Measure of success will be determined by student participation rate, and pre- and post- assessment data.

Agenda item submitted by Ms. Dent

13. that the Board approve payment to the following teachers to teach Teaneck High School's Summer Impact Academy - Bilingual Summer Support program. Teachers will be compensated at \$50 per hour, for 45 hours of work with students during the program and 15 hours of professional development and planning. Funded by Title III account #: 20-241-100-101-21-10-I-0

Name	Position	Stipend Amount
Gorki Marcelo	Bilingual Mathematics Teacher	\$3,000
TBD	Bilingual Science Writing Teacher	\$3,000
TOTAL		\$6,000

EXPLANATION: Incoming ninth through twelfth grade English learners will receive small group instruction in the areas of algebra, geometry, scientific writing, reading, writing, speaking and listening. Program will run from July 6, 2023 to July 28, 2023 from 9:00 AM to 12:00 PM. Measure of success will be determined by student participation rate, and pre- and post- assessment data.

Agenda item submitted by Ms. Dent

14. that the Board approve payment to the following program coordinator for 88 hours of work at \$50 per hour, to lead, coordinate and oversee the Teaneck High School: Incoming Ninth Grade Summer Program. Funded by Title I account #: 20-231-100-101-22-15-I-T

Name	Position	Stipend Amount
Natasha Green	High School Incoming Ninth Grade Summer Program - Teacher / Program Coordinator	\$4,400

EXPLANATION: Program coordinator will be compensated for 88 hours of work to coordinate the program, contact students, monitor attendance, provide instructional support and oversee the program. Program will run from July 6, 2023 to July 28, 2023. Measure of success will be determined by participation rate, and pre- and post- assessment data. This program is a part of the district's plan to support students transitioning from middle school to high school. Maximum enrollment: 100 students.

Agenda item submitted by Ms. Dent

15. that the Board approve payment to the following eight teachers to teach the Teaneck High School: Incoming Ninth Grade Summer Program. Teachers will be compensated at \$50 per hour, for 68 hours of work with students, and 10 hours of professional development prior to and during the program. Funded by Title I account #: 20-231-100-101-22-15-I-T

Name	Position	Stipend Amount
Sandra Endemano	Language Arts Teacher	\$3,900
Kiera Skerritt	Language Arts Teacher	\$3,900
Ashley Alcott	Mathematics Teacher	\$3,900
Summer Pirro	Mathematics Teacher	\$3,900
Christine Mayers	Social Studies Teacher	\$3,900
Gregory Cooper	Substitute Teacher	\$3,900
TOTAL		\$23,400

EXPLANATION: Teachers will work with incoming freshmen in preparation for ninth grade coursework and facilitate high quality, in person instruction at the secondary level in the areas of pre-algebra, algebra 1, language arts, social studies and computer science/robotics. Students will be exposed to ninth grade coursework to ensure success in September. Teachers will oversee the program from July 6, 2023 to July 28, 2023. Anticipated participation: 100 students. Measure of success will be determined by participation rate and pre- and post-assessment data comparison report.

Agenda item submitted by Ms. Dent

16. that the Board approve payment to the following program coordinator at \$50 per hour, for 88 hours of work to lead, coordinate and oversee the APEX Teaneck High School Summer Credit Recovery Program. Funded by Title I account #: 20-231-100-101-22-15-I-T

Name	Position	Stipend Amount
Susie Cipriano	High School APEX Credit Recovery Summer Program - Teacher / Program Coordinator	\$4,400

EXPLANATION: Program coordinator will be compensated for 88 hours work to coordinate the program, contact students/families, provide instructional support and determine credit recovery for Teaneck High School students from July 6, 2023 to July 27, 2023. Students attending this program will work in small groups with Teaneck High School teachers to receive support in identified courses to ensure content area credits will be received.

Agenda item submitted by Ms. Dent

17. that the Board approve payment to the following four teachers to teach current tenth through twelfth grade students who are participating in the Teaneck High School APEX Summer Credit Recovery Program. Teachers will be compensated at \$50 per hour, for 56 hours of work with students, and 12 hours of professional development prior to and during the program. Funded by Title I account #: 20-231-100-101-22-15-I-T.

Name	Position	Stipend Amount
Michael Miuccio	English/Language Arts Teacher	\$3,400
Ashley Barnes	Social Studies Teacher	\$3,400
Eileen Glassey	Science Teacher	\$3,400
John Occhiogrosso	Mathematics Teacher	\$3,400
TOTAL		\$13,600

EXPLANATION: Teachers will work directly with students enrolled in the APEX Credit Recovery Summer Program. During the program, teachers will provide standards-aligned instruction and support for students recovering credit towards graduation. Teachers will oversee the program from July 6, 2023 to July 27, 2023. Measure of success will be determined by the number of students who receive credits via the program.

Agenda item submitted by Ms. Dent

18. that the Board approve payment to the following five teachers to participate in The Fairleigh Dickinson University Early College Summer Program. Classes will provide students with an opportunity to enroll in a college-level course and receive college credits. Teachers will be compensated at \$50 per hour, for 42 hours of work with students during the month of July, and 15 hours of professional planning and development prior to and during the program. Funded by ESSER II account #: 20-483-100-101-22-15-I-0

Name	Position	Stipend Amount
Marissa London	General Painting I	\$2,850
Jennifer Sinclair	General Drawing I	\$2,850
James Lagomarsino	Introduction to Personal Finance	\$2,850
Kevin Hannon	Introduction to Sports Management	\$2,850
Richard Rodda	Introduction to Creative Writing	\$2,850
TOTAL		\$14,250

EXPLANATION: The Fairleigh Dickinson University Summer College Partnership at Teaneck High School provides students with an opportunity to earn college credits in classes of interest over the summer. Credits earned from these courses are transferable, and can be used to fulfill elective requirements once students commit to universities of their choice. Enrollment in these courses is open to all incoming tenth, eleventh and twelfth grade students, and provides Teaneck students with a unique ability to experience college-level course work whilst in high school. Measure of success will be determined by participation rate, grades received and number of students receiving college credits.

Agenda item submitted by Ms. Dent

19. that the Board approve payment to the following program coordinator at \$50 per hour, for 77 hours of work to lead, coordinate and oversee the Fairleigh Dickinson University Early College Summer Program - Funded by ESSER II account #: 20-483-100-101-22-15-I-0

Name	Position	Stipend Amount
Daniel Olender	High School Fairleigh Dickinson University Early College Summer Program- Teacher / Program Coordinator	\$3,850

EXPLANATION: Program coordinator will be compensated for 77 hours work to coordinate the program, contact students, monitor attendance, provide instructional support and oversee program enrollment from July 6, 2023 to July 27, 2023. The Fairleigh Dickinson University Summer College Partnership at Teaneck High School provides students with an opportunity to earn college credits in classes of interest over the summer. Credits earned from these courses are transferable, and can be used to fulfill elective requirements once students commit to universities of their choice. Enrollment in these courses is open to all incoming tenth, eleventh and twelfth grade students, and provides. Coordinator will work with families, students and the counseling department to coordinate the obtainment of credits, and enroll students in courses.

Agenda item submitted by Ms. Dent

20. that the Board approve payment to the following eight teachers to teach the Incoming Fifth Grade: STREAM 2023 Summer Program (Science, Technology, Reading, Engineering, Art and Mathematics Program). Teachers will be compensated at \$50 per hour, for 68 hours of work with students, and 8 hours of professional planning and development prior to and during the program - Funded by ESSER III(subgrant) account #: 20-489-100-101-22-15-I-0 and ESSER II account#: 20-483-100-101-22-15-I-0

Name	Position	Stipend Amount
Rena SanGeorge	English/Language Arts Teacher	\$3,800
LaTasha Holley-Garcia	Science Teacher	\$3,800
Joseph Laborde	Science Teacher	\$3,800
Heather Jacobs	Mathematics Teacher	\$3,800
Brielle Rubin	Mathematics Teacher	\$3,800
Marissa London	Art Teacher	\$3,800
TOTAL		\$22,800

EXPLANATION: Teachers will provide standards aligned instruction in the domains of science, technology, reading, engineering , art and mathematics. Teachers will work from July 6, 2023 to July 28, 2023. This program is open to all incoming fifth grade students and serves as a support for their transition from elementary to middle school. Measure of success will be determined by participation rate, and pre- and post-assessment data comparison report.

Agenda item submitted by Ms. Dent

21. that the Board approve payment to the following program coordinator at \$50 per hour, for 91 hours of work to lead, coordinate and oversee the Incoming Fifth Grade: STREAM 2023 Summer Program - Funded by ESSER III(subgrant) account #: 20-489-100-101-22-15-I-0 and ESSER II account#: 20-483-100-101-22-15-I-0

Name	Position	Stipend Amount
Munyiva Munguti	High School Incoming Ninth Grade Summer Program - Teacher / Program Coordinator	\$4,550

EXPLANATION: Program coordinator will be compensated for 91 hours work to coordinate the program, contact students, monitor attendance, provide instructional support and oversee the program from July 6, 2023 to July 28, 2023. This program is open to all incoming fifth grade students and serves as a support for their transition from elementary to middle school. Measure of success will be determined by participation rate, and pre- and post- assessment data comparison report.

Agenda item submitted by Ms. Dent

22. That the Board approve the following staff members to participate in and teach the Hawthorne Scholars Summer Program, effective, July 5, 2023 through July 28, 2023, from 8:45am - 12:15 pm for staff with up to eight hours of professional development, at \$50 per hour, up to 90 hours, for the program coordinator, and up to 75 hours for teaching staff members.

Name	Position	Stipend Amount
Jemara Blount	Program Coordinator	\$4,500
Sean Gang	STE Teacher	\$1,400
Colette Brantley	SEL Coordinator/Teacher	\$1,400
Jennifer Cortez	Teacher	\$3,725
Maria Garcia Iglesias	Teacher	\$3,725
Samuel Griffin	Teacher	\$3,725
Danielle Jackson	Teacher/Program Coordinator Asst	\$4,200
Kara Lindner	Teacher	\$3,725
Lisa Brown	Teacher	\$3,725
Zara Matragas	Teacher	\$3,725
TOTAL		\$33,850

EXPLANATION: The Program Coordinator, teachers, and substitute will staff the summer program which will focus on mathematics and literacy for current Hawthorne Elementary School students. Measure of success will be determined by participation rate, and pre- and post-assessment data comparison report. Title I funded: Hawthorne Title 1 Funds

Agenda item submitted by Ms. Dent

23. that the Board approve Joshua Turner's hourly rate to be increased from \$15 per hour to \$18 per hour, as he assumed the role of Site Supervisor at the Lowell SACC program on April 17, 2023. Prior to this, he was working as a program aide. He will be paid the extra \$3 per hour retroactively to April 17, 2023.

EXPLANATION: The starting salary for SACC Site Supervisors at the elementary school level is \$18 per hour.

Agenda item submitted by Mr. Morgan

24. that the board approve the following individuals to work the Teaneck Community Education Center's summer camp program (Camp Kookooskoos - June 26, 2023 - August 4, 2023):

Name:	Position:	Stipend Amount (not to exceed):
Alexandra Cavallo	Director	\$8,500
Sheila Garcia	Assistant Director	\$6,500
Jacqueline Prince	Office Manager	\$3,100
Ashley O'Connor	Science Specialist	\$3,000
Georgia Jacquett	Cooking Specialist	\$3,000
Vance Steinbergin	Sports Specialist	\$3,000
Kyjah Harris	Dance Specialist	\$3,000
Amanda Meller	Art Specialist	\$2,000
Erika Nussbaum	Mindfulness Specialist	\$3,000
Karen Sacks	Music Specialist	\$3,000
Florence Hadnot	After-Care Supervisor	\$1,000
Shahida Bano	AM Care & Lunch Aide	\$1,960
Jakiah Harris	PM Aide	\$785
Colleen Collins Reamer	PM Aide	\$655
Total		\$42,500
Name:	Position:	Hourly Rate:
Yadira Bustamante	Nurse	\$50
Monique Frazier-Ellington	Substitute Nurse	\$50

EXPLANATION: Camp Kookooskoos runs for six weeks during the summer months. This program provides a rewarding and safe experience for children in the areas such as music, performing and visual arts, sports, and swimming. Remuneration is based on responsibilities and anticipated hours of employment.

Agenda item submitted by Mr. Morgan

25. that the Board approve payment for the following Extra Work for Extra Pay assignment, at a rate of \$50 per hour, for the design and creation of the Camp Kookooskoos flyer for parents:

Name	Program	Stipend (not to exceed)
Marc Calello	Camp Kookooskoos	\$250

EXPLANATION: The Board approves Extra Work for Extra Pay.

Agenda item submitted by Mr. Morgan

26. that the Board approve Diana Evans, student intern from Rowan University, as a LDT-C intern at Central Office, effective July 5, 2023 through August 28, 2023, pending medical clearance and criminal history review.

EXPLANATION: The Board approved college interns satisfying college graduation requirements. Ms. Evans will be working under the supervision of Dr. Tuite.

Item submitted by Dr. Buxenbaum

27. that the Board approve the following Extra Work for Extra Pay per TTEA contract for Spring 2023:

Name	Position	Stipend Amount
Cekuan James	Spring Weight Room Supervisor	\$3,000

EXPLANATION: The Board approves Extra Work for Extra Pay.

Agenda item submitted by Ms. Dent

28. that the Board approve the following graduate student interns from Kean University graduate school Speech Language Therapist certification, for the 2023-2024 school year, pending medical clearance and criminal history review:

Name	School Assigned (1)	Supervisor	School Assigned (2)	Supervisor
Madelyn Salvatore	Teaneck High School	Lisa Viggiano	Benjamin Franklin Middle School	Leana Barbosa
Michelle Currenti	Thomas Jefferson Middle School	Ivy Stern	Lowell Elementary School	Danielle Cardona
Brianna Gallagher	Bryant Elementary School	Felicia Vinpa	Whittier Elementary School	Breda Dade

EXPLANATION: The Board approves college interns satisfying college graduation requirements.

29. that the Board approve the following School Counselors (6) to serve during the 2023 summer session, at the rate of \$476.45 per day, in accordance with the TTEA contract agreement:

TEANECK HIGH SCHOOL

Name	Position	Days/Schedule	Stipend Amount (not to exceed)
A. Douglas Book	Counselor	10/July thru Aug	\$4,764.50
B. Kharisma Bettis	Counselor	10/July thru Aug	\$4,764.50
C. Beth Fleischer	Counselor	10/July thru Aug	\$4,764.50
D. Aknaris Padilla	Counselor	10/July thru Aug	\$4,764.50
E. Kelvin Reese	Counselor	10/July thru Aug	\$4,764.50
F. Jennifer Taylor	Counselor	10/July thru Aug	\$4,764.50
TOTAL			\$28,587.00

Account: 11-000-218-104-73-15-G-H Summer Work/GUIDANCE/HS

BENJAMIN FRANKLIN MIDDLE SCHOOL

Name	Position	Days/Schedule	Stipend Amount (not to exceed)
G. Eve Klein	Counselor	6/July thru Aug	\$2,858.70
H. Lillian Garcia	Counselor	6/July thru Aug	\$2,858.70
TOTAL			\$5,717.40

Account: 11-000-218-104-73-15-G-F Summer Work/GUIDANCE/BF

THOMAS JEFFERSON MIDDLE SCHOOL

Name	Position	Days/Schedule	Stipend Amount (not to exceed)
I. Robert Davis	Counselor	6/July thru Aug	\$2,858.70
J. Meredith Martino	Counselor	6/July thru Aug	\$2,858.70
TOTAL			\$5,717.40

Account: 11-000-218-104-73-15-G-J Summer Work/GUIDANCE/TJ

ELEMENTARY SCHOOLS

Name	Position	Days/Schedule	Stipend Amount (not to exceed)
K. Jessica Brown	Counselor	3/July thru Aug	\$1,429.35
L. Colette Brantley	Counselor	3/July thru Aug	\$1,429.35
M. Danette Coston	Counselor	3/July thru Aug	\$1,429.35
N. Lisa Guyden	Counselor	3/July thru Aug	\$1,429.35
TOTAL			\$5,717.40

STUDENT ASSISTANCE COORDINATOR

Name	Position	Days/Schedule	Stipend Amount (not to exceed)
O. Adrienne Williams	SAC	4/July thru Aug	\$1,905.80
TOTAL			\$1,905.80

Account: 11-000-218-104-73-15-G-SummerWK/GUIDANCE/ELEMENTARY/SAC

EXPLANATION: The Board approves individuals serving in the School Counselor 2023 summer program.

Agenda item submitted by Dr. Buxenbaum

30. that the Board approve the following 11 - month Child Study Team members working either the month of July 2023 or the month of August 2023 (reg salary + 10%):

July 2023

Name	Position	Guide	Step	23-24 Salary	New Salary
Diana Salib	LDTC	MA+32	13	\$104,300	\$114,730
Theresa Avella	LDTC	MA	16	\$104,757	\$115,232
Joseph Panepinto	Social Worker	MA	16	\$104,757	\$115,232
Leana Barbosa	Speech Therapist	MA	16	\$104,757	\$115,232
Analisse Seise	Psychologist	MA+32	3	\$69,800	\$76,780
Kristine Thielman	Psychologist	PHD	12	\$117,750	\$129,525

August

Name	Position	Guide	Step	23-24 Salary	New Salary
Hannah Schrenzel	Psychologist	MA+32	4	\$72,800	\$80,080
Megan Gallow	Social Worker	MA	8	\$74,800	\$82,280
Robert Villegas	LDTC	MA+32	13	\$104,300	\$114,730
Danielle Cardona	Speech Therapist	MA+32	9	\$86,800	\$95,480
Jessica Diaz	Psychologist	MA+32	16	\$118,257	\$130,082

EXPLANATION: The Teaneck Township Education Contract provides an 11-month option for Child Study Team members. The July and August teams provide services when school is closed.

Agenda item submitted by Dr. Buxenbaum

31. that the Board approve the following staff at Theodora Smiley Lacey School to participate and teach the summer enrichment lab for instructional support in Mathematics, Language Arts, Science, Social Studies, S.T.E.M, and SEL on Mondays through Fridays starting on Friday, July 3, 2023 (no class on July 4th) to July 31, 2023 from 8:30 pm to 12:45 PM, with 4.15 hours of professional development. Compensation for working with students at the contractual rate of \$50 per hour (Total 80 hours). Program coordinator to serve as the parent/family contact (100 hours @

\$50/hour). Bridge Lesson Plan Writing (2 teachers), 10 hours @ \$50/hour. Title I and CRSSA ESSER-II funding will support this program. Title 1 Account: 20-231-100-101-22-15-I-3; CRSSA /ESSER II Account: 20-483-100-101-22-15-I-0

June 26, 2023 – Professional Development (2 hours)

Teaching Days: 20 Days

Week 1: July 3rd, 5th, 6th, 7th

Week 2: July 10th - 14th

Week 3: July 17th - 21st

Week 4: July 24th - 28th and July 31st

Position	Title	Stipend Amount (not to exceed)
Emily Smith	Program Coordinator/Bridge Lesson Plan Writing	\$5,750
Monica Lawson	Teacher/Bridge Lesson Plan Writing	\$4,750
Jessica Brown	SEL Teacher	\$4,250
MeiLinh LaMui	Teacher	\$4,250
Lisa Montany	Teacher	\$4,250
Kayla Guerra	Teacher	\$4,250
Amis Agüero	Nurse	\$4,250
TOTAL		\$31,750

EXPLANATION: The Lacey School program will focus on academic and social and emotional learning standards and concepts for all identified students using strategies through SEL, Language Arts & Math and will incorporate thematic lessons that bridge the gap between Tools of the Mind (PreK) and Kindergarten. Heavy focus on fine motor, letter recognition, number recognition, concepts of print, far and near point copying, name recognition, social-emotional learning, school readiness skills. PK-4 teacher recommendations for 40 - 50 students.

Agenda item submitted by Ms. Dent

32. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the appointment of staff members under the Teaneck Township Education Association (**TTEA**) collective bargaining Agreements for the 2023-2024 school year in the following categories:

- Teaching Staff Members
- Secretarial and Clerical Personnel
- Paraprofessionals
- Athletic Trainer
- Data Support Specialists

EXPLANATION: Agenda item submitted by Ms. Taylor

33. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the appointment of staff members under the Teaneck Association of Administrators and Supervisors (**TAAS**) Agreement for the 2023-2024 school year in the following categories:

- High School Principal
- Middle School Principals
- Elementary School Principals
- Assistant Director of Instruction
- High School Assistant Principals
- Middle School Assistant Principals
- Coordinators
- Department Chairpersons
- Guidance Supervisors
- Subject Supervisors
- Director of Instruction
- Grants Management and Program Evaluator

EXPLANATION: Agenda item submitted by Ms. Taylor

34. **THEREFORE BE IT RESOLVED**, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the appointment of staff members under the Teamsters Agreement for the 2023-2024 school year in the following categories:

- Laborers
- Landscapers
- Custodial Employees
- Maintenance Mechanics

EXPLANATION: Agenda item submitted by Ms. Taylor

Teaneck Public Schools

Public Work Session

May 10, 2023

POLICY 01 THRU 02 - 1.

THEREFORE BE IT RESOLVED, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the **FIRST READING** of the following Board Policies:

- Bylaw 0144 - Board Member Orientation and Training - Revised
- Policy 2520- Instructional Supplies - Revised
- Policy 3217- Use of Corporal Punishment (Teachers) - Revised
- Policy 4217- Use of Corporal Punishment (Support Staff) - New
- Policy 5305 - Health Services Personnel - Mandated - Revised
- Policy 5308 - Student Health Records - Mandated - Revised
- Policy 5310- Health Services - Mandated - Revised
- Policy 6112 - Reimbursement of Federal and Other Grant Expenditures - Mandated - Revised
- Policy 6115.04- Federal Funds- Duplication of Benefits - New - Mandated
- Policy 6311- Contracts for Goods or Services Funded by Federal Grants - Mandated - Revised
- Policy 7440-School District Security - Mandated - Revised
- Policy 9140 - Citizens Advisory Committee - Revised

Explanation:

ATTACHMENTS:

Description	Type
Bylaw & Policies FIRST Reading May Agenda	Cover Memo

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Summary of Bylaw 0144- Board Member Orientation and Training

N.J.A.C. 6A:28 – School Ethics Commission has been re-adopted by the New Jersey State Department of Education with revisions. These revisions were formally approved on March 3, 2023. Bylaw Guide 0144 is the only Guide affected by the revisions to N.J.A.C. 6A:28. Revisions to N.J.A.C. 6A:28-4.1 change the requirement for a Board Member to receive their initial training from “during the member’s first term” to “within 90 days” of a new Board member’s first term. That initial training must include instruction on a Board member’s responsibilities regarding the School Ethics Act. Strauss Esmay has made this revision and Bylaw Guide 0144 is a revision the current Bylaw 0144, previously adopted by the Board.

The Board has the option to choose which documents new Board members must be provided access to, which include:

- Bylaw and Policy Manual
- Manual of Administrative Regulations
- Each Negotiated Agreement
- The Current Budget Statement and audit report
- The most recent long-range facilities plan
- Other materials as deemed appropriate by the Superintendent

The current Board Bylaw provides that new Board members are provided with access to the first (Board of Education Bylaw and Policy Manual) and last options (other materials as deemed appropriate by the Superintendent).

Bylaw Guide 0144 is **recommended**.

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[See POLICY ALERT Nos. 181, 193, and 230]

0144 BOARD MEMBER ORIENTATION AND TRAINING

The preparation of each **Board** member for the performance of Board of Education duties is essential to the proper functioning of the Board. The Board encourages each new Board member **to acquire** ~~in the acquisition of~~ information about school district governance, the separate functions of the Board and the Superintendent, the operations of the district, and Board procedures.

The Board directs that each new member receive **access to and/or a copy of**

Choose one or more of the following:

- ☐ ~~access to and/or a copy of~~ the Board of Education Bylaw and Policy Manual,
- ☐ the manual of administrative regulations,
- ☐ each negotiated agreement,
- ☐ the current budget statement and audit report,
- ☐ the most recent long range facilities plan, **and**
- ☐ ~~and such~~ other materials as deemed appropriate by the Superintendent.

Each new Board member will be invited and is encouraged to meet and discuss the responsibilities and authority of a Board member, Board functions, and Board policies and procedures with the Board President (if available), the Superintendent, and the School Business Administrator/Board Secretary.

Within the first ninety days of a new Board member's first term, the Board member ~~Each newly elected or appointed Board member shall complete during the first year of the member's first term~~ a training program to be prepared and offered by the New Jersey School Boards Association. **The training shall include instruction relative to the Board member's responsibilities pursuant to the School Ethics Act and N.J.S.A. 18A:12-33**, ~~in consultation with the New~~



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~~Jersey Association of School Administrators, the New Jersey Principals and Supervisors Association, and the Department of Education, regarding the skills and knowledge necessary to serve as a Board member.~~

The training program shall include information regarding the school district monitoring system established pursuant to P.L. 2005, c. 235, the New Jersey Quality Single Accountability Continuum, and the five key components of school district effectiveness on which school districts are evaluated under the monitoring system: instruction and program; personnel; fiscal management; operations; and governance.

The Board member shall complete a training program on school district governance in each of the subsequent two years of the Board member's first term.

Within one year after each re-election or re-appointment to the Board of Education, the Board member shall complete an advanced training program to be prepared and offered by the New Jersey School Boards Association. This advanced training program shall include information on relevant changes to New Jersey school law and other information deemed appropriate to enable the Board member to serve more effectively.

The New Jersey School Boards Association shall examine options for providing training programs to Board members through alternative methods such as on-line or other distance learning media or through regional-based training.

Within one year after being newly elected or appointed or being re-elected or re-appointed to the Board of Education, a Board member shall complete a training program on harassment, intimidation, and bullying in schools, including a school district's responsibilities under N.J.S.A. P.L. 2002, c. 83 (C.18A:37-13 et seq.). A Board member shall be required to complete the program only once. Training on harassment, intimidation, and bullying in schools shall be provided by the New Jersey School Boards Association, in consultation with recognized experts in school bullying from a cross section of academia, child advocacy organizations, nonprofit organizations, professional associations, and government agencies.

N.J.S.A. 18A:12-33; 18A:37-13 et seq.
N.J.A.C. 6A:28-4.1

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Summary of Policy 2520- Instructional Supplies

Policy Guide 2520 has been revised to reflect current best practices. The revised Guide allows for the Superintendent to designate a staff member to develop regulations for the selection and utilization of instructional supplies.

Policy Guide 2520 is **Mandated**.

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[See POLICY ALERT No. 230]

2520 INSTRUCTIONAL SUPPLIES

The Board of Education shall **provide** ~~supply each teaching~~ staff members with the supplies, **and** materials, ~~and equipment~~ necessary for the **successful** implementation of the **instructional** ~~approved~~ program and **provide** each students with the supplies and materials required for the successful completion of courses of study.

The Board expressly exempts from this ~~p~~Policy such clothing or personal equipment as may be required ~~by the Board~~ for reasons related to the safety and health of students or the protection of school property and are individualized or non-reusable, and any materials used in the manufacture or preparation of useful or decorative items that students are permitted to retain, except that no student will be denied participation in any course of study or school sponsored activity because of **their** ~~his/her~~ financial inability to bear the cost of such clothing, equipment, or materials.

Supplies and materials will be distributed throughout the school district in a manner that ensures equal distribution to students; school facilities; courses; programs; and activities and services, regardless of the protected categories listed at N.J.A.C. 6A:7-1.7(a).

The Superintendent **or designee** shall develop **procedures** ~~regulations~~ for the selection and utilization of instructional supplies that include effective consultation with teaching staff members at all appropriate levels.

N.J.A.C. 6A:7-1.7

N.J.S.A. 18A:34-1

N.J.S.A. 18A:54-20 ~~[vocational districts]~~

Cross reference: ~~Policy Guide No. 5513~~

Adopted:



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Summary of Policies 3217 & 4217- Use of Corporal Punishment

Policy Guide 3217 has been revised to align directly with the governing statute N.J.S.A. 18A:6-1. Policy Guide 3217 addresses the situations in which it is appropriate for staff members to use force when dealing with a student. Policy Guide 4217 has been developed to address the requirements in N.J.S.A. 18A:6-1 for support staff members because the statute requires compliance by any person employed by the Board.

Policy Guides 3217 & 4217 are **recommended**.

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Use of Corporal Punishment

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[See POLICY ALERT No. 230]

3217 USE OF CORPORAL PUNISHMENT

~~The Board of Education cannot condone an employee's resort to force or fear in the treatment of students, even those students whose conduct appears to be open defiance of authority. Each student is protected by law from bodily harm and from offensive bodily touching.~~

No teaching staff member employed by the Board or a person engaged in any school in the school district shall inflict or cause to be inflicted corporal punishment upon a student attending any school in the school district; but any such teaching staff member may, within the scope of their employment, use and apply such amounts of force as is reasonable and necessary:

1. **To quell a disturbance, threatening physical injury to others;**
2. **To obtain possession of weapons or other dangerous objects upon the person or within the control of a student;**
3. **For the purpose of self-defense; and**
4. **For the protection of persons or property;**

and such acts, or any of them, shall not be construed to constitute corporal punishment pursuant to N.J.S.A. 18A:6-1. Every resolution, bylaw, rule, ordinance, or other act or authority permitting or authorizing corporal punishment to be inflicted upon a student attending any school in the district shall be void.

~~Teaching staff members shall not use physical force or the threat of physical force to maintain discipline or compel obedience except as permitted by law, but may remove students from the classroom or school by the lawful procedures established for the suspension and expulsion of students.~~

~~A teaching staff member who:~~

1. ~~Uses force or fear to discipline a student except as such force or fear may be necessary to quell a disturbance threatening physical~~



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~~injury to others, to obtain possession of weapons or other dangerous objects upon the person or within the control of a student, to act in self defense, or to protect persons or property;~~

- ~~2. Touches a student in an offensive way even though no physical harm is intended;~~
- ~~3. Permits students to harm one another by fighting; or~~
- ~~4. Punishes students by means that are cruel or unusual;~~

Any teaching staff member employed by the Board found to have violated this Policy may will be subject to discipline by the this Board and may be dismissed.

N.J.S.A. 18A:6-1; 18A:37-1

Cross reference: Policy Guide No. 5630

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[See POLICY ALERT No. 230]

4217 USE OF CORPORAL PUNISHMENT

No support staff member employed by the Board or a person engaged in any school in the school district shall inflict or cause to be inflicted corporal punishment upon a student attending any school in the school district; but any such support staff member may, within the scope of their employment, use and apply such amounts of force as is reasonable and necessary:

1. To quell a disturbance, threatening physical injury to others;
2. To obtain possession of weapons or other dangerous objects upon the person or within the control of a student;
3. For the purpose of self-defense; and
4. For the protection of persons or property;

and such acts, or any of them, shall not be construed to constitute corporal punishment pursuant to N.J.S.A. 18A:6-1. Every resolution, bylaw, rule, ordinance, or other act or authority permitting or authorizing corporal punishment to be inflicted upon a student attending any school in the district shall be void.

Any support staff member employed by the Board found to have violated this Policy may be subject to discipline by the Board.

N.J.S.A. 18A:6-1; 18A:37-1

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Summary of Policy 5305- Health Services Personnel

N.J.A.C. 6A:16-2.3 has been re-adopted by the New Jersey State Board of Education with revisions. N.J.A.C. 6A:16-2.3 outlines the roles and responsibilities of the school physician, certified school nurse, certified school nurse/non-instructional, and non-certified school nurse. Strauss Esmay revised Policy Guide 5305 to include language from N.J.A.C. 6A:16-2.3 addressing the requirements for the school physician's license status and required employment contract, and to incorporate all of the provisions of N.J.A.C. 6A:16-2.3. Policy Guide 5305 is now mandated as the requirements for school district medical personnel should be adopted by the Board based on the recent pandemic and increased scrutiny on a district's practices concerning medical care of students and staff.

Policy Guide 5305 is **mandated**.

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[See POLICY ALERT Nos. 178, 204, 209, and 230]

5305 HEALTH SERVICES PERSONNEL

The Board of Education shall appoint at least one school physician pursuant to N.J.S.A. 18A:40-1. The Board may appoint a lead school physician to serve as health services director if more than one school physician is **contracted required by the Board**. ~~The school physician shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy whose training and scope of practice includes child and adolescent health and development. The school physician(s) shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy and shall have a training and scope of practice that includes child and adolescent health and development. The contract between the Board and the school physician(s) appointed pursuant to N.J.S.A. 18A:40-1 shall include a statement of assurance that the school physician(s) has completed the Student-Athlete Cardiac Screening professional development module developed pursuant to N.J.S.A. 18A:40-41d and has read the sudden cardiac arrest pamphlet developed pursuant to N.J.S.A. 18A:40-41. The school district shall conduct a criminal history background check on any physician before entering into an agreement for delivery of services pursuant to N.J.A.C. 6A:16-2.3.~~

The school physician(s) shall provide, at a minimum, the following services:

1. Consultation in the development and implementation of school district policies, procedures, and mechanisms related to health, safety, and medical emergencies, pursuant to N.J.A.C. 6A:16-2.1(a) **and Policy and Regulation 5310**;
2. Consultation to school district medical staff regarding the delivery of school health services, which includes special health care needs of technology-supported and medically fragile children, including students covered by 20 U.S.C. §1400 et seq., Individuals with Disabilities Education Improvement Act;
3. Physical examinations conducted in the school physician's office or other comparably equipped facility for students who do not have a medical home ~~or whose parent has identified the school as the medical home for the purpose of a sports physical examination~~;



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4. Provision of written notification to the parent stating approval or disapproval of the student's participation in athletics based upon the medical report;
5. Direction for professional duties of other medical staff;
6. Written standing orders that shall be reviewed and re-issued before the beginning of each school year;
7. Establishment of standards of care for emergency situations and medically-related care involving students and school staff;
8. Assistance to the certified school nurse or non-certified nurse in conducting health screenings of students and staff and assistance with the delivery of school health services;
9. Review, as needed, of reports and orders from a student's medical home regarding student health concerns;
10. Authorization of tuberculin testing for conditions outlined in N.J.A.C. 6A:16-2.2(c) **and Policy and Regulation 5310**;
11. Review, approval, or denial with reasons of a medical home determination of a student's anticipated confinement and resulting need for home instruction; and
12. Consultation with the school district certified school nurse(s) to obtain input for the development of the school nursing services plan, pursuant to N.J.A.C. 6A:16-2.1(b) **and Policy and Regulation 5310**.

The Board shall employ a certified school nurse to provide nursing services while school is in session pursuant to N.J.S.A. 18A:40-1 and 3.3. The certified school nurse shall work under the direction of the school physician and Superintendent of Schools.

The certified school nurse shall possess a standard educational **services** certificate with a school nurse endorsement or school nurse/non-instructional endorsement pursuant to N.J.A.C. 6A:9B-14.3 or 14.4. The certified school nurse shall possess a current New Jersey registered professional nurse license issued by the New Jersey State Board of Nursing; a bachelor's degree from a regionally accredited college or university; a current Cardiopulmonary Resuscitation (CPR) and



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Automated External Defibrillators (AED) certification as issued by the American Heart Association, the American Red Cross, the National Safety Council, or other entities determined by the Department of Health to comply with the American Heart Association's CPR guidelines; ~~and. The certified school nurse shall~~ complete training in airway management and in the use of nebulizers and inhalers consistent with nationally recognized standards including, but not limited to, those of the National Institutes of Health and the American Academy of Allergy, Asthma, and Immunology.

The role of the certified school nurse shall include, but not be limited to:

1. Carrying out written orders of the medical home and standing orders of the school physician;
2. Conducting health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 **and Policy and Regulation 5310** and monitoring vital signs and general health status for emergent issues for students suspected of being under the influence of alcohol and controlled dangerous substances, pursuant to N.J.S.A. 18A:40-4 and **18A:40A-12 12 and Policy and Regulation 5530**;
3. Maintaining student health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4, **and Policy and Regulation 5308**;
4. Recommending to the ~~school~~ Principal students who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;
5. Annually reviewing student immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;
6. Recommending to the ~~school~~ Principal exclusion of students who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7, 8, and 10;



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7. Directing and supervising the emergency administration of epinephrine and glucagon, and training school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6 and 12.14 **and Policy and Regulation 5330;**
8. Administering asthma medication through use of a nebulizer;
9. Directing and supervising the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;
10. **Providing** Classroom instruction in areas related to health **education**, pursuant to N.J.A.C. 6A:9B-14.3;
11. Reviewing and summarizing available health and medical information regarding the student and transmitting a summary of relevant health and medical information to the Child Study Team, ~~for the meeting~~ pursuant to N.J.A.C. 6A:14-3.4(h);
12. Writing and updating, at least annually, the individualized health care plans and the individualized emergency healthcare plans for students' medical needs, and instructing staff as appropriate;
13. Writing and updating, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794(a), for any student who requires them;
14. Assisting in the development of and implementing healthcare procedures for students in the event of an emergency;
15. Instructing teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3; ~~and~~
16. **Reviewing completed health history update questionnaires and sharing with the school athletic trainer for review, if applicable, pursuant to N.J.S.A. 18A:40-41.7; and**
1746. Providing other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.



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Health Services Personnel

A certified school nurse who possesses the school nurse/non-instructional certificate is not authorized to teach in areas related to health, pursuant to N.J.A.C. 6A:9B-14.4.

The Board may appoint a non-certified nurse under the supervision of a certified school nurse to supplement the services of a certified school nurse **provided in accordance with the provisions of N.J.A.C. 6A:16-2.3(e).** a The non-certified nurse shall be assigned to the same school building or complex as the certified school nurse pursuant to N.J.S.A. 18A:40-3.3.(a.) and a **noncertified nurse** is limited to providing services only as permitted under a the non-certified nurse's license issued by the State Board of Nursing **in accordance with N.J.A.C. 6A:16-2.3(c).**

N.J.S.A. 18A:40-1; 18A:40-3.3; 18A:40-4; 18A:40-7;
18A:40-8; 18A:40-10; 18A:40-12; 18A:40-12.6;
18A:40-12.14; 18A:40-41.7

N.J.A.C. 6A:9B-14.3; 6A:9B-14.4; 6A:14-3.4; 6A:16-2.1;
6A:16-2.2; 6A:16-2.3

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Summary of Policy 5308- Student Health Records

N.J.A.C. 6A:16 – Programs to Support Student Development and N.J.A.C. 6A:32-7 – Student Records have been re-adopted by the New Jersey State Department of Education with revisions. Strauss Esmay has updated Policy Guide 5308 with minor revisions due to language changes in N.J.A.C. 6A:16-2.4 and 6A:32-7.4.

Policy Guide 5308 is **mandated**.

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[See POLICY ALERT Nos. 178, 204, and 230]

5308 STUDENT HEALTH RECORDS

The school district shall maintain mandated student health records for each student pursuant to N.J.A.C. 6A:16-2.4 and N.J.A.C. 6A:32-7. The district will document student health records using a form approved by the Commissioner of Education.

The maintenance and security of student health records shall be in accordance with N.J.A.C. 6A:32-7.4 and 6A:16-2.4. Student health records, **whether stored on paper or electronically, shall be maintained in accordance with N.J.A.C. 6A:32-7** may be stored electronically or in paper format and shall be maintained separately from other student records in a secure location accessible to authorized personnel while school is in session. The health history and immunization record shall be removed from the student's health record and placed in the student's mandated record upon graduation or termination and kept according to the schedule set forth in N.J.A.C. 6A:32-7.8. **Student health records shall be maintained separately from other student records. Student health records also shall be maintained according to the requirements of N.J.A.C. 6A:32-7 until such time as graduation or termination from the school district, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record. The school district of last enrollment, graduation, or permanent departure of the student shall keep, for 100 years, a mandated record of a student's health history and immunization in accordance with N.J.A.C. 6A:32-7.8(f). No additions shall be made to the record after graduation or permanent departure without prior written consent of the parent or adult student pursuant to N.J.A.C. 6A:32-7.8(e).**

The transfer of student health records when a student transfers to or from a school district shall be in accordance with N.J.A.C. 6A:16-7.91 et seq and N.J.A.C. 6A:32-7.5.

Any Board of Education employee with knowledge of, or access to, the following health information shall comply with restrictions for sharing information as required by Federal and State statutes and regulations: information that identifies a student as having HIV infection or AIDS shall



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be shared only with prior written informed consent of the student age twelve or greater, or of the student's parent as required by N.J.S.A. 26:5C-1 et seq. and only for the purpose of determining an appropriate educational program for the student; information obtained by the school's alcohol and other drug program that would identify the student as an alcohol or other drug user may be disclosed only for those purposes and under conditions permitted by 42 CFR Part 2; information provided by a secondary school student while participating in a school-based alcohol or other drug counseling program that indicates that a parent or other person residing in the student's household is dependent upon or illegally using a substance shall be shared only for those purposes and conditions permitted by N.J.S.A. 18A:40A-7.1.

~~Any Board of Education employee with knowledge of, or access to, information that identifies a student as having HIV infection or AIDS; information obtained by the school's alcohol or drug program which would identify the student as an alcohol or drug user; or information provided by a secondary school student while participating in a school-based alcohol or drug counseling program that indicates a parent, guardian, or other person residing in the student's household is dependent upon or illegally using a substance shall comply with restrictions for sharing such information in accordance with N.J.A.C. 6A:16-2.4(b) through (e) and as required by Federal and State statutes and regulations.~~

Access to and disclosure of information in a student's health record shall meet the requirements of the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and 34 CFR Part 99, incorporated herein by reference, as amended and supplemented, and N.J.A.C. 6A:32-7-, Student Records.

The school district shall provide access to the student's health record to licensed medical personnel not holding educational certification who are working under contract with, or as employees of, the school district only to the extent necessary to enable the licensed medical personnel to perform their duties. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted access to those portions of the student health record necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5.



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Nothing in N.J.A.C. 6A:16-2.4 or in **this** Policy and Regulation 5308 shall be construed to prohibit school personnel from disclosing to students or adults in connection with an emergency the information contained in the student health record if the release is necessary to protect the immediate health or safety of the student or other persons pursuant to N.J.A.C. 6A:32-7.5.

N.J.S.A. 18A:40-3.4

N.J.A.C. 6A:16-2.4 ~~et seq.~~; 6A:32-7.1; 6A:32-7.4 ~~et seq.~~;
6A:32-7.5 ~~et seq.~~; 6A:32-7.8

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Summary of Policy 5310- Health Services

N.J.A.C. 6A:16 – Programs to Support Student Development has been re-adopted by the New Jersey State Department of Education with revisions. Policy Guide 5310 has been updated to address the revisions to N.J.A.C. 6A:16-1.3, 2.1, and 2.2. These Administrative Code revisions are minimal and include updates to terminology and a reordering of the provisions in the Administrative Code. Policy Guide 5310 has been revised to address these changes. In addition, Policy Guide 5310 has been revised to remove provisions that are duplicated verbatim in Regulation Guide 5310.

Policy Guide 5310 is **mandated**.

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[See POLICY ALERT Nos. 178, 204, 208, and 230]

5310 HEALTH SERVICES

The Board of Education shall develop and adopt the following written policies, procedures, and mechanisms in accordance with N.J.A.C. 6A:16-2.1(a) for the provision of health, safety, and medical emergency services, and shall ensure staff are informed as appropriate:

1. The review of immunization records for completeness, pursuant to N.J.A.C. 8:57-4.1 through 4.20 (Policy and Regulation 5320);
2. The administration of medication to students in the school setting **by the following authorized individuals in accordance with N.J.A.C. 6A:16-2.1(a)2. (Policy and Regulation 5330);**
 - a. **The school physician;**
 - b. **A certified school nurse or noncertified nurse;**
 - c. **A substitute school nurse employed by the school district;**
 - d. **The student's parent;**
 - e. **A student approved to self-administer medication, pursuant to N.J.A.C. 6A:16-2.1(a)5.iii. and 6A:16-2.1(a)9. and N.J.S.A. 18A:40-12.3 and 12.4;**
 - f. **Other school employees who volunteer to be trained and designated by the certified school nurse to administer epinephrine in an emergency, pursuant to N.J.S.A. 18A:40-12.5 and 12.6; and**
 - g. **Other employees who volunteer to be designated as a delegate and trained to administer glucagon, pursuant to N.J.S.A. 18A:40-12.14.**
3. The review of Do Not Resuscitate (DNR) orders received from the student's parent or medical home (Policy 5332);



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4. The provision of health services in emergency situations, including:
 - a. The emergency administration of epinephrine via **an epinephrine Epi-pen** auto-injector, pursuant to N.J.S.A. 18A:40-12.5 (Policy and Regulation 5330);
 - b. The emergency administration of glucagon, pursuant to N.J.S.A. 18A:40-12.14 (Policy and Regulation 5338);
 - c. The care of any student who becomes injured or ill while at school or participating in school-sponsored functions (Policy and Regulation 8441);
 - d. The transportation and supervision of any student determined to be in need of immediate care (Policy and Regulation 8441);
 - e. The notification to parents of any student determined to be in need of immediate medical care (Policy and Regulation 8441); and
 - f. The establishment and implementation of an emergency action plan for responding to a sudden cardiac event, including the use of an automated external defibrillator (AED), pursuant to N.J.S.A. 18A:40-41b. (Policy and Regulation 5300).
5. The treatment of asthma in the school setting in accordance with the provisions of N.J.A.C. 6A:16-2.1(a)5. (Policy 5335);
6. Administration of student medical examinations, pursuant to N.J.S.A. 18A:40-4, N.J.S.A. 18A:35-4.8, and N.J.A.C. 6A:16-2.2 (Policy and Regulation 5310);
7. Utilization of sanitation and hygiene when handling blood and bodily fluids pursuant to N.J.A.C. 12:100-4.2, Safety and Health Standards for Public Employees, and in compliance with 29 CFR §1910.1030, ~~Public Employees Occupational Safety and Health Program (PEOSH)~~ Bloodborne Pathogens Standards (Policy and Regulation 7420);



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8. Provision of nursing services to nonpublic schools located in the school district as required by N.J.S.A. 18A:40-23 et seq. and N.J.A.C. 6A:16-2.5 (Policy and Regulation 5306);
9. Self-administration of medication by a student for asthma or other potentially life-threatening **illness or life-threatening** allergic reaction pursuant to N.J.S.A. 18A:40-12.3, 12.5, and 12.6, and the self-management and care of a student's diabetes as needed, pursuant to N.J.S.A. 18A:40-12.15 (Policy and Regulation 5330);
10. Development of an individualized healthcare plan and individualized emergency healthcare plan for students with chronic medical conditions, including ~~life-threatening allergies~~, diabetes, ~~and asthma~~, **and life-threatening allergies** requiring special health services in accordance with N.J.S.A. 18A:40-12.11.c, 12.12, 12.13, and 12.15; and N.J.A.C. 6A:16-2.3(b)3.xii. (Policies and Regulations 5331 and 5338 and Policy 5335); and
11. Management of food allergies in the school setting and the emergency administration of epinephrine to students for anaphylaxis, pursuant to N.J.S.A. 18A:40-12.6a through 12.6d (Policy and Regulation 5331).

The Board of Education shall annually adopt the school district's nursing services plan at a regular meeting, **pursuant to N.J.A.C. 6A:16-2.1(b) and Policy 5307.**

~~The Board of Education shall comply with the following required health services as outlined in N.J.A.C. 6A:16-2.2:~~

- ~~1. Immunization records shall be reviewed and updated annually, pursuant to N.J.A.C. 8:57 4.1 through 4.24.~~
- ~~2. A Building Principal or designee shall not knowingly admit or retain in the school building any student whose parent has not submitted acceptable evidence of the child's immunization, according to the schedule specified in N.J.A.C. 8:57 4, Immunization of Pupils in School.~~



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3. ~~The school district shall perform tuberculosis tests on students using methods required by and when specifically directed to do so by the New Jersey Department of Health based upon the incidence of tuberculosis or reactor rates in specific communities or population groups, pursuant to N.J.S.A. 18A:40-16.~~
4. ~~The school district shall immediately report by telephone to the health officer of the jurisdiction in which the school is located any communicable diseases identified as reportable, pursuant to N.J.A.C. 8:57-1, whether confirmed or presumed.~~
5. ~~Each school in the district shall have and maintain for the care of students at least one nebulizer in the office of the school nurse or a similar accessible location, pursuant to N.J.S.A. 18A:40-12.7.~~
6. ~~Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility, pursuant to N.J.S.A. 18A:40-4.~~
7. ~~The findings of required examinations under 8.b., c., d., and e. below shall include the following components:~~
 - a. ~~Immunizations, pursuant to N.J.A.C. 8:57-4.1 through 4.24;~~
 - b. ~~Medical history, including allergies, past serious illnesses, injuries, operations, medications, and current health problems;~~
 - c. ~~Health screenings including height, weight, hearing, blood pressure, and vision; and~~
 - d. ~~Physical examinations.~~
8. ~~The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and 6. above and:~~



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- a. ~~Prior to participation on a school-sponsored interscholastic or intramural team or squad for students enrolled in any grades six to twelve in accordance with N.J.A.C. 6A:16-2.2(h)1.;~~
 - b. ~~Upon enrollment in school in accordance with N.J.A.C. 6A:16-2.2(h)2.;~~
 - c. ~~When applying for working papers in accordance with N.J.A.C. 6A:16-2.2(h)3.;~~
 - d. ~~For the purposes of the comprehensive Child Study Team evaluation, pursuant to N.J.A.C. 6A:14-3.4 in accordance with N.J.A.C. 6A:16-2.2(h)4.; and~~
 - e. ~~When a student is suspected of being under the influence of alcohol or controlled dangerous substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 in accordance with N.J.A.C. 6A:16-2.2(h)5.~~
9. ~~Each school shall have available and maintain an AED, pursuant to N.J.S.A. 18A:40-41a.a.(1) and (3), and in accordance with N.J.A.C. 6A:16-2.2(i).~~
10. ~~The Board of Education shall make accessible information regarding the New Jersey FamilyCare Program to students who are knowingly without medical coverage, pursuant to N.J.S.A. 18A:40-34.~~
11. ~~Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history, pursuant to N.J.S.A. 26:5C-1 et seq.~~
12. ~~The Board of Education shall ensure that students receive health screenings as outlined in N.J.A.C. 6A:16-2.2(l).~~



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13. ~~The school nurse or designee shall screen to ensure hearing aids worn by students who are deaf and/or hard of hearing are functioning properly. The school nurse or designee will ensure any FM hearing aid systems in classrooms or any school equipment in the school building used to assist students to hear, are functioning properly.~~

N.J.S.A. 18A:35-4.8; 18A:40-4 et seq.; 18A:40-12;
18A:40-12.3; 18A:40-12.5; 18A:40-12.6;
18A:40-12.6a; 18A:40-12.6b; 18A:40-12.6c;
18A:40-12.6d; 18A:40-12.7; 18A:40-12.11;
18A:40-12.15; 18A:40-16; 18A:40-23 et seq.;
18A:40-41a.; 18A:40-41b.

N.J.A.C. 6A:16-1.3; 6A:16-2.1; 6A:16-2.2

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Summary of Policy 6112- Reimbursement of Federal and Other Grant Expenditures

The New Jersey Department of Education (NJDOE) – Office of Fiscal Accountability and Compliance (OFAC) recently completed a Carl D. Perkins Federal Grant Audit for a school district and the NJDOE recently completed Federal Integrity Audits related to Federal COVID-19 funding conducted by the NJDOE in school districts. As a result of these Audits, the NJDOE is requiring one new Policy Guide 6115.04, and revisions to two existing Policy Guides 6112 and 6311.

These Policy and Regulation Guides apply to Federal grants and Federal funds received by a school district. An OFAC Audit indicated the Carl D. Perkins Career and Technical Act of 2006 has been recently renamed to the Strengthening Career and Technical Education for the 21st Century Act. Policy Guide 6112 has been updated to include this revision and is mandated.

Policy Guide 6112 is **mandated**.

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Reimbursement of Federal and Other
Grant Expenditures

Mar 23

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[See POLICY ALERT Nos. 190, 218, and 230]

6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES

The Cash Management Improvement Act (CMIA) and related Federal regulations require a State to minimize the time elapsing between the transfer of funds from the United States Treasury and the expenditure of funds for program purposes. This requirement applies to grantees such as the State of New Jersey and their subgrantees, such as a school district. The State of New Jersey and school districts must assure funds have been, or will be, spent within a minimal amount of time after having been drawn from the Federal government.

In accordance with this requirement, the New Jersey Department of Education (NJDOE) has implemented a reimbursement request system of payment. The procedures as outlined in the New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures shall be followed by school districts in submitting reimbursement requests. Reimbursement requests for entitlement grant awards under the Every Student Succeeds Act (ESSA), the Individuals with Disabilities Education Act (IDEA), the **Strengthening Career and Technical Education for the 21st Century Act** ~~Carl D. Perkins Career and Technical Education Improvement Act of 2006~~, and any other program designated by the NJDOE shall be made using the NJDOE's Electronic Web-Enabled Grant (EWEG) System.

Reimbursement requests by the School Business Administrator/Board Secretary or designee shall be made for individual titles and awards using the payment functionality of the EWEG system. Only one reimbursement request per month may be submitted for an individual title, award, or subgrant. Reimbursement requests may only be for expenditures that have already occurred or will occur within three business days of receipt of funds.

The submission of a reimbursement request constitutes a certification by the School Business Administrator/Board Secretary that the school district has previously made the appropriate expenditures and/or will make the expenditures within three business days of receipt of funds and that the expenditures are allowable and appropriate to the cost objective(s) of the subgrant.



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Reimbursement of Federal and Other Grant Expenditures

The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if a new budget category for which no funds were previously budgeted or approved has been created. The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if cumulative transfers among expenditure categories exceed ten percent of the total award. The Superintendent or designee is responsible for monitoring the cumulative ten percent level of fiscal change.

Reimbursement requests must be in accordance with approved grant applications. A reimbursement request may be submitted at any time after the subgrant has received final NJDOE approval. Reimbursement requests submitted at least ten business days before the end of the month but no later than the fifteenth day of the month will be reviewed and, if approved, processed for payment the first business day of the following month. School districts will normally receive payment by the fifth business day of the month and will be able to track the grant's payment history in EWEG through the payments link of the grant application.

Reimbursement requests must contain a brief description of the expenditures for which reimbursement is being requested. Individual line items need not be detailed. Expenditures must be supported by documentation at the school district level but should not be submitted to the NJDOE with a reimbursement request. The Superintendent or designee is responsible to maintain supporting documentation for seven years and for making it available to the NJDOE, the United States Department of Education, and/or their authorized representatives upon request. Documentation for salary expenditures is subject to the requirements of the Federal Uniform Grant Guidance. Documentation for all other expenditures must include evidence that the expenditures are allowable costs and of the relationship of the expenditure to the subgrant's cost objectives.

The NJDOE staff will review reimbursement requests to determine that they meet the subgrant's criteria. When a reimbursement request is approved or denied, the school district will receive an email notification through the EWEG system. Approval of a reimbursement request by NJDOE does not imply approval of the expenditures as allowable or appropriate to the subgrant's cost objectives as the approval of expenditures will continue to be processed through the final report.



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Reimbursement of Federal and Other
Grant Expenditures

The School Business Administrator/Board Secretary or designee assumes responsibility for assuring that all funds requested through the EWEG system either have already been expended, or will be expended within three business days of receipt of funds.

New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures – March 2014

Adopted:



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Summary of Policy 6115.04- Federal Funds – Duplication of Benefits

This is a new policy. A Federal Integrity Audit required a school district to have a policy that addresses duplication of benefits. Duplication of benefits occurs when a person, household, business, government, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance. Strauss Esmay developed a new Policy Guide 6115.04 that requires a school district to identify and prevent duplication of benefits.

Policy Guide 6115.04 is **mandated**.

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Federal Funds – Duplication of Benefits

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[See POLICY ALERT No. 230]

6115.04 FEDERAL FUNDS – DUPLICATION OF BENEFITS

A requirement for a Board of Education/local education agency (LEA) who accepts funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) – Elementary and Secondary School Emergency Relief Fund (ESSERF II); American Rescue Plan Elementary and Secondary Schools Emergency Relief (ARP ESSER); and all Federal programs and grants is for the LEA to have a Duplication of Benefits (DOB) Policy. DOB occurs when a person, household, business, government, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance.

The School Business Administrator/Board Secretary shall be responsible for ensuring no DOB occurs and will be responsible for ensuring compliance by subcontractors, subrecipients, and other partners.

To comply with DOB requirements, an LEA that accepts Federal funds is required by the Coronavirus Aid, Relief, and Economic Security (CARES) Act to establish and follow procedures to ensure that DOB does not occur. Establishing a process to effectively identify and prevent DOB is critical for the LEA to effectively manage multiple active funding streams related to coronavirus response and efficiently target resources to meet unmet needs within the school district. The Board of Education is solely responsible for ensuring that an actual DOB does not occur.

To prevent DOB, the LEA will have:

1. A requirement that the LEA must agree to repay assistance that is determined to be duplicative. This may be documented through a subrogation agreement or similar clause included in the agreement with the LEA. The LEA will establish a protocol to monitor compliance based on risk of DOB for each activity; and



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Federal Funds – Duplication of Benefits

2. A method of assessing whether the use of these funds will duplicate financial assistance that is already received or is likely to be received (such as insurance proceeds) by acting reasonably to evaluate the need and the resources available to meet that need. The LEA will evaluate current programs available at the local, county, State, and Federal level as well as current and anticipated non-governmental assistance from nonprofits or faith-based groups and establish lines of communication for preventing DOB.

To analyze DOB, the LEA will complete the following steps:

1. Assess Need: Determine the amount of need (total cost);
2. Determine Assistance: Determine the amount of assistance that has or will be provided from all sources to pay for the cost;
3. Calculate Unmet Need: Determine the amount of assistance already provided compared to the need to determine the maximum award (unmet need); and
4. Document Analysis: Document calculation and maintain adequate documentation justifying determination of maximum award.

In DOB calculations, private loans are not considered a form of assistance and will not be considered when calculating DOB. However, subsidized loans from the Small Business Administration or Federal Emergency Management Agency will be included in the DOB analysis unless one of the three exceptions below is met:

1. Short-term subsidized loans (e.g. bridge loans) for costs later reimbursed with Federal funds;
2. Declined or cancelled subsidized loans; or
3. Loan assistance used toward a loss suffered as a result of a major disaster or emergency.

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Summary of Policy 6311 – Contracts for Goods or Services Funded by Federal Grants

An OFAC Audit indicated a school district needed a Policy Guide requiring vendor suspension and disbarment checks completed by the school district for the purchase of goods or services funded by a Federal grant. The Policy Guide should indicate these checks are applicable for contracts or purchase orders over \$25,000, unless the district chooses a lower threshold; the Federal System for Award Management (SAM) is accessible at www.sam.gov; and compliance with the provisions of Policy Guide 6311 must be demonstrated with written evidence.

Policy Guide 6311 is **mandated**

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Contracts for Goods or Services Funded by

Federal Grants

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[See POLICY ALERT Nos. 192, 224, and 230]

6311 CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.213 – Suspension and Debarment.

The School Business Administrator/Board Secretary shall be responsible to check the web-based System for Award Management (SAM), accessible at www.sam.gov maintained by the United States government – the General Services Administration (GSA). The purpose of the SAM is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall access the SAM to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also access the SAM list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the SAM list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in 2 CFR §200.

Continuation of current contracts and restrictions on subcontracting with vendors who are on the SAM list or proposed for disbarment shall be in accordance with the limitations as outlined in 2 CFR §200.



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Contracts for Goods or Services Funded by
Federal Grants

Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.

The applicability of the provisions of this Policy apply to covered transactions as defined in 2 CFR §3485.220. A covered transaction is any contract that is awarded by the Board of Education that is covered under 2 CFR §180.210 and the amount of the contract is expected to equal or exceed \$25,000, unless the Board chooses a lower threshold.

Compliance with the provisions of 2 CFR §200 and this Policy must be demonstrated by written evidence to be maintained by the School Business Administrator/Board Secretary. Examples of evidence include printouts of searches from the SAM, imprints from an ink stamp, or Avery or similar labels affixed to purchase orders memorializing performance of this verification.

2 CFR §200

2 CFR §3485.220

2 CFR §180.210

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Summary of Policy 7440 – School District Security

N.J.S.A. 18A:41-7.1 was recently revised. Prior to this revision, the district was required to provide local law enforcement copies of current blueprints and maps of all schools and school grounds in the district and to provide revised copies to law enforcement upon making any changes. N.J.S.A. 18A:41-7.1 now requires the district to provide local law enforcement authorities with “critical incident mapping data” for all schools and school grounds and any subsequent revisions to the “critical incident mapping data”. The revised statute provides a description of “critical incident mapping data” and this new requirement replaces the old requirement of providing blueprints or maps. Policy Guide 7440 has been revised to reflect the revisions to N.J.S.A. 18A:41-7.1, addresses the statutory requirements in detail, and includes the statutory definition of “critical incident mapping data”.

Policy Guide 7440 is **mandated**.

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[See POLICY ALERT Nos. 214, 217, 218, 221, and 230]

7440 SCHOOL DISTRICT SECURITY

The Board of Education believes the buildings and facilities of the school district represent a substantial community investment. The Board directs the development and implementation of a plan for school district security to protect the school community's investment in the school buildings and facilities. The Board will comply with the security measures required in N.J.S.A. 18A:7G-5.2 for new school construction and for existing school buildings.

The school district security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment.

As used in this Policy and N.J.S.A. 18A:41-7.1, "critical incident mapping data" means information provided in electronic or digital form to assist first responders in an emergency including, but not limited to: aerial images of schools; floor plans, including room and suite numbers; building access points; locations of hazardous materials and utility shut-offs; and any other relevant location information.

The Board shall provide to local law enforcement authorities **critical incident mapping data** ~~a copy of the current blueprints and maps~~ for all schools and school grounds ~~within the school district or nonpublic school~~. In the case of a school building located in a municipality in which there is no municipal police department, **critical incident mapping data** ~~a copy of the blueprints and maps~~ shall be provided to an entity designated by the Superintendent of the New Jersey State Police. The Board shall provide revised **mapping data** copies to the applicable law enforcement authorities or designated entities any time that there is a change to the **critical incident mapping data** ~~blueprints or maps~~.

Critical incident mapping data provided pursuant to N.J.S.A. 18A:41-7.1.a. shall be: compatible with all platforms and applications used by local, State, and Federal law enforcement authorities; provided in a printable format; and verified for accuracy through an annual walkthrough of school buildings and school grounds.



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School District Security

Nothing in this Policy or N.J.S.A. 18A:41-7.1 shall be construed to require local law enforcement authorities or designated entities to access critical incident mapping data using third party viewing software.

The Board directs close cooperation of district officials with law enforcement, fire officials, and other emergency agencies.

Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency pursuant to N.J.S.A. 18A:41-10 through 13 **and this Policy and Regulation 7440.**

The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3 **and this Policy and Regulation 7440.** The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2 **and this Policy and Regulation 7440.** The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

Access to school buildings and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained access improperly.

In accordance with N.J.S.A. 18A:7G-5.2.b.(15), propping open doors to buildings on school grounds is strictly prohibited and students and staff shall not open a door for any individual. All persons seeking entry into the ~~main~~ building shall be directed to the main entrance.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.



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The school district shall annually conduct a school safety audit for each school building in accordance with the provisions of N.J.S.A. 18A:41-14.

N.J.S.A. 18A:7G-5.2; 18A:17-43.1; 18A:17-43.2; 18A:17-43.3;
18A:41-7.1; 18A:41-10; 18A:41-11; 18A:41-12;
18A:41-13; 18A:41-14
N.J.A.C. 6A:16-1.3; 6A:26-1.2

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Summary of Policy 9140 – Citizens Advisory Committee

Policy Guide 9140 is a long-standing Policy Guide establishing citizens advisory committees that are required for some Federal and State funded programs. However, over the years, Strauss Esmay Associates has included a funded program requirement for a citizens advisory committee in specific Policy Guides addressing the program, statute, and/or Administrative Code. Therefore, Policy Guide 9140 is no longer mandated. However, Strauss Esmay recommends a Board consider adopting updated Policy Guide 9140 as the Board may want a Policy that authorizes citizens advisory committees for other purposes. There is no legal requirement for Policy Guide 9140 and a Board may revise Policy Guide 9140 to meet local needs. In addition, it is recommended Regulation Guide 9140 be abolished as Policy Guide 9140 includes similar information.

Policy Guide 9140 is **recommended**.

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[See POLICY ALERT No. 230]

9140 CITIZENS ADVISORY COMMITTEES

The **Board of Education** encourages success of the school system depends, to a large extent, on open channels of communication between the school district community and the community at large. Citizens advisory committees may be are particularly useful in keeping the Board of Education and the administration informed with regard to community opinion and in representing the community in the study of specific school problems.

The Board may establish a **citizens** advisory committees as standing committees to serve in a liaison function to provide input to the Board and the administration from between the local community and the schools, as permanent committees for funded programs as the law requires, and as the Board sees fit need arises.

In creating a new **citizens** advisory committee, the Board may shall appoint: members of the community who are able and interested in the subject and concerned about the schools; appoint members who represent a wide range of community interests and backgrounds; appoint a chairperson; and appoint one or more Board members; and school staff members to serve as ex-officio members. The Board President or designee and the Superintendent or designee shall serve as members of the citizens advisory committee.

In charging a new **citizens** advisory committee, the Board shall define the **citizens** advisory committee assignment in writing, set a date for a preliminary and final report(s) to the Board, and establish a budget, if needed. Expenditures of district funds by a **citizens** advisory committees as standing committees to serve advisory committees shall be made only upon the approval of the Superintendent

Recommendations of an **citizens** advisory committee shall not reduce the responsibility of the Board, which may accept, or reject, or modify a **citizens** advisory committee's recommendation(s) in the exercise of its statutory discretion.



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Citizens Advisory Committees

Meetings of an **citizens** advisory committee that are ~~open to or~~ attended by fewer than a majority of the members of the Board are not subject to the Open Public Meetings Act

Choose only one of the following:

___ but shall

___ and need not

be open to the public, except as expressly permitted by the Board.

~~N.J.A.C. 6:30-1.5; 6:31-1.14(b)~~
~~20 U.S.C.A. 3801 et seq.~~

~~Cross-reference: Policy Guide Nos. 5520, 7440~~

Adopted:



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Teaneck Public Schools

Public Work Session

May 10, 2023

SCHOOL OPERATIONS AND CURRICULUM 01 THRU 04 - 1.

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, accepts the Student Safety Data System report for January 2023 (attached).

Explanation:

Agenda item submitted by Mr. Morgan

ATTACHMENTS:

Description	Type
SSDS Report 2022-2023	Cover Memo



2022-23 INCIDENTS

Report Period 1

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
(050) Teaneck High School	41	2	1	36	2	0	13	0
(060) Benjamin Franklin Middle	8	1	2	0	3	2	9	0
(070) Thomas Jefferson Middle	6	3	0	0	1	2	4	3
(080) William Cullen Bryant Sc	0	0	0	0	0	0	0	0
(110) Nathaniel Hawthorne Elem	0	0	0	0	0	0	0	0
(130) James Russell Lowell Ele	1	0	0	0	0	1	0	0
(150) John Greenleaf Whittier	0	0	0	0	0	0	0	0
(300) Theodora Smiley Lacey El	0	0	0	0	0	0	0	0
Total	56	6	3	36	6	5	26	3

Report Period 2

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
(050) Teaneck High School	2	2	0	0	0	0	2	0
(060) Benjamin Franklin Middle	3	2	0	1	0	0	2	0
(070) Thomas Jefferson Middle	0	0	0	0	0	0	0	0
(080) William Cullen Bryant Sc	0	0	0	0	0	0	0	0
(110) Nathaniel Hawthorne Elem	0	0	0	0	0	0	0	0
(130) James Russell Lowell Ele	0	0	0	0	0	0	0	0
(150) John Greenleaf Whittier	0	0	0	0	0	0	0	0
(300) Theodora Smiley Lacey El	0	0	0	0	0	0	0	0
Total	5	4	0	1	0	0	4	0

2022-23 School Year

School	Incident Total	Violence	Vandalism	Substances	Weapons	HIB Confirmed	Other Incidents Leading to Removal	HIB Alleged
(050) Teaneck High School	43	4	1	36	2	0	15	0
(060) Benjamin Franklin Middle	11	3	2	1	3	2	11	0
(070) Thomas Jefferson Middle	6	3	0	0	1	2	4	3
(080) William Cullen Bryant Sc	0	0	0	0	0	0	0	0
(110) Nathaniel Hawthorne Elem	0	0	0	0	0	0	0	0
(130) James Russell Lowell Ele	1	0	0	0	0	1	0	0
(150) John Greenleaf Whittier	0	0	0	0	0	0	0	0
(300) Theodora Smiley Lacey El	0	0	0	0	0	0	0	0
Total	61	10	3	37	6	5	30	3

Incident Total = Violence, Vandalism, Substances, Weapons, HIB Confirmed

Violence = Assault, Fight, Kidnapping, Robbery/Extortion, Sexual Assault, Sexual Contact, Threat/Simple, Threat/Criminal

Vandalism = Arson, Computer Trespass, Damage to Property, False Public Alarm, Theft, Trespass

Incident category totals may differ from total incidents due to multiple offenses selected for one incident.

E-Mail: ssds@doe.nj.gov

Teaneck Public Schools

Public Work Session

May 10, 2023

SCHOOL OPERATIONS AND CURRICULUM 01 THRU 04 - 2.

WHEREAS, the Board approves the agreement between Kean University and Teaneck Public Schools to receive Speech Pathology Practicum Externship interns. Clinical placement of Kean University graduate school Speech Language Therapist certification program is to fulfill clinical hours pending medical clearance and criminal review and;

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves Kean University Speech Language Therapist Interns for the 2023-2024 school year (attached).

Explanation:

Agenda item submitted by Dr. Buxenbaum

ATTACHMENTS:

Description	Type
Kean University Contract	Cover Memo



KEAN

Speech Pathology Practicum/Externship Affiliation Agreement Between

**Kean University
School of Communication Disorders and Deafness**

and

Teaneck Public Schools

THIS AGREEMENT is entered into as of July 1, 2023 between Teaneck Public School District having an address at 651 Teaneck Rd Teaneck, NJ 07666 (hereinafter referred to as "District") and KEAN UNIVERSITY, having an address at 1000 Morris Avenue, Union, New Jersey 07083 (hereinafter referred to as "University").

WHEREAS, the University has an accredited Speech-Language Pathology Master of Arts program that requires its students to complete clinical experiences with students in a school setting; and

WHEREAS, the District is willing to make its schools available for the clinical experience of the University's students; and

WHEREAS, the University and District desire to establish the terms and conditions in which the University's students shall complete their clinical experience.

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, the District and University agree as follows:

1. **Term.** This Agreement shall be in effect for a period 1 year commencing on July 1, 2023 and terminating on June 30, 2024.
2. **Termination.**
 - A. Either party may terminate this Agreement at any time upon thirty (30) days advance written notice to the other party. Such notice shall be by certified mail, return receipt requested, and addressed to the proper party.
 - B. In the event of the breach of any provision of this Agreement by one party, the other party shall have the right and option to give the breaching party notice thereof and, in the event the breaching party fails to remedy the breach within fifteen (15) days

of the receipt of such written notice, the other party may, at its sole option, terminate this Agreement.

- C. If the District exercises its right to terminate this Agreement, the District agrees to evaluate students participating in an ongoing clinical learning experience program and determine in its sole discretion (based on what is in the best interests of the students, staff, and stakeholders of the District), whether they should be afforded the opportunity to complete the program, even when the effective date of termination occurs prior to the completion date of the program. If the District determines that the best interests of its students, stakeholders, and staff would be served by removing students participating in the ongoing clinical learning experience program from the District, then those participating students shall be removed from the District immediately upon the District exercising its right to terminate the Agreement.

3. **University Responsibilities.** The University shall:

- A. Make available to the District faculty and administration opportunities for professional development.
- B. Provide information to the District regarding the types of experiences, the number of externs, and the dates and times requested for clinical experiences as well as implement the requirements.
- C. Select jointly with the District, a current Speech Language Pathologist, employed by the District, who maintains a current ASHA Certificate of Clinical Competence in Speech-Language Pathology (CCC-SLP) supervisor to assume the responsibility for supervision of the externs' clinical and learning experiences.
- D. Provide and maintain student records and reports necessary for conducting the externs' learning experiences.
- E. Enforce rules and regulations governing University students and/or externs.
- F. Provide its faculty members and students with a copy of the District's policies and regulations, and instruct its faculty members and students to abide by the rules, regulations, and requirements of the District and University.
- G. Withdraw any student from the placement at the request of the District for sufficient cause, which shall be determined by the District in its sole discretion, subject to applicable statutes, University policies, and/or District policies and regulations.
- H. Assume responsibility for the evaluation of students, and of courses previously taken, to determine the applicability for degree and/or certification recommendations.
- I. Provide the District with a copy of (1) the University's graduate school manual and (2) the Graduate speech language pathology manual.

4. **District Responsibilities.** The District shall:

- A. Designate a speech-language pathologist who maintains ASHA certification to provide supervision to the graduate student that is consistent with the ASHA standards.
- B. Arrange learning experiences cooperatively with the University and provide the University with a copy of the District's policies and regulations for dissemination to Kean faculty and students (per Sec. 3(F) above).
- C. Coordinate with the Kean supervisor liaison on-site observations and evaluation of student's performance.

- D. Provide reasonable space for participating speech language pathology students.
 - E. Maintain responsibility for its own students.
 - F. Assure that it has measures in place to ensure Students and faculty safety, such as program and institution policies or manuals, instruction on occupational health and safety, incident reporting processes, harassment prevention policies and procedures, and conflict resolution processes.
 - G. Ensure that it has measures in place related to the prevention of the spread of COVID-19 which will be shared with Kean University and the students prior to the start of the fieldwork at the Facility.
5. **Status of Students.** The students shall receive no monetary compensation or benefits from the District for their externship experience under this Agreement. However, students participating in the externship program, by virtue of their volunteer status, shall be required to complete a criminal history record check. The Board of Education shall reimburse the volunteer for the cost of the criminal history record check in accordance with the provisions of N.J.S.A. 18A:6-7.2.
6. **Records.**
- A. **Medical and Other Records.** The District and its Board of Education shall have exclusive ownership and right of control of any and all medical or other records, reports, and supporting documents prepared in connection with the provision of speech-language pathology services to District students. However, University students participating in the ongoing clinical learning experience program shall have access, provided they are supervised by an ASHA-certified speech-language pathologist, to such records, reports, and documents related to treatment of any student in accordance with all applicable rules, regulations, statutes, and professional standards, and in furtherance of the ongoing clinical learning experience program.
 - B. **Confidentiality of Records.** University and students participating in the ongoing clinical learning experience program shall maintain the confidentiality of all files and records, including patient records, disclosing the same only as required by law or directed by the District or University in any particular instance. University and students participating in the ongoing clinical learning experience program shall comply with the confidentiality of pupil records as set forth in Board Policy as well as the Family Educational Rights and Privacy Act (FERPA) as well as all other applicable State and federal laws/regulations affecting the District's confidentiality of students' records.
7. **Policies and Procedures.** The University and the District agree to comply with the policies set forth in the University's graduate school manual as well as the Graduate speech language pathology manual that delineate the responsibilities of students. The University and District further agree that the Parties and students participating in the clinical experience, shall comply with the District's policies and regulations.
8. **Insurance.** Insurance requirements for Kean and District are as follows:
- A. **University.** University is a public higher education institution in the State of New Jersey. As such, this Agreement hereby expressly incorporates the following

Statement of Public Liability Insurance: Any agreement or arrangement signed and entered into on behalf of the State of New Jersey by a State official or employee shall be subject to the provisions of the New Jersey Tort Claims Act, N. J. S. A. 59:1-1 et seq. and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq. and the availability of appropriations. The State of New Jersey does not carry public liability insurance, but the liability of the State and the obligations of the State to be responsible for tort claims against its employees are covered under the terms and conditions of the New Jersey Tort Claims Act. The Act also creates a special self-insurance fund and provides for payment of claims against the State of New Jersey or against its employees whom the State is obligated to indemnify against tort claims which arise out of the performance of their duties. Claims against the State of New Jersey or its employees arising out of the use of the District's premises should be referred for handling to the Attorney General, Division of Law, Claims Service Section, Richard J. Hughes Justice Complex, Trenton, New Jersey 08625. Furthermore, the State of New Jersey self funds for Workers Compensation and Disability.

- B. District. District shall either obtain or maintain at its own expense during the term of this Agreement, and any renewal thereof, a comprehensive liability policy and a School Board Legal Policy, including professional liability, ensuring the institution against any and all claims for bodily injury or death and property damage resulting from liabilities arising from the operation by its officers, employees, students, staff and agents under this Agreement. If District elects to obtain an insurance policy, such policy shall protect the institution, its officers, employees, students, staff and agents with limits of not less than \$1,000,000 with respect to injury or death of any one person and not less than \$3,000,000 in the aggregate.
9. **Mutual Cooperation.** This Agreement is meant to reflect an evolving professional relationship between the University and the District. Therefore, it must be premised upon continuous assessment of the activities and services with the responsibility of articulation residing with the respective liaison persons.
10. **Independent Contractor Status.** Both District and University are independent contractors. It is not intended that an employer/employee, joint venture, or partnership agreement be established hereby expressly or by implication between District and University. Each of the parties to this Agreement shall continue to be autonomous and shall be governed independently by their respective governing boards and administrations. Neither party hereto, nor their respective employees, shall be construed to be the agent, employees or representative of the other.
11. **Confidentiality.** Both University and District shall at all times comply with standards of documentation and confidentiality mandated by state and federal laws and regulations, as same may be modified and amended from time to time.
12. **No Discrimination.** The University and (Facility/District) mutually agree that no student shall be discriminated against on the basis of race, creed, color, national origin, nationality, ancestry, age, sex/gender, pregnancy, marital status, civil union status, domestic partnership status, familial status, religion, affectional or sexual orientation, gender identity

or expression, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, or disability, for the purpose of this Agreement.

13. **No Waiver.** The waiver or failure of either party to exercise any right provided for herein shall not be deemed a waiver of any further right hereunder.
14. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the services of District or University, and this Agreement contains all the covenants and agreements between the parties with respect to this student teaching affiliation agreement. The parties agree that no oral representations or written representations, other than contained herein, were relied on by the parties, or form additional terms of this Agreement.
15. **Modification.** District or University may from time to time request changes to the terms in this Agreement. Such changes shall be valid only if incorporated as a written amendment to this Agreement.
16. **Assignability.** The duties and obligations of each of the parties hereto shall be deemed personal and unique. This Agreement and the duties and obligations of the parties hereunder shall not be assigned to any other person, firm or corporation without the prior written consent of the other party.
17. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey, including without limitation, the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., and the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq. The parties agree that pursuant to the New Jersey Contractual Liability Act, venue and jurisdiction regarding any matter pertaining to this Agreement shall be in the Superior Court of New Jersey, Law Division, and consent to same.
18. **Section Headings.** The section headings contained in this Agreement are for reference purposes only, and shall not in any way affect the meaning or interpretation of this Agreement.
19. **Binding Effect.** This Agreement is intended to bind and shall inure to the benefit of the parties hereto and their respective successor Boards, administrations, officers, directors, agents, successors, assigns and affiliates.
20. **Severability.** If any provision of this Agreement is deemed unenforceable, illegal or inconsistent with the then current Statutes or Rules or Regulations, such Statutes or Rules or Regulations shall govern. However, to the extent that enforceable provisions of this Agreement continue to exist and are not inconsistent with such Statutes or Rules or Regulations, they shall remain binding upon the parties.
21. **Notices.** All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

As to the District:

Dr. Maura Tuite
Director of Special Education and Nursing Services
651 Teaneck Rd
Teaneck, NJ 07666

As to the University:

Dr. Darya Hinman
Manager of Externships
School of Communication Disorders and Deafness
Kean University
1000 Morris Avenue
Union, NJ 07083

IN WITNESS WHEREOF the parties hereto have affixed their hands and seals or caused these presents to be executed by their duly authorized officers on the day and year first above written.

TEANECK PUBLIC SCHOOL DISTRICT:

ATTEST

By: _____
Sebastian Rodriguez, Board President

By: _____
Haquisha Q. Taylor, Board Secretary

Date: _____

Date: _____

KEAN UNIVERSITY:

Signed: _____ Date: _____
Name: Dr. Keith Bostian, Ph.D.
Title: Acting Dean, College of Health Professions and Human Services

Teaneck Public Schools

Public Work Session

May 10, 2023

SCHOOL OPERATIONS AND CURRICULUM 01 THRU 04 - 3.

WHEREAS, the Board approves the agreement between Rowan University and Teaneck Public Schools to receive Learning Disabilities Teacher Consultant clinical interns. Clinical placement of Rowan University graduate school LDTC certification program is to fulfill clinical hours pending medical clearance and criminal review; and

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves Rowan University Learning Disability Teacher Consultant Interns for the 2023-2024 school year. (attached)

Explanation:

Agenda item submitted by Dr. Buxenbuam

ATTACHMENTS:

Description	Type
Rowan University LDTC Agreement	Cover Memo

Rowan University
Learning Disabilities Teacher Consultant Certification Program
Clinical and Field Experiences in Learning Disabilities
Summer 2023 Externship

The Learning Disabilities Teacher Consultant certification program at Rowan University is a graduate program approved by the Department of Education in New Jersey to prepare students for the role of the Learning Disabilities Teacher-Consultant (LDT-C). The culminating and capstone “Clinical and Field Experiences in Learning Disabilities” course allows matriculated students with the necessary prerequisites and skill set the opportunity to work with an LDT-C mentor in a public school and/or clinical setting for a minimum of 120 clock hours.

More specifically, the LDT-C Extern will assess at least four pupils using standardized and functional measures. The extern will identify academic strengths and areas of need and collaboratively determine with child study team members and parents the eligibility of pupils for special services. An IEP, Section 504 Plan, or appropriate goals, objectives and research-based strategies will be developed by the LDT-C Extern serving as the case manager for each pupil assessed with the support of the assigned mentor. A complete IEP will be developed for at least one of the students by the extern.

In addition, the LDT-C Extern will:

- shadow the assigned LDT-C mentor for all LDT-C role responsibilities,
- become familiar with district’s policies and procedures for child study team members,
- proactively accept LDT-C responsibilities over the period of the externship (usually Monday – Friday for the month of July and early August, as necessary),
- observe and take part in ESY programs for students with IEPs,
- collaborate with school psychologists, social workers, language pathologists, and other related service personnel,

- review (using the Program rubric), administer, and write a Learning Evaluation for selected assessment measures,
- utilize and incorporate technology in scoring assessment measures and enhancing research-based instructional strategies, and
- attend the Clinical Seminar via online modalities of learning through Canvas.

The LDT-C mentor will facilitate the application of knowledge and skills necessary to fulfill the role of the LDT-C. The mentor will be in contact with the Rowan University supervisor(s) to share any potential concerns and will provide written feedback at the end of the externship experience. In addition, a supervisor from Rowan University will visit the extern as needed and helpful to the mentor. A formal observation by the university supervisor of a child study team staffing involving the extern will occur toward the end of the placement, usually in late July.

If additional information would be helpful, please do not hesitate to contact Nanci Paparo at paparo@rowan.edu. We look forward to working with you for this important and exciting experience!

REQUIREMENTS FOR LDTC EXTERN

The following is a listing of requirements for the LDTC extern. It is not an inclusive list but can be modified with the approval of the LDTC Mentor (school district) and the Rowan University Supervisor.

- **Four-Five Learning Evaluations; whenever possible, externs should be involved in evaluations from the referral meeting/evaluation plan to the development of the IEP**
 - Administration of at least one WIAT, one Woodcock Johnson, one language assessment, etc.
 - Completion of Learning Evaluations using mentoring district's format
 - Experiences with various age groups and classification categories
 - Initial and Reevaluation Assessments
- **Active Participation in Evaluation Plan(s)**
- **Active Participation in IEP Development and Presentation**
- **Four – Five Staffings and Parental Contacts**
- **Consultation with teachers, whenever possible**
- **Reflective Journal (total of 5)**
- **Visitation to an Out-of-District Placement if possible or virtual “visit”**
- **Log of Hours: >120 hours; signed by mentor Learning Consultant and approved by Rowan University Clinical and Field Experience instructor**
- **Attendance at LDTC externship seminar meetings at Rowan University 9 4 - 5 meetings at the discretion of the instructor). These meetings will provide time for reflection on the practice of the LDTC in the field with feedback on performance and peer review of student experiences**
- **Professional Binder submitted at the conclusion of Clinical and Field Experiences to Rowan University supervisor which will showcase the attainment of knowledge, skills, and dispositions necessary to enter the field of Learning Disabilities Teacher Consultant**
 - Externs are required to submit a portfolio of the completed learning evaluations (four to five) which will include reports and protocols.
 - Externs are to submit at least one complete file from the required evaluations that include the following whenever possible:
 - Referral information
 - Written notices
 - Educational Evaluation (selected evaluation must include the administration of either the WJIII or WIAT III)
 - IEP
 - To maintain confidentiality of records, all identifying information on the student should be removed prior to submission

- Information should be organized in chronological order in the portfolio for each student
- Observe and interview a member of the Child Study Team other than the mentor LDTC. The observation and interview will be summarized and placed in the LDTC's Professional Binder
- LDTC externs should strive for self-improvement, cooperate professionally with colleagues, attain greater poise and self-confidence through attention to mannerisms, initiative, dependability, punctuality, professional appearance and participation in extracurricular and co-curricular programs/activities
- Professional Development Plan

REQUIREMENTS FOR LDTC MENTOR

The following is a listing of responsibilities for the LDTC Mentor (school district)

- Minimum of three years of experience as an LDTC
- Availability to LDTC extern
- Provide LDTC extern an opportunity to assess individuals across various age spans whenever possible(e.g., preschool – grades 3, grades 4 – 6, Middle School, High School)
- Provide LDTC externs an opportunity, whenever possible, to conduct initial evaluations , reevaluations, and visit an out of district placement
- Provide externs an opportunity, whenever possible, to participate in evaluation plans, transition plans, reevaluations and initial evaluations
- Provide LDTC extern access to a variety of assessment materials and protocols and discuss their usage in your district
- Provide LDTC extern access to other members of the Child Study Team (e.g., school psychologist, school social worker, speech/language pathologist, etc.) for consultation, collaboration, observation and interviewing
- Provide LDTC extern an opportunity to interview another member of the Child Study Team
- Provide analysis and reflection to the LDTC extern regarding evaluation, communication, disposition, collaboration, etc.
- Provide LDTC extern opportunities to engage in professional development and collaboration
- Provide the LDTC extern an opportunity to observe, if available, an Extended School Year Program
- Provide LDTC extern opportunities to assume responsibility in test administration, memorization of testing rules and regulations, report writing, and creation of goals and objectives as they relate to testing results
- Provide feedback to the LDTC extern in areas such as the following:
 - coping with individual differences of students

- developing flexibility in meeting situations by anticipating problems and planning varieties of actions
 - accepting constructive criticism and coaching
- Please note LDTC externs have had 80 to 120 hours in environments that allowed them to experience the role of the learning disabilities teacher consultant (selection of assessment materials, arranging testing materials, inputting data for analysis, making recommendations based on testing results, participating in the discussion of results, compiling data for final test reports, etc.) so they should not require basic skill development
- Provide the Rowan Supervisor with information regarding the LDTC extern's progress throughout the mentorship. A final evaluation will occur which will consist of the Rowan Supervisor observing the LDTC extern participating in an IEP meeting, explaining an evaluation, or other examples of LDTC responsibility.

Teaneck Public Schools

Public Work Session

May 10, 2023

FINANCE AND BUDGET 01 THRU 26 - 2.

THEREFORE BE IT RESOLVED, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the contracts, for out-of-district tuition, for students who would require a Special Education program during the 2022-2023 school year, as per the attached list, in the amount of \$231,775.

Explanation:

The schools listed would provide services to students in accordance with their respective IEPs.

Agenda item submitted by Dr. Buxenbaum

ATTACHMENTS:

Description	Type
Tuitions - May 2023	Cover Memo

Tuition

Student ID#	Placement	Tuition	Start Date	1:1 Aide
95415	The Deron School of New Jersey, 2022-2023SY	\$70,870.00	5/15/2023	\$40,950.00
99705	BCSS - Brownstone 2022-2023SY (Venture program)	\$89,460.00	4/18/2023	
103731	ECLC of New Jersey, 2022-2023SY (2nd Aide)		4/10/2023	\$12,495.00
		\$160,330.00		\$53,445.00
	Grant total	\$213,775.00		

Teaneck Public Schools

Public Work Session

May 10, 2023

FINANCE AND BUDGET 01 THRU 26 - 3.

THEREFORE BE IT RESOLVED, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves contracts with clinicians and agencies on the attached list who would provide related services and/or independent evaluations during the 2022-2023 school year.

Explanation:

Agenda item submitted by Dr. Buxenbaum

ATTACHMENTS:

Description	Type
Clinicians	Cover Memo

Placement	Discipline/Rate	NOT TO EXCEED
HILLMAR, LLC	<p>BILINGUAL: Spanish - speech-language, psychological, educational, social, occupational, BDI evaluation= \$ 575.00 per evaluation; Note: Bilingual (Spanish) Psychologicals requiring cognitive with/and adaptive testing = \$850.00; Bilingual (Spanish) Educational requiring with/and oral language testing = \$850.00</p> <p>Bilingual: Hebrew, Arabic, Mandarin, Cantonese, Hindi/Kannada, Russia; Korean, Italian; Portuguese, Turkish, Gujarati \$800.00 per evaluation; Note: Bilingual (Specialty Language) Psychologicals requiring cognitive with/and adaptive testing = \$1,075.00; Bilingual (Specialty Language) Educational requiring with/and oral language testing = \$1,075.00</p> <p>Monolingual: English- speech-language, psychological, educational, social, occupational, BDI evaluation= \$ 475.00 per evaluation; Note: Monolingual (English) Psychologicals requiring cognitive with/and adaptive testing = \$750.00; Monolingual (English) Educational requiring with/and oral language testing = \$750.00</p> <p>CST Evaluations for the Hearing Impaired- speech-language, psychological, educational and social evaluation= \$575.00 per evaluation; Note: Hearing Impaired Psychologicals requiring cognitive with/and adaptive testing = \$750.00</p> <p>Occupational Therapy Services: \$120.00 per treatment; Telepractice Services are also available. Counseling Services: \$100.00 per group session per hour; \$95.00 per individual session per hour; Telepractice Services are also available.</p> <p>Applied Behavior Services (ABA): Discrete Trial and Therapy: \$ 100.00 per hour Professional Development: \$ 145.00 per hour Functional Behavioral Assessments: \$145.00 per hour Coordination/Advisory and Oversight: \$145.00 per hour Telepractice Services are also available.</p> <p>Participation at I.E.P. Meetings: \$150.00 per hour (minimum 1 hour; 24 hour cancellationnotice required; parental no showon the day of the scheduled meeting billed); Oral Interpreter (Spanish) at I.E.P. Meeting: \$ 125.00 per hour (minimum 1 hour; 24 hour cancellationnotice required; parental no showon the day of the scheduled meeting billed) Other Specialty Languages: \$150.00 per hour (minimum 1 hour; 24 hour cancellation notice required; parental no show on the day of the scheduled meeting billed); Sign Language Translator: \$ 150.00 per hour (minimum 1 hour; 24 hour cancellation notice required; parental no show on the day of the scheduled meeting billed); Written Translation of Hillmar, LLC child study teams assessments involving bilingual psychological, educational, social and speech-language evaluation impressions and/or results from English to Spanish continue to be available. The fee for this service remains the same at \$50.00 per page. Copies of Test Protocols: \$10.00 per test protocol; Speech Therapy Service Rates (Monolingual/Spanish Bilingual): \$120.00 per 60 min @ a maximum of 5 students in group session</p>	\$15,000.00

Teaneck Public Schools

Public Work Session

May 10, 2023

FINANCE AND BUDGET 01 THRU 26 - 4.

THEREFORE BE IT RESOLVED, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the attendance of staff members at the **Professional Development and Conferences** listed on the attached summary costing \$1,625.05 (district funded \$1,625.05, grant funded \$0).

Explanation:

Agenda item submitted by Ms. Taylor

ATTACHMENTS:

Description	Type
Prof Dev, C&I, Supt	Cover Memo
Prof Dev - Educ'l Services - May 2023	Cover Memo

Professional Development

Name: Christine Mayers

School or Department: Teaneck High School

Conference/Seminar/Workshop: College Board: AP African American Studies Pilot Summer Institute (online)

Location: Virtual

Dates: August 7, 2023 – August 10, 2023

Estimated Cost: \$799.00 – District Funded

Substitute Not Required

EXPLANATION: The Advance Placement Pilot Summer Institute will provide essential resources and methodology to support the Advance Placement African American Studies course for the 2023 – 2024 school year at Teaneck High School.

Name: Stephanie McKee

School or Department: Hawthorne Elementary School

Conference/Seminar/Workshop: Fairleigh Dickinson University - Center for Dyslexia Studies: Phonological Awareness Skills Test

Location: Virtual

Dates: May 31, 2023

Estimated Cost: \$45.00 – District Funded

Substitute Not Required

EXPLANATION: The workshop will examine David Kilpatrick's informal assessment tool, the Phonological Awareness Skill Test.

Name: Susan Morton

School or Department: Teaneck High School

Conference/Seminar/Workshop: AP Psychology Roundtable (Greater Bergen County area)

Location: Tenafly, New Jersey

Dates: May 23, 2023

Estimated Cost: \$4.88 – District Funded

Substitute Required

EXPLANATION: The roundtable session will provide an opportunity for teachers to connect and discuss strategies for teaching Advance Placement Psychology to high school students.

Name: Andre D. Spencer, Superintendent

School or Department: Central Office

Conference/Seminar/Workshop: 41st Annual NJASA/NJAPSA Spring Leadership Conference

Location: Atlantic City, New Jersey

Dates: May 17, 18 & 19, 2023

Estimated Cost: \$371.17 – District Funded

Substitute Not Required

Professional Development

Name: Dr. Kim Buxenbaum, David Deubel, Megan Gallow, Jahari Jacobs, Leslie King, Janine Lawler, Alicia Lyle, Ashley Marra, Meredith Martino, Lorena Meadows, Shellian Mirander, Amy, Morik, Mariam Muheisen, Nina Odatalla, Justin O'Neil, Keith Orapello, Javalda Powell, Diana Salib, Analisse Seise, Jennifer Taylor, Dr. Kristine Theilman, Margot Todman-Mack, Dr. Maura Tuite, Pedro Valdes, Robert Villegas, Terrence Williams

School or Department: District CST & Counseling Members

Conference/Seminar/Workshop: NJ Coalition for Inclusive Education - Summer Inclusion Leadership Conference

Location: Montclair State University

Dates: 6/09/2023

Estimated Cost: \$350. (District funded)

Explanation: This workshop presents the skills and resources needed to develop and sustain inclusive learning communities for all students.

Name: Amy Morik

School or Department: Whittier CST

Conference/Seminar/Workshop: 11th Annual Todd Ouida Children's Foundation Conference – Action Steps to Advance Mental Health for Infants, Young Children & Families

Location: Montclair State University

Dates: 5/25/2023

Estimated Cost: \$55.00 (District funded)

Explanation: This workshop will discuss action steps to advance mental health for infants, young children, and families.

Teaneck Public Schools

Public Work Session

May 10, 2023

FINANCE AND BUDGET 01 THRU 26 - 5.

THEREFORE BE IT RESOLVED, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves **Student Field Trips listed on the attached summary** costing \$1550 (district funded \$1000, CRSSA ESSER II funded \$550).

Explanation:

Agenda item submitted by Ms. Taylor

ATTACHMENTS:

Description	Type
Add'l CBI Trips - Spec Ed	Cover Memo
Field Trips - Spec Serv - May 2023	Cover Memo
Field Trips - May 2023	Cover Memo

CBI Locations for April/May Board Approval

Funplex	182 NJ-10 East Hanover, NJ 07936	973-428-1166
Dave and Busters	310 Willowbrook Mall Wayne, NJ 07470	973-435-9244
Humdingers	64 E Midland Ave Paramus, NJ 07652	201-701-1900
New Jersey Convention and Exposition Center	97 Sunfield Ave Edison N.J. 08837	732-417-1400
The Flavor Labs, Paramus Location	59 East Ridgewood Ave Paramus, NJ 07652	201-272-6544
The Flavor Labs, Norwood Location	514 Livingston Street Norwood, NJ 07628	201-292-3733

FIELD TRIP

Trip Leader(s): Yvonne Witter
School/Department: THS - FORUM
Trip Planned: NJ Convention & Exposition Center
Destination: Edison, NJ
Date(s): 5/31/2023
Estimated Cost: \$650.00 (FORUM Grant)

Explanation: Students interested in vocational careers will learn about various professions in the construction industry. They will also learn about salary and benefits related to this field.

Trip Leader(s): Gianni Jaramillo
School/Department: THS - FORUM
Trip Planned: Six Flags – Great Adventure
Destination: Jackson, NJ
Date(s): 6/16/2023
Estimated Cost: \$3,759.40 (FORUM Grant)

Explanation: The trip will allow students to work on team building, and positive peer interaction in the community. In addition, it is a reward for participating in the Studio 2B program this year.

Field Trips

Name: Lea Ann Richards, Brandi Lewis, Sarah Del Donna, Makayla Brown, Carrie Williams, Lisa Sgambati, Aretha Blake-Arroyo, Leakhena Ky, JaQwaysia Edge, Tia Richardson, Bonita Brown, Zachary Reid, Miryam Mendez
School or Department: Lowell Elementary School
Trip Planned: Benjamin Franklin Middle School
Location: Teaneck, New Jersey 86 Students
Date(s): June 12, 2023 Depart: 9:15 AM Return: 11:00 AM
Estimated Cost: \$600.00 (\$500-District Funded for Transportation), (\$100-PTO Funded)
Substitute Not Required
EXPLANATION: Annual Moving Up Ceremony.

Name: Allison Spadaro, Jean McVerry, Terrence Williams
School or Department: Benjamin Franklin Middle School
Trip Planned: Thomas Jefferson Middle School
Location: Teaneck, New Jersey 27 Students
Date(s): May 24, 2023 Depart: 12:00 PM Return: N/A
Estimated Cost: \$0.00 (No Funds Required)
Substitute Required
EXPLANATION: Benjamin Franklin Middle School dance students will perform during assemblies for the fifth and sixth grade students, as well as the seventh and eighth grade students.

Name: Annie Matesic, Jennifer Rome, Nadeen Alawi, Monique Williams, Alisha Montoya, Iris Hernandez, Ivelisse Lopez, Fatima Patterson, Amaly Mughrabi, Ashfad Ishtaq, Yadira Bustamante, Fifteen Parent Chaperones
School or Department: Whittier Elementary School
Trip Planned: Teaneck Creek Conservancy
Location: Teaneck, New Jersey 75 Students
Date(s): May 25, 2023 Depart: 8:30 AM Return: 1:30 PM
Estimated Cost: \$1100.00- (\$500 District Funded for Transportation), (\$600-Parent Funded)
Substitute Not Required
EXPLANATION: Students in second grade will learn about ecosystems and what plants require to survive and flourish. Students will also learn about the environmental impact of pollution.

Field Trips

Name: Spencer Jones
School or Department: Thomas Jefferson Middle School
Trip Planned: Cedar Lane Memorial Day Concert
Location: Teaneck, New Jersey 11 Students
Date(s): May 29, 2023 Depart: 5:00 PM Return: 6:30 PM
Estimated Cost: \$0.00- (No Funding Required)
Substitute Not Required
EXPLANATION: Jazz Band students will perform musical selections.

Name: Spencer Jones
School or Department: Thomas Jefferson Middle School
Trip Planned: Caribbean Festival
Location: Englewood, New Jersey 11 Students
Date(s): June 4, 2023 Depart: 3:00 PM Return: 5:00 PM
Estimated Cost: \$0.00- (No Funding Required)
Substitute Not Required
EXPLANATION: Jazz Band students will perform musical selections.

Name: Spencer Jones
School or Department: Thomas Jefferson Middle School
Trip Planned: Teaneck Juneteenth Celebration
Location: Teaneck, New Jersey 11 Students
Date(s): June 19, 2023 Depart: 9:00 AM Return: 11:30 AM
Estimated Cost: \$0.00- (No Funding Required)
Substitute Not Required
EXPLANATION: Jazz Band students will perform musical selections.

Name: Spencer Jones
School or Department: Thomas Jefferson Middle School
Trip Planned: July 4th Parade
Location: Teaneck, New Jersey 11 Students
Date(s): July 4, 2023 Depart: 9:00 AM Return: 12:00 PM
Estimated Cost: \$0.00- (No Funding Required)
Substitute Not Required
EXPLANATION: Jazz Band students will perform musical selections.

Field Trips

AMENDED MOTION – Trip Board approved on April 26, 2023

Name: Emmanuel Viray, Paulette Szalay, Jacqueline Prince, Amanda Zoran,
Monica Bagan, KerrieAnn Rose, Meridith Martino, Sandra Endemano, Ryan Bernardo,
Jaclyn Kiely, Christina Chopra, Marisol Urena, Cecilia Chan, 10 Parent Chaperones

School or Department: Thomas Jefferson Middle School

Trip Planned: First Baptist Church of Teaneck, St. Anastasia Roman Catholic Church,
Nida-UI Islam Center, Jewish Center of Teaneck

Location: Teaneck, New Jersey

126 Students

Date(s): May 23, 2023

Return: 3:00 PM

Rain Date: May 25, 2023

Depart: 9:00 AM

Estimated Cost: \$1920.00 (District Funded for Transportation)

Substitute Not Required

EXPLANATION: Eighth grade students will learn basic information about the various faiths, as well as the symbols and artifacts that are unique to each. At each location, students will participate in a question and answer session. This field trip is connected to the unit on monotheistic religions.

Name: Adriana Lagomarsino, Joseph Murphy, Tiffany Torres, Sulety Diaz

School or Department: Teaneck ESL Department

Trip Planned: Ellis Island/Statue of Liberty

Location: Jersey City, New Jersey

42 Students

Date(s): June 1, 2023

Depart: 9:00 AM

Return: 2:00 PM

Estimated Cost: \$1102.00 – (\$550 CRSSA ESSER II Funded for Transportation),
(\$552 Parent Funded for Tickets)

Substitute Required

EXPLANATION: ESL students in grades 7–12 will learn about the historical significance of Ellis Island and the Statue of Liberty to the United States and better understand their significance as symbols of freedom and the American Dream.

Name: Beth Fleischer

School or Department: Teaneck High School Book Club

Trip Planned: H Mart Market

Location: Fort Lee, New Jersey

13 Students

Date(s): May 29, 2023

Depart: 10:30 AM

Return: 1:00 PM

Estimated Cost: \$0.00- (No Funding Required)

Substitute Not Required

EXPLANATION: The club read Michelle Zauner's memoir Crying in H Mart; the trip will help bring the book to life.

Teaneck Public Schools

Public Work Session

May 10, 2023

FINANCE AND BUDGET 01 THRU 26 - 9.

WHEREAS, there is a need to dispose of the Technology equipment that no longer is in use and is outdated and obsolete.

THEREFORE BE IT RESOLVED, that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves the disposal of Technology equipment from the Technology department. The items are total loss, outdated, obsolete or are neither usable nor replaced. There is no current value to these items. The equipment will be disposed off via GovDeals, Inc. an online auction mechanism used by governmental entities. See attached lists of the items to be disposed.

Explanation:

Agenda item submitted by Mr. Veni

ATTACHMENTS:

Description	Type
Technology Equipment	Cover Memo

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
CHROMEBOOK	LENOVO	100e	P203D8PJ	EOL	T1966
CHROMEBOOK	LENOVO	N42	LR09DLLQ	EOL	411
CHROMEBOOK	LENOVO	100e	P203E14A	EOL	4967
CHROMEBOOK	LENOVO	100e	P203DV19	EOL	t0760
CHROMEBOOK	LENOVO	100e	P203DKWW	EOL	
CHROMEBOOK	LENOVO	100e	P203DE9R	EOL	t0920
CHROMEBOOK	LENOVO	100e	P203DPES	EOL	4929
LAPTOP	DELL	LATITUDE E5440	1T2LF12	EOL	t0668
CHROMEBOOK	DELL	3100	D1CGT33	EOL	
CHROMEBOOK	DELL	100e	P203DV52	EOL	4932
CHROMEBOOK	LENOVO	100e	P203DLNM	EOL	5670
CHROMEBOOK	LENOVO	100e	P203DQFM	EOL	5240
CHROMEBOOK	LENOVO	N42	LR060Z22	EOL	
CHROMEBOOK	LENOVO	100e	P203DLHF	EOL	9975
CHROMEBOOK	LENOVO	100e	P203D667	EOL	
CHROMEBOOK	LENOVO	100e	P203DVNE	EOL	t1813
CHROMEBOOK	LENOVO	100e	P203DPFZ	EOL	10091
NOTEBOOK	SAMSUNG	XE500C13	0q9t91hm502289y	EOL	
CHROMEBOOK	LENOVO	N42	LROB6XJ4	EOL	505
CHROMEBOOK	LENOVO	N42	LR061MUT	EOL	
CHROMEBOOK	LENOVO	100e	P203DPCS	EOL	10243
CHROMEBOOK	LENOVO	100e	P203E8EJ	EOL	4682
CHROMEBOOK	LENOVO	N42	LR09PNAX	EOL	
CHROMEBOOK	LENOVO	N42	LR0B7W3S	EOL	
CHROMEBOOK	LENOVO	N42	P203DTSG	EOL	10388
CHROMEBOOK	LENOVO	100e	P203DQCB	EOL	t1923
CHROMEBOOK	LENOVO	100e	P203DGC1	EOL	10223
CHROMEBOOK	LENOVO	100e	P203DP75	EOL	t0964
CHROMEBOOK	LENOVO	100e	p203dkub	EOL	10347
CHROMEBOOK	LENOVO	100e	P203DUY9	EOL	4939
CHROMEBOOK	LENOVO	100e	P203DU4U	EOL	4903
CHROMEBOOK	LENOVO	100e	P203DVJ1	EOL	5120
CHROMEBOOK	LENOVO	100e	P203DF9C	EOL	10345
CHROMEBOOK	LENOVO	100e	P203DQ2P	EOL	5410
CHROMEBOOK	LENOVO	100e	P203D74Q	EOL	T0724
CHROMEBOOK	LENOVO	100e	P203DFRV	EOL	5175
CHROMEBOOK	LENOVO	100e	P203DLB7	EOL	5565
CHROMEBOOK	LENOVO	100e	P203DTWM	EOL	T0791
CHROMEBOOK	LENOVO	100e	P203D658	EOL	5529
CHROMEBOOK	LENOVO	100e	P203DEQ4	EOL	T0784
CHROMEBOOK	LENOVO	100e	P203E7MZ	EOL	T0781
CHROMEBOOK	LENOVO	100e	P203DART	EOL	10490
CHROMEBOOK	LENOVO	100e	P203DANE	EOL	4596
CHROMEBOOK	LENOVO	100e	P203DQ1C	EOL	5256
CHROMEBOOK	LENOVO	N42	LR0lr09dl70	EOL	
CHROMEBOOK	LENOVO	100e	p203dpdy	EOL	5305
CHROMEBOOK	LENOVO	100e	p203df92	EOL	
CHROMEBOOK	LENOVO	100e	p203dauX	EOL	4790
CHROMEBOOK	LENOVO	100e	P203DARG	EOL	t1972
CHROMEBOOK	LENOVO	100e	p203dblc	EOL	5339

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
CHROMEBOOK	LENOVO	100e	P203DGKU	EOL	5798
CHROMEBOOK	LENOVO	100e	P203DETY	EOL	5560
CHROMEBOOK	LENOVO	100e	P203D7DJ	EOL	5526
CHROMEBOOK	LENOVO	100e	P203DTVf	EOL	10378
CHROMEBOOK	LENOVO	N42	Ir09djcy	EOL	
CHROMEBOOK	LENOVO	100e	p203dnwd	EOL	5309
CHROMEBOOK	LENOVO	100e	p203dl5z	EOL	4699
CHROMEBOOK	LENOVO	100e	p203dawq	EOL	
CHROMEBOOK	LENOVO	100e	p203dq2u	EOL	5361
CHROMEBOOK	LENOVO	100e	P203DV05	EOL	5444
CHROMEBOOK	LENOVO	100e	p203d6pr	EOL	4642
CHROMEBOOK	LENOVO	100e	p203dv94	EOL	10101
CHROMEBOOK	DELL	11	dvqjb52	EOL	
CHROMEBOOK	LENOVO	100e	P203DF3B	EOL	5563
CHROMEBOOK	LENOVO	100e	p203df1k	EOL	T0860
CHROMEBOOK	LENOVO	100e	P203DLJF	EOL	9971
CHROMEBOOK	LENOVO	100e	p203dqa2	EOL	5118
CHROMEBOOK	LENOVO	100e	p203dv2c	EOL	4526
CHROMEBOOK	LENOVO	100e	P203D9DC	EOL	5806
CHROMEBOOK	LENOVO	100e	p203dts7	EOL	10384
CHROMEBOOK	LENOVO	100e	p203d6tw	EOL	5171
CHROMEBOOK	LENOVO	100e	P203DQFP	EOL	5146
CHROMEBOOK	LENOVO	100e	p203dacy	EOL	4771
CHROMEBOOK	LENOVO	100e	p203dq8v	EOL	5442
CHROMEBOOK	LENOVO	100e	p203e7wg	EOL	T1835
CHROMEBOOK	LENOVO	100e	p203e1dw	EOL	4681
CHROMEBOOK	LENOVO	100e	p203dadj	EOL	5661
CHROMEBOOK	LENOVO	100e	p203dgq1	EOL	4559
CHROMEBOOK	LENOVO	100e	p203dqf8	EOL	5427
CHROMEBOOK	LENOVO	100e	P203CY5L	EOL	5076
CHROMEBOOK	LENOVO	100e	P203DF0E	EOL	4579
CHROMEBOOK	LENOVO	100e	P203DPKB	EOL	10247
CHROMEBOOK	LENOVO	100e	p203dfjy	EOL	5046
CHROMEBOOK	LENOVO	100e		EOL	4744
CHROMEBOOK	LENOVO	100e	P203DADL	EOL	4595
CHROMEBOOK	LENOVO	100e	p203dakj	EOL	4679
CHROMEBOOK	LENOVO	100e	P203DVHU	EOL	10052
CHROMEBOOK	LENOVO	100e	p203debm	EOL	4583
CHROMEBOOK	LENOVO	100e	p203dabr	EOL	5183
CHROMEBOOK	LENOVO	100e	P203DQ6D	EOL	5244
CHROMEBOOK	LENOVO	100e	p203dvc8	EOL	5127
CHROMEBOOK	LENOVO	100e	p203dm4m	EOL	5726
CHROMEBOOK	LENOVO	N42	Ir0b6y8g	EOL	646
CHROMEBOOK	LENOVO	N42	Ir09dlbw	EOL	
CHROMEBOOK	LENOVO	100e	p203d9e9	EOL	4811
CHROMEBOOK	LENOVO	100e	P203DL85	EOL	
CHROMEBOOK	LENOVO	100e	P203DP9S	EOL	
CHROMEBOOK	LENOVO	100e	P230DFPC	EOL	
CHROMEBOOK	DELL		11 3DJDB52	EOL	
CHROMEBOOK	LENOVO	100e	P203E9T	EOL	

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
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CHROMEBOOK	LENOVO	N42	LR09XR2Q	EOL	
CHROMEBOOK	LENOVO	100e	P203DVP3	EOL	
CHROMEBOOK	LENOVO	100e	P203DEJS	EOL	
CHROMEBOOK	LENOVO	100e	P203D6ET	EOL	
CHROMEBOOK	LENOVO	100e	P203DNWC	EOL	
CHROMEBOOK	LENOVO	100e	P203E151	EOL	
CHROMEBOOK	LENOVO	100e	P203DUW4	EOL	
CHROMEBOOK	LENOVO	100e	P203DLB2	EOL	
CHROMEBOOK	LENOVO	100e	P203DL1K	EOL	
CHROMEBOOK	LENOVO	100e	P203E8GQ	EOL	
CHROMEBOOK	LENOVO	100e	P203DU8Q	EOL	
CHROMEBOOK	LENOVO	100e	P203DPXV	EOL	
CHROMEBOOK	LENOVO	100e	P203DA9B	EOL	
CHROMEBOOK	DELL	11	JLRJB52	EOL	
CHROMEBOOK	LENOVO	100e	P203DKYQ	EOL	
CHROMEBOOK	LENOVO	100e	P203DP88	EOL	
CHROMEBOOK	LENOVO	100e	P203DPYV	EOL	
CHROMEBOOK	LENOVO	100e	P203DLYE	EOL	
CHROMEBOOK	LENOVO	100e	LR0B6YE5	EOL	
CHROMEBOOK	LENOVO	N42	LR061MHR	EOL	
CHROMEBOOK	LENOVO	100e	P203DF37	EOL	
CHROMEBOOK	LENOVO	100e	P203DVCF	EOL	
CHROMEBOOK	LENOVO	100e	P203DAJE	EOL	
CHROMEBOOK	LENOVO	100e	P203D6UB	EOL	
CHROMEBOOK	LENOVO	100e	P203DF4H	EOL	
CHROMEBOOK	LENOVO	100e	P203DEAG	EOL	
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CHROMEBOOK	LENOVO	100e	P203D67B	EOL	
CHROMEBOOK	LENOVO	100e	P203E1CG	EOL	
CHROMEBOOK	LENOVO	100e	P203DQHV	EOL	
CHROMEBOOK	LENOVO	100e	P203E19B	EOL	
CHROMEBOOK	LENOVO	100e	P203DFLW	EOL	
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CHROMEBOOK	LENOVO	100e	P203KDP1G	EOL	
CHROMEBOOK	LENOVO	100e	P203D6QV	EOL	
CHROMEBOOK	LENOVO	100e	P203DFRS	EOL	
CHROMEBOOK	LENOVO	100e	P203E8CP	EOL	
CHROMEBOOK	LENOVO	100e	P203E1BA	EOL	
CHROMEBOOK	LENOVO	100e	P203DEDX	EOL	
CHROMEBOOK	LENOVO	100e	P203DKZK	EOL	
CHROMEBOOK	LENOVO	100e	P203DVD9	EOL	
CHROMEBOOK	LENOVO	100e	P203DAKH	EOL	
CHROMEBOOK	LENOVO	100e	P203DQJR	EOL	
CHROMEBOOK	LENOVO	100e	P203DKHP	EOL	
CHROMEBOOK	LENOVO	100e	P203DVDJ	EOL	
CHROMEBOOK	LENOVO	100e	P203DV28	EOL	
CHROMEBOOK	LENOVO	100e	P203DU1S	EOL	
CHROMEBOOK	LENOVO	100e	P203DU07	EOL	
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DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
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CHROMEBOOK	LENOVO	100e	P203DVPK	EOL	
CHROMEBOOK	LENOVO	100e	P203DV6J	EOL	
CHROMEBOOK	LENOVO	100e	P203DQJZ	EOL	
CHROMEBOOK	LENOVO	100e	P203DQ69	EOL	
CHROMEBOOK	LENOVO	100e	P203DQ5U	EOL	
CHROMEBOOK	LENOVO	100e	P203DVFK	EOL	
CHROMEBOOK	LENOVO	100e	P203D6K9	EOL	
CHROMEBOOK	LENOVO	100e	P203D9S7	EOL	
CHROMEBOOK	LENOVO	100e	P203DACC	EOL	
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CHROMEBOOK	LENOVO	N42	LR0B7W4V	EOL	
CHROMEBOOK	LENOVO	N42	LR0DKRG	EOL	
CHROMEBOOK	LENOVO	N42	LR0B7N1	EOL	
CHROMEBOOK	DELL		11 F81DB52	EOL	
CHROMEBOOK	LENOVO	N42	LR0B74JP	EOL	
CHROMEBOOK	LENOVO	N42	LR0B7V3B	EOL	
CHROMEBOOK	LENOVO	100e	P230DV6B	EOL	
CHROMEBOOK	LENOVO	100e	P203DE9Y	EOL	
CHROMEBOOK	LENOVO	100e	P203DFR6	EOL	
CHROMEBOOK	LENOVO	100e	P203DQHM	EOL	
CHROMEBOOK	LENOVO	100e	P203D6AN	EOL	
CHROMEBOOK	LENOVO	100e	P203DQC0	EOL	
CHROMEBOOK	LENOVO	100e	P203DAW0	EOL	
CHROMEBOOK	LENOVO	100e	P203DM4C	EOL	
CHROMEBOOK	LENOVO	100e	P203DLY3	EOL	
CHROMEBOOK	LENOVO	100e	P203DP7J	EOL	
CHROMEBOOK	LENOVO	100e	P203DEVM	EOL	
CHROMEBOOK	LENOVO	100e	P203DNZ6	EOL	
CHROMEBOOK	DELL	11	5HNLB52	EOL	
CHROMEBOOK	LENOVO	100e	P203DV47	EOL	
CHROMEBOOK	DELL	11	4YRJB52	EOL	
CHROMEBOOK	DELL	11	FFLB52	EOL	
CHROMEBOOK	LENOVO	100e	P203CYGJ	EOL	
CHROMEBOOK	LENOVO	100e	P203DM58	EOL	
CHROMEBOOK	LENOVO	100e	P203D6ST	EOL	
CHROMEBOOK	LENOVO	100e	P203DVBV	EOL	
CHROMEBOOK	DELL	11	1VKBB52	EOL	
CHROMEBOOK	LENOVO	100e	P203DVH1	EOL	
CHROMEBOOK	DELL	100e	JDLBB52	EOL	
CHROMEBOOK	LENOVO	100e	P203EBEY	EOL	
CHROMEBOOK	LENOVO	100e	P203DQF3	EOL	
CHROMEBOOK	DELL	11	DWRJB52	EOL	
CHROMEBOOK	LENOVO	100e	P203E8GU	EOL	
CHROMEBOOK	LENOVO	100e	P203D6F5	EOL	
CHROMEBOOK	LENOVO	100e	P203DQBQ	EOL	
CHROMEBOOK	LENOVO	100e	P203DF6M	EOL	
CHROMEBOOK	LENOVO	100e	P203DV9D	EOL	
CHROMEBOOK	LENOVO	100e	P203E8H2	EOL	
CHROMEBOOK	DELL	100e	CD03B52	EOL	

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
CHROMEBOOK	DELL	100e	3NRJB52	EOL	
CHROMEBOOK	LENOVO	100e	P203DG79	EOL	
CHROMEBOOK	LENOVO	100e	P203DPC9	EOL	
CHROMEBOOK	LENOVO	100e	P203DQ0N	EOL	
CHROMEBOOK	LENOVO	100e	P203DQBF	EOL	
CHROMEBOOK	LENOVO	100e	P203DNXY	EOL	
CHROMEBOOK	LENOVO	100e	P203D6C1	EOL	
CHROMEBOOK	LENOVO	100e	P203E1AM	EOL	
CHROMEBOOK	LENOVO	100e	P203DP8Y	EOL	
CHROMEBOOK	LENOVO	100e	P203DQCE	EOL	
CHROMEBOOK	LENOVO	100e	P203E8JC	EOL	
CHROMEBOOK	LENOVO	100e	P203DQC1	EOL	
CHROMEBOOK	LENOVO	100e	P203DV53	EOL	
CHROMEBOOK	LENOVO	100e	P203D6ZD	EOL	
CHROMEBOOK	LENOVO	100e	P203DGUM	EOL	
CHROMEBOOK	LENOVO	100e	P203DF2R	EOL	
CHROMEBOOK	LENOVO	100e	P203D6UQ	EOL	
CHROMEBOOK	LENOVO	100e	P203D77K.	EOL	
CHROMEBOOK	LENOVO	100e	P203DV2E	EOL	
CHROMEBOOK	LENOVO	100e	P203BDKD	EOL	
CHROMEBOOK	LENOVO	100e	P203CS0T	EOL	
CHROMEBOOK	LENOVO	N42	LR0DLA2	EOL	
CHROMEBOOK	LENOVO	N42	LR0B7RTB	EOL	
CHROMEBOOK	LENOVO	100e	P203DU6V	EOL	
CHROMEBOOK	LENOVO	100e	P203DPCY	EOL	
CHROMEBOOK	LENOVO	N42	LR09DLK1	EOL	
CHROMEBOOK	LENOVO	100e	P203DUY7	EOL	
CHROMEBOOK	LENOVO	100e	P203DEJU	EOL	
CHROMEBOOK	LENOVO	100e	P203DNWT	EOL	
CHROMEBOOK	LENOVO	100e	P203D76E	EOL	
CHROMEBOOK	LENOVO	N42	LR0DMR4	EOL	
CHROMEBOOK	LENOVO	N42	LR0613GB	EOL	
CHROMEBOOK	LENOVO	100e	P203D6VC	EOL	
CHROMEBOOK	LENOVO	100e	P203DF28	EOL	
CHROMEBOOK	LENOVO	100e	P203DV8H	EOL	
CHROMEBOOK	LENOVO	N42	LR0B7UWX	EOL	
CHROMEBOOK	LENOVO	100e	P203DEC8	EOL	
CHROMEBOOK	LENOVO	100e	P203D6UR	EOL	
CHROMEBOOK	LENOVO	100e	P203DELE	EOL	
CHROMEBOOK	LENOVO	100e	P203D6MV	EOL	
CHROMEBOOK	LENOVO	100e	P203DEAA	EOL	
CHROMEBOOK	LENOVO	100e	P203D6WL	EOL	
CHROMEBOOK	LENOVO	100e	P203E7V1	EOL	
CHROMEBOOK	LENOVO	100e	P203DM02	EOL	
CHROMEBOOK	LENOVO	N42	LR061MTJ	EOL	
CHROMEBOOK	DELL	11	CR47962	EOL	
CHROMEBOOK	LENOVO	100e	P203DVLJ	EOL	
CHROMEBOOK	LENOVO	100e	P203D6A4	EOL	
CHROMEBOOK	LENOVO	100e	P203DL2K	EOL	
CHROMEBOOK	LENOVO	100e	P203DF5B	EOL	

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
CHROMEBOOK	LENOVO	100e	P203DU2V	EOL	
CHROMEBOOK	LENOVO	N42	LR09DLEH	EOL	
CHROMEBOOK	LENOVO	100e	P203DNYM	EOL	
CHROMEBOOK	LENOVO	100e	P203DGCF	EOL	
CHROMEBOOK	LENOVO	100e	P203DLHY	EOL	
CHROMEBOOK	LENOVO	100e	P203DQ83	EOL	
CHROMEBOOK	LENOVO	100e	P203D6BC	EOL	
CHROMEBOOK	LENOVO	N42	LR0613GL	EOL	
CHROMEBOOK	LENOVO	100e	P203DLM8	EOL	
CHROMEBOOK	LENOVO	N42	LR0B7UWC	EOL	
CHROMEBOOK	LENOVO	100e	P203D67V	EOL	
CHROMEBOOK	LENOVO	N42	LR09DLGG	EOL	
CHROMEBOOK	LENOVO	100e	P203DQJB	EOL	
CHROMEBOOK	DELL	11	5K03B52	EOL	
CHROMEBOOK	LENOVO	100e	P203D9CB	EOL	
CHROMEBOOK	LENOVO	100e	P203DEYL	EOL	
CHROMEBOOK	LENOVO	100e	P203DAC2	EOL	
CHROMEBOOK	LENOVO	100e	P203D9Z4	EOL	
CHROMEBOOK	DELL	11	366BB52	EOL	
CHROMEBOOK	LENOVO	100e	P203DAF6	EOL	
CHROMEBOOK	LENOVO	100e	P203DGRT	EOL	
CHROMEBOOK	LENOVO	100e	P203DTSZ	EOL	
CHROMEBOOK	LENOVO	100e	P203DLB4	EOL	
CHROMEBOOK	LENOVO	100e	P203DQ9P	EOL	
CHROMEBOOK	LENOVO	100e	P203DAUS	EOL	
CHROMEBOOK	LENOVO	100e	P203DQ09	EOL	
CHROMEBOOK	LENOVO	100e	P203DPZL	EOL	
CHROMEBOOK	LENOVO	100e	P203DU4G	EOL	
CHROMEBOOK	LENOVO	100e	P203DM1G	EOL	
CHROMEBOOK	LENOVO	100e	P203DFX4	EOL	
CHROMEBOOK	LENOVO	N42	LR0B71QG	EOL	
CHROMEBOOK	LENOVO	N42	LR0B715Y	EOL	
LAPTOP	DELL	LATITUDE E5440	6K5LF12	EOL	
LAPTOP	DELL	LATITUDE E5430	98V4PX1	EOL	
LAPTOP	DELL	LATITUDE E5440	G35WYZ1	EOL	
LAPTOP	DELL	LATITUDE E5440	292LF12	EOL	
LAPTOP	LENOVO	THINKPAD	T480	EOL	
LAPTOP	DELL	LATITUDE 6410	fgyvzn1	EOL	
LAPTOP	DELL	LATITUDE E6420	9YFTFV1	EOL	
IPAD	APPLE	A1474	DMPPH395FK10	EOL	
IPAD	APPLE	A1822	GG7VWME4HLF9	EOL	
IPAD	APPLE	A2197	DMPZ4CH9MF3N	EOL	
IPAD	APPLE	A1395	F5RKG3J1DFHQ	EOL	
SWITCH	DELL	POWER CONNECT 5424	hd9ksb1	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u14ev	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u14ea	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0uryj6	EOL	
LAPTOP	LENOVO	THINLPAD E470	1S20h10059uspf0u0l22	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f4c	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f3v	EOL	

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1exe	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f6z	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f82	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0uqsnc	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f2g	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f2g	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0uqsmn	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f3f	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0uqsm5	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f1l	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u14en	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0uryhq	EOL	
DESKTOP	DELL	OPTIPLEX 760	C6BRFK1	EOL	
DESKTOP	DELL	OPTIPLEX 760	C69PFK1	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f6h	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f5d	EOL	
LAPTOP	LENOVO	THINKPAD E470	1S20h10059uspf0u1f65	EOL	
SWITCH	EXTREME	SUMMIT 200-24	0708g-81135	EOL	
SWITCH	EXTREME	SUMMIT 200-24	0714g-80817	EOL	
DESKTOP	Apple	iMac	QP539080SD	EOL	
LAPTOP	Dell	Latitude C840	4nnnb21	EOL	
Switch	Extreme	Summit x440-8p	1223G-02005	EOL	
switch	Extreme	SUMMIT X460-24x	1202G-81614	EOL	
PROJECTOR	HP	CRVSB-03CA	TWC3392093	EOL	
SWITCH	EXTREME	SUMMIT X460-24T	1336n-46306	EOL	
SWITCH	EXTREME	SUMMIT X450E-48P	0851g-82988	EOL	
LAPTOP	DELL	LATTITUDE E5440	1L2LF12	EOL	
SWITCH	HP	ProCurve	J4813A	EOL	
LAPTOP	DELL	LATITUDE E5400	7r9j011	EOL	
Switch	Extreme	Summit X440-24t	1208G-02083	EOL	
Desktop	Dell	OPTIPLEX 760	50W5JK1	EOL	
Desktop	Dell	OPTIPLEX 760	C67VFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C6BSFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C69RFK1	EOL	
Desktop	Dell	OPTIPLEX 760		EOL	
Desktop	Dell	opTIPLEX 760	C6BVFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C6CQFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C68QFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C68TFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C6CSFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C67WFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C69SFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C68PFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C66WFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C6BWFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C68VFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C69TFK1	EOL	
Desktop	Dell	OPTIPLEX 760	C69QFK1	EOL	
Scanner	HP	HP ScanJet4890	CN65STA0ZF04BT	EOL	
Switch	Extreme	Summit x440*8p	1223G-01977	EOL	

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
Switch	Extreme	Summit x440-8p	1223G-02004	EOL	
IPAD	Apple	IPAD 2	F5RKG3J1DFHW	EOL	
IPAD	Apple	IPAD	DMRHKDLQDJ8T	EOL	
Laptop	DELL	Latitude E5430	HVMSVY1	EOL	
Laptop	DELL	Latitude E5430	J0HSVY1	EOL	
Laptop	DELL	Latitude E5430	JDLSVY1	EOL	
Laptop	DELL	Latitude E5430	47LSVY1	EOL	
Laptop	DELL	Latitude E5430	J0NSVY1	EOL	
Laptop	DELL	Latitude E5430	BDNSVY1	EOL	
Laptop	DELL	Latitude E5430	3LHSVY1	EOL	
Laptop	DELL	Latitude E5430	1NJSVY1	EOL	
Laptop	DELL	Latitude E5430	77KSVY1	EOL	
Laptop	DELL	Latitude E5430	6TKSVY1	EOL	
Laptop	DELL	Latitude E5430	8MLSVY1	EOL	
Laptop	DELL	Latitude E5430	BDMSVY1	EOL	
Laptop	DELL	Latitude E5430	57PSVY1	EOL	
Laptop	DELL	Latitude E5430	8DLSVY1	EOL	
Laptop	DELL	Latitude E5430	2VJSVY1	EOL	
Laptop	DELL	Latitude E5430	5GMSVY1	EOL	
Monitor	DELL	1708FPb	MC-0F024J-74262-999-141	EOL	
Monitor	DELL	P170St	CN-0VHPX3-74445-15J-AG	EOL	
Monitor	DELL	P170St	CN-0VHPX3-74445-15J-AG	EOL	
Monitor	DELL	P170St	CN-0VHPX3-74445-15J-AG	EOL	
Monitor	DELL	E1912Hc	CN-OPY7DC-64180-363-07	EOL	
Desktop	DELL	Optiplex 3010	4LDV6Y1	EOL	
Desktop	DELL	Optiplex 3010	4LBV6Y1	EOL	
Laptop	DELL	Latitude E5430	DLLSVY1	EOL	
Printer	DELL	2330dn	51V8SG1	EOL	
Chromebook	Lenovo	100e	P203DU85	BROKEN	
Chromebook	Lenovo	100e	P203DQKE	BROKEN	
Chromebook	Lenovo	100e	P203DELK	BROKEN	
Chromebook	Lenovo	100e	P203DAD5	BROKEN	
Chromebook	Lenovo	100e	P203DQ1M	BROKEN	
Chromebook	Lenovo	100e	P203DL35	BROKEN	
Chromebook	Lenovo	100e	P203D659	BROKEN	
Chromebook	Lenovo	100e	P203E82L	BROKEN	
Chromebook	Lenovo	100e	P203DP3U	BROKEN	
Chromebook	Lenovo	100e	P203DGUN	BROKEN	
Chromebook	Lenovo	100e	P203DADB	BROKEN	
Chromebook	Lenovo	100e	P203DPLB	BROKEN	
Chromebook	Lenovo	100e	P203D9CQ	BROKEN	
Chromebook	Lenovo	100e	P203DVDQ	BROKEN	
Chromebook	Lenovo	100e	P203DQ42	BROKEN	
Chromebook	Lenovo	100e	P203DACV	BROKEN	
Chromebook	Lenovo	100e	P203DPTK	BROKEN	
Chromebook	Lenovo	100e	P203DF0Y	BROKEN	
Chromebook	Lenovo	100e	P203DA8L	BROKEN	
Chromebook	Lenovo	100e	P203DU4M	BROKEN	
Chromebook	Lenovo	100e	P203DEF1	BROKEN	
Chromebook	Lenovo	100e	P203DVFL	BROKEN	

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
Chromebook	Lenovo	100e	P203DF18	BROKEN	
Chromebook	Lenovo	100e	P203DKQ0	BROKEN	
Chromebook	Lenovo	100e	P203DPQL	BROKEN	
Chromebook	Lenovo	100e	P203DFGP	BROKEN	
Chromebook	Lenovo	100e	P203DKZP	BROKEN	
Chromebook	Lenovo	100e	P203DQ2A	BROKEN	
Chromebook	Lenovo	100e	P203DU18	BROKEN	
Chromebook	Lenovo	100e	P203DECL	BROKEN	
Chromebook	Lenovo	100e	P203DVGM	BROKEN	
Chromebook	Lenovo	100e	P203E8EG	BROKEN	
Chromebook	Lenovo	100e	P203DVCE	BROKEN	
Chromebook	Lenovo	100e	P203DLEM	BROKEN	
Chromebook	Lenovo	100e	P203DUZF	BROKEN	
Chromebook	Lenovo	100e	P203E148	BROKEN	
Chromebook	Lenovo	100e	P203DQ48	BROKEN	
Chromebook	Lenovo	100e	P203DEZY	BROKEN	
Chromebook	Lenovo	100e	P203DECD	BROKEN	
Chromebook	Lenovo	100e	P203DAMK	BROKEN	
Chromebook	Lenovo	100e	P203E8G5	BROKEN	
Chromebook	Lenovo	100e	P203DEM0	BROKEN	
Chromebook	Lenovo	100e	P203DGQ5	BROKEN	
Chromebook	Lenovo	100e	P203E1EF	BROKEN	
Chromebook	Lenovo	100e	P203E8HJ	BROKEN	
Chromebook	Lenovo	100e	P203DEUP	BROKEN	
Chromebook	Lenovo	100e	P203DAM8	BROKEN	
Chromebook	Lenovo	100e	P203DEMW	BROKEN	
Chromebook	Lenovo	100e	P203D6KW	BROKEN	
Chromebook	Lenovo	100e	P203DEDA	BROKEN	
Chromebook	Lenovo	100e	P203E17D	BROKEN	
Chromebook	Lenovo	100e	P203E0RM	BROKEN	
Chromebook	Lenovo	100e	P203DQAG	BROKEN	
Chromebook	Lenovo	100e	P203DA89	BROKEN	
Chromebook	Lenovo	N42	LR0B7RT2	BROKEN	
Chromebook	Lenovo	N42	LR09PNPG	BROKEN	
Chromebook	Lenovo	N42	LR0B71M6	BROKEN	
Chromebook	DELL	CHROMEBOOK 11	5WRJB52	BROKEN	
Chromebook	Lenovo	100e	P203DM7C	BROKEN	
Chromebook	Lenovo	N42	LR09DLBK	BROKEN	
Chromebook	ASUS	C300S	G5N0CX04075818B	EOL	
Chromebook	ASUS	C300S	G5N0CX041038189	EOL	
Chromebook	ASUS	C300S	G5N0CX03Z910186	EOL	
Chromebook	Lenovo	N42	LR0B6YJK	EOL	
Chromebook	Lenovo	N42	LR0B71GV	EOL	
Chromebook	Lenovo	N42	LR0B71GG	EOL	
Chromebook	Lenovo	N42	LR0B71NQ	EOL	
Desktop	DELL	Optiplex 3010	4L8V6Y1	EOL	
Desktop	DELL	Optiplex 3010	4L8W6Y1	EOL	
Desktop	DELL	Optiplex 3010	4L9W6Y1	EOL	
Desktop	DELL	Optiplex 3010	4L7T6Y1	EOL	
Desktop	DELL	Optiplex 390	D6MHYV1	EOL	

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
Chromebook	Lenovo	100e	P203283C	BROKEN	
Chromebook	Lenovo	100e	P203D7AX	BROKEN	
Chromebook	Lenovo	N42	LR0B71CM	BROKEN	
Desktop	DELL	Optiplex 3010	4L3X6Y1	EOL	
Desktop	DELL	Optiplex 3010	4L9V6Y1	EOL	
Chromebook	Lenovo	100e	P203DB12	EOL	
Chromebook	Lenovo	100e	P203D6PS	EOL	
Chromebook	Lenovo	100e	P203DU3M	EOL	
Chromebook	Lenovo	100e	P203D6K4	EOL	
Chromebook	Lenovo	100e	P203DG23	EOL	
Chromebook	Lenovo	100e	P203D6J5	EOL	
Chromebook	Lenovo	100e	P203DFYG	BROKEN	
Chromebook	Lenovo	100e	P203DM2Z	Broken	
Chromebook	Lenovo	100e	P203DPL1	Broken	
Chromebook	Lenovo	100e	P203D7CK	Broken	
Desktop	DELL	Optiplex 3010	4L5W6Y1	EOL	
Desktop	DELL	Optiplex 3010	4LFV6YQ	Broken	
Desktop	DELL	Optiplex 3010	4L6W6Y1	Broken	
Desktop	DELL	Optiplex 3010	4L8T6Y1	Broken	
Desktop	DELL	Optiplex 3010	4L5V6Y1	Broken	
Desktop	DELL	Optiplex 3010	4L4V6Y1	Broken	
Desktop	DELL	Optiplex 3010	4LCV6Y1	Broken	
Desktop	DELL	Optiplex 3010	4L9T6Y1	Broken	
Desktop	DELL	Optiplex 380	8XC0FP1	Broken	
Desktop	DELL	Optiplex 380	8XF1FP1	Broken	
Chromebook	Lenovo	100e	P203DLME	Broken	
Chromebook	Lenovo	100e	P203DAMU	Broken	
Chromebook	Lenovo	100e	P203DFQP	Broken	
Chromebook	Lenovo	100e	P203DTZM	Broken	
Chromebook	Lenovo	100e	P203DLD7	Broken	
Chromebook	Lenovo	100e	P203D6UY	Broken	
Chromebook	Dell	Dell 11	BWKBB52	Broken	
Chromebook	Lenovo	100e	P203DAJW	Broken	
Chromebook	Lenovo	100e	P203D6X5	Broken	
Chromebook	Lenovo	100e	P203DEA4	Broken	
Chromebook	Lenovo	100e	P203D9ZF	Broken	
Chormebook	Lenovo	100e	P203DV3Z	Broken	
Chromebook	Lenovo	100e	P203DNZQ	Broken	
Chromebook	Lenovo	100e	P203DQ06	Broken	
Chromebook	Lenovo	100e	P203DA6M	Broken	
Chormebook	Lenovo	100e	P203DTNC	Broken	
Chromebook	Lenovo	100e	LR0B7JZV	Broken	
Chormebook	Lenovo	100e	P203DL68	Broken	
Chromebook	Lenovo	N42	LR09DL6L	Broken	
Chromebook	Lenovo	100e	P203DAXW	Broken	
Printer	Dell	B3460DN	FPGX542	EOL	
Printer	Dell	B3460DN	J3BZSS1	EOL	
Printer	Dell	2330dn	G79DSG1	EOL	
Printer	Dell	2330dn	DKT8SG1	EOL	
Chromebook	Lenovo	100e	P203DAQ1	Broken	

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
Chormebook	Lenovo	100e	P203DF3M	Broken	
Chromebook	Lenovo	100e	P203DKZM	Broken	
Chromebook	Lenovo	N42	LR0B7VXN	Broken	
Chromebook	Lenovo	100e	P203DTSM	Broken	
Chromebook	Lenovo	100e	P203DKXU	Broken	
Chromebook	Lenovo	100e	P203DLU0	Broken	
Chormebook	Lenovo	100e	P203DQ85	Broken	
Chromebook	Lenovo	100e	P203DL8P	Broken	
Chromebook	Lenovo	100e	P203D7EW	Broken	
Chromebook	Lenovo	100e	P203DV5N	Broken	
Chromebook	Lenovo	100e	P203DA2C	Broken	
Chormebook	Lenovo	100e	P203D7GP	Broken	
Monitor	Dell	E2213HB	cn0v8jy2742613173t7l	EOL	
Monitor	Dell	P170ST	CN0VHPX37444515JAGAU	EOL	
Document camera	ELMO	TT-12iD	1351753	EOL	
Chromebook	Dell	DELL 11	HT03B52	EOL	
Desktop	Dell	Optiplex 7020	91PRS52	EOL	
Chromebook	Lenovo	N42	LR09DLF6	EOL	
Chromebook	Lenovo	100e	P203DEBV	EOL	
chromebook	lenovo	n42	lrnxb8612002	eol	x
chromebook	lenovo	n42	lrnxb762400l	eol	x
chromebook	lenovo	n42	lr0b6xks	eol	x
chromebook	lenovo	n42	lr0613fx	eol	x
chromebook	lenovo	n42	lr09dlgm	eol	x
chromebook	lenovo	n42	lr0b71p8	eol	x
chromebook	lenovo	n42	lr0b7uuz	eol	x
chromebook	lenovo	n42	lr061l30	eol	x
chromebook	lenovo	n42	lr061mlm	eol	x
chromebook	lenovo	n42	lr0613hg	eol	x
chromebook	lenovo	n42	lr0b7uwg	eol	x
chromebook	lenovo	n42	lr07b71cx	eol	x
chromebook	lenovo	n42	lr0b7q19	eol	x
chromebook	lenovo	n42	lr09dl6x	eol	x
chromebook	lenovo	n42	lr0b70s9	eol	x
chromebook	asus	asusc300m	7260ngw	eol	x
chromebook	lenovo	n42	lr09dl9s	eol	x
chromebook	lenovo	n42	lr09dlf5	eol	x
chromebook	lenovo	n42	lr0b7kox	eol	x
chromebook	asus	asusc300m	f7nocx03850428b	eol	x
chromebook	lenovo	n42	lr0b7kox	eol	x
chromebook	lenovo	n42	lr09dku1	eol	x
chromebook	lenovo	n42	lr0b7w2x	eol	x
chromebook	lenovo	n42	lr0b77q3j	eol	x
chromebook	lenovo	n42	lr09dkcu	eol	x
chromebook	lenovo	n42	lr09pnaq	eol	x
chromebook	lenovo	n42	lr09dm2u	eol	x
chromebook	lenovo	n42	lr061mlk	eol	x
chromebook	dell	dell 11	871db52	eol	x
chromebook	lenovo	n42	lr09pndu	eol	x
chromebook	lenovo	n42	lr0b6xhk	eol	x

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
chromebook	dell	dell 11	536bb52	eol	x
chromebook	lenovo	n42	lr09dlfc	eol	x
chromebook	lenovo	n42	lr0613kl	eol	x
chromebook	lenovo	n42	lr0b6ydr	eol	x
chromebook	lenovo	n42	lr09dl9v	eol	x
chromebook	asus	asusc300m	f7nocx039085287	eol	x
chromebook	dell	dell 11	b81db52	eol	x
chromebook	lenovo	n42	lr09dku6	eol	x
chromebook	lenovo	n42	lr09dlidx	eol	x
chromebook	dell	dell 11	8yrjb52	eol	x
chromebook	lenovo	n42	lr09pnmw	eol	x
chromebook	lenovo	n42	lr0613rt	eol	x
chromebook	lenovo	n42	lr0b7vu5	eol	x
chromebook	lenovo	n42	lr061jrp	eol	x
chromebook	lenovo	n42	lr0b7w35	eol	x
chromebook	lenovo	n42	lr061l73	eol	x
chromebook	lenovo	n42	lr0613sz	eol	x
chromebook	lenovo	n42	lr09dm34	eol	x
chromebook	lenovo	n42	lr09d11d	eol	x
chromebook	lenovo	n42	lr061mh1	eol	x
chromebook	lenovo	n42	lr09psyh	eol	x
chromebook	lenovo	n42	lr09dkr4	eol	x
chromebook	lenovo	n42	lr0b6xue	eol	x
chromebook	lenovo	n42	lr0b6y7q	eol	x
chromebook	dell	dell 11	jcnlb52	eol	x
chromebook	dell	dell 11	8pg3b52	eol	x
chromebook	dell	dell 11	d4ccb52	eol	x
chromebook	lenovo	n42	lr0b6y9e	eol	x
chromebook	lenovo	n42	lr09dl9p	eol	x
chromebook	lenovo	n42	lr0b7v21	eol	x
chromebook	lenovo	n42	lr061l31	eol	x
chromebook	lenovo	n42	lr0b6xkb	eol	x
chromebook	lenovo	n42	lr09dkxq	eol	x
chromebook	dell	dell 11	746bb52	eol	x
chromebook	dell	dell 11	96j9b52	eol	x
chromebook	lenovo	n42	lr0b7w4j	eol	x
chromebook	lenovo	n42	lr0b71n2	eol	x
chromebook	lenovo	n42	lr09dm7k	eol	x
chromebook	lenovo	n42	lr09dl7f	eol	x
chromebook	lenovo	n42	5vrjb52	eol	x
chromebook	lenovo	n42	lr0b71pp	eol	x
chromebook	lenovo	n42	lr0b7uvv	eol	x
chromebook	lenovo	n42	hl03b52	eol	x
chromebook	lenovo	n42	lr0b7ux9	eol	x
chromebook	lenovo	n42	lr0b7v1h	eol	x
chromebook	lenovo	n42	lr09dm4p	eol	x
chromebook	lenovo	n42	lr0b7v2g	eol	x
chromebook	lenovo	n42	lr09pnpu	eol	x
chromebook	lenovo	n42	lr0b6x11	eol	x
chromebook	lenovo	n42	lr09dlcf	eol	x

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
chromebook	lenovo	n42	lr09pnfc	eol	x
chromebook	lenovo	n42	lr09dm75	eol	x
chromebook	lenovo	n42	lr09dkwp	eol	x
chromebook	lenovo	n42	lr09pndx	eol	x
chromebook	lenovo	n42	lr061maw	eol	x
chromebook	lenovo	n42	lr0b71g7	eol	x
chromebook	lenovo	n42	lr09pnq1	eol	x
chromebook	lenovo	n42	lr0b7vhq	eol	x
chromebook	lenovo	n42	lr09dkvu	eol	x
chromebook	lenovo	n42	lr09dkf7	eol	x
chromebook	lenovo	n42	lr061mh7	eol	x
chromebook	lenovo	n42	lr09dhdu	eol	x
chromebook	lenovo	n42	lr09dm1r	eol	x
chromebook	lenovo	n42	dq5jb52	eol	x
chromebook	lenovo	n42	82rjb52	eol	x
chromebook	lenovo	n42	lr09dkz1	eol	x
chromebook	lenovo	n42	lr09dk tj	eol	x
chromebook	lenovo	n42	lr09psv2	eol	x
chromebook	lenovo	n42	lr0b6xny	eol	x
chromebook	lenovo	n42	lr09dkv5	eol	x
chromebook	lenovo	n42	lr09dlf7	eol	x
chromebook	lenovo	n42	fvrjb52	eol	x
chromebook	lenovo	n42	lr0b71jy	eol	x
chromebook	lenovo	n42	lr0b7v0s	eol	x
chromebook	lenovo	n42	hp47962	eol	x
chromebook	lenovo	n42	lr061l3a	eol	x
chromebook	asus	asusc300m	f7n0cx038480285	eol	x
chromebook	lenovo	n42	lr09pmtj	eol	x
chromebook	lenovo	n42	lr0a23cj	eol	x
chromebook	lenovo	n42	lr09dl82	eol	x
chromebook	asus	asusc300m	f7nocx038527280	eol	x
chromebook	lenovo	n42	lr0b7w54	eol	x
chromebook	lenovo	n42	lr061mgs	eol	x
chromebook	lenovo	n42	lr061jre	eol	x
chromebook	lenovo	n42	lr09dlmx	eol	x
chromebook	dell	dell 11	bflbb52	eol	x
chromebook	lenovo	n42	lr09pnhe	eol	x
chromebook	lenovo	n42	lr0b6y6y	eol	x
chromebook	dell	dell 11	2wrjb52	eol	x
chromebook	lenovo	100e	p203dq0w	broken	x
chromebook	lenovo	100e	p203da83	broken	x
chromebook	lenovo	100e	p203dl01	broken	x
chromebook	lenovo	100e	p203daty	broken	x
chromebook	lenovo	100e	p203d6ye	broken	x
chromebook	lenovo	100e	p203dfje	broken	x
chromebook	dell	dell 11	1yrjb52	eol	x
chromebook	lenovo	100e	p203dtwf	broken	x
chromebook	lenovo	100e	p203dehm	broken	x
chromebook	lenovo	100e	p203dtth	broken	x
chromebook	lenovo	100e	p203dap4	broken	x

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
chromebook	lenovo	100e	p203dfph	broken	x
chromebook	lenovo	100e	p203cs11	broken	x
chromebook	lenovo	100e	p203dgct	broken	x
chromebook	lenovo	100e	p203dq4n	broken	x
chromebook	lenovo	100e	p203dtr7	broken	x
chromebook	lenovo	100e	p203dey6	broken	x
chromebook	lenovo	100e	p203dgqg	broken	x
chromebook	lenovo	100e	p203df5h	broken	x
chromebook	lenovo	100e	p203dpgk	broken	x
chromebook	lenovo	100e	p203dqhx	broken	x
chromebook	lenovo	100e	p203de8p	broken	x
chromebook	lenovo	100e	p203d675	broken	x
chromebook	lenovo	100e	p203df98	broken	x
chromebook	lenovo	100e	p203dpla	broken	x
chromebook	asus	c300m	f7nocx057044281	eol	x
chromebook	lenovo	n42	lr0613sm	eol	x
chromebook	lenovo	n42	lr0b6y4n	eol	x
chromebook	lenovo	n42	lr0b7w5c	eol	x
chromebook	lenovo	n42	lr09dlpg	eol	x
chromebook	lenovo	n42	lr09pnj9	eol	x
chromebook	lenovo	100e	p203daz5	broken	x
chromebook	lenovo	100e	p203dl4n	broken	x
chromebook	lenovo	100e	p203dqd7	broken	x
chromebook	lenovo	100e	p203dljl	broken	x
chromebook	lenovo	100e	p203dlcp	broken	x
chromebook	lenovo	100e	p203d7gw	broken	x
chromebook	lenovo	100e	p203dktl	broken	x
chromebook	lenovo	100e	p203dq3h	broken	x
chromebook	dell	dell11	1mrjb52	eol	x
chromebook	lenovo	n42	lr061mh8	eol	x
chromebook	lenovo	n42	lr0b6xm5	eol	x
chromebook	lenovo	n42	lr0b6xtl	eol	x
chromebook	lenovo	n42	lr09psu6	eol	x
chromebook	dell	dell11	9vrjb52	eol	x
chromebook	lenovo	n42	lr09dlpg	eol	x
chromebook	lenovo	n42	lr09pnj9	eol	x
chromebook	lenovo	n42	lr0b7w5c	eol	x
chromebook	dell	dell11	2b1db52	eol	x
chromebook	lenovo	n42	lr09dm71	eol	x
speaker	dell	ax510	CN0C730C716230A74742	eol	x
monitor	dell	p190st	CN0RNMH6744450CGEGG	eol	x
printer	dell	b2360dn	iyllxm01005	broken	t1594
PRINTER	DELL	B2360dn	CN0K2JJD4873055B2Y7H	EOL	2930442
PRINTER	DELL	2330dn	CN0DX7874873096M17LY	EOL	J6J9SG1
PRINTER	DELL	B2360dn	CN0K2JJD487303670LPI	EOL	3QJPSS1
PRINTER	DELL	B2360dn	CN0K2JJD4873039910I6	EOL	7FXRSS1
PRINTER	DELL	1720dn	CN0DK7957319076E2377	EOL	4LJVTB1
PRINTER	DELL	2350dn	CN0TNW57487300B5087V	EOL	GZJ6GN1
PRINTER	DELL	2350dn	CN0TNW57487300BB09AJ	EOL	6PP6GN1
document cam	elmo	tt-12i	1527561	eol	x

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
monitor	dell	e1912hf	CN0R16JC72872374A9HB	eol	x
projector	hitachi	ql48941	F4GU21627	eol	x
projector	hitachi	ql48941	F4EU18090	eol	x
document cam	elmo	tt-12i	1351745	eol	237
document cam	elmo	tt-12i	1521887	eol	x
monitor	dell	e1912hf	CN0R16JC72872374A6AB	eol	x
monitor	dell	e1912hf	CN0R16JC72872374CM2B	eol	x
monitor	dell	e1912hf	CN0R16JC72872374A93B	eol	x
monitor	dell	e1912hf	CN0R16JC72872374CYKB	eol	x
monitor	dell	e1912hf	CN0R16JC7287232KH5UM	eol	x
monitor	dell	e1912hf	CN0R16JC72872374CYMB	eol	x
monitor	dell	e1912hf	CN0R16JC72872374CLDB	eol	x
monitor	dell	p190sf	CN0GRNWX728720B9CFR	eol	x
monitor	dell	p190sf	cnormmh67444511saujl	eol	x
speaker	dell	ax510	CN0C730C716230AF5809	eol	x
speaker	dell	ax510	CN0C730C716230AF5807	eol	x
speaker	dell	ax510	CN0DW711716233742090	eol	x
speaker	dell	ax510	CN0DW711716233742063	eol	x
speaker	dell	ax510	CN0DW711716233742045	eol	x
speaker	dell	ax510	CN0DW711716233741993	eol	x
speaker	dell	ax510	CN0DW711716233742061	eol	x
speaker	dell	ax510	CN0DW711716233742062	eol	x
document cam	hovercam	solo 8	SL8P2009003697641	broken	x
document cam	hovercam	solo 8	SL8P2009005087491	broken	x
document cam	hovercam	solo 8	SL8P200900821FFD9	broken	x
document cam	hovercam	solo 8	SL8P2009013264B05	broken	x
document cam	hovercam	solo 8	SL8P200900764D12E	broken	x
document cam	hovercam	solo 8	SL8P200900368c2dd	broken	x
computer	dell	optiplex 3010	f5yy8y1	eol	305
computer	dell	optiplex 3010	f5yz8y1	eol	331
computer	dell	optiplex 3010	f5yx8y1	eol	f5yx8y1
computer	dell	optiplex 3010	3c7gdx1	eol	401
computer	dell	optiplex 380	8x50fp1	eol	8x50fp1
computer	dell	optiplex 380	8xb0ffp1	eol	8xb0ffp1
speaker	dell	ax510pa	CN0DW711716233742035	eol	x
computer	dell	optiplex 3010	f62x8y1	eol	336
Chromebook	asus	c300s	G5N0CX040979188	eol	x
Chromebook	asus	c300s	G5N0CX040756182	eol	x
Chromebook	asus	c300s	G5N0CX04101818G	eol	x
Chromebook	asus	c300s	G5N0CX04096918D	eol	x
Chromebook	lenevo	100e	p203devz	broken	5018
Chromebook	lenevo	100e	p203da9e	broken	5877
Chromebook	lenevo	n42	lr09dm38	broken	x
Chromebook	lenevo	n42	lr061mud	broken	x
Chromebook	lenevo	n42	lr0613ff	broken	x
Chromebook	lenevo	n42	lr0b7uyb	broken	x
Chromebook	lenevo	n42	lr09dl7w	broken	x
Chromebook	lenevo	n42	lr0613t0	broken	x
Chromebook	asus	c300s	G5N0CX04033118C	broken	x
Chromebook	dell		11 54RJB52	eol	x

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
Chromebook	dell		11 G1LBB52	eol	x
Chromebook	dell		11 5N03B52	eol	x
Chromebook	dell		11 5CNLB52	eol	x
Chromebook	dell		11 1LLBB52	eol	x
Chromebook	dell		11 1F03B52	eol	x
Chromebook	dell		11 J71DB52	eol	x
Chromebook	lenevo	100e	p203dawv	broken	4593
Chromebook	lenevo	100e	p203dakn	broken	4641
Chromebook	lenevo	100e	p203dgu6	broken	10371
Chromebook	lenevo	100e	p203dggr	broken	5791
Chromebook	lenevo	100e	p203d6mc	broken	T1984
Chromebook	lenevo	100e	p203damc	broken	9945
Chromebook	lenevo	100e	p203dag0	broken	5908
Chromebook	lenevo	100e	p203dp7z	broken	4926
Chromebook	lenevo	100e	p203dpxg	broken	10376
Chromebook	lenevo	100e	p203d7ev	broken	4764
Chromebook	lenevo	100e	p203dlc1	broken	10451
Chromebook	lenevo	100e	p203dqae	broken	T1880
Chromebook	lenevo	100e	p203dp3w	broken	4688
Chromebook	lenevo	n42	lr0b70vr	eol	496
Chromebook	lenevo	n42	lr0613ha	eol	x
Chromebook	lenevo	n42	lr0b71lx	eol	572
Chromebook	lenevo	n42	lr0b7urz	eol	9689
Chromebook	lenevo	n42	lr0b71nb	eol	557
Chromebook	lenevo	n42	lr09dkvc	eol	x
Chromebook	lenevo	n42	lr061mm1	eol	x
Chromebook	lenevo	n42	lr0613re	eol	x
Chromebook	lenevo	n42	lr09dl80	broken	x
Chromebook	lenevo	n42	lr0613sf	eol	x
Chromebook	lenevo	n42	lr0bb0bw	eol	9657
Chromebook	lenevo	n42	lr0b7uzr	eol	9692
Chromebook	dell	c300s	181DB52	broken	x
Chromebook	dell	c300s	3KLBB52	broken	x
Chromebook	dell	c300s	1N03B52	broken	x
Chromebook	lenevo	100e	p203d767	broken	4719
Chromebook	lenevo	100e	p203dtvg	broken	10372
Chromebook	lenevo	100e	p203dvrv	broken	5061
Chromebook	lenevo	100e	p203dg20	broken	5561
Chromebook	lenevo	100e	p203dq9b	broken	5291
Chromebook	lenevo	100e	p203dkzy	broken	4575
Chromebook	lenevo	100e	p203dtx3	broken	T1839
Chromebook	lenevo	100e	p203dnvr	broken	10302
Chromebook	lenevo	100e	p203d74y	broken	4718
Chromebook	lenevo	100e	p203dav5	broken	4600
Chromebook	lenevo	100e	p203d6re	broken	T1867
Chromebook	lenevo	100e	p203d7bv	broken	5758
Chromebook	lenevo	100e	p203dq52	broken	5380
Chromebook	lenevo	100e	p203de97	broken	10047
Chromebook	lenevo	100e	p203dpkw	broken	10179
Chromebook	lenevo	100e	p203e0q2	broken	T0902

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
Chromebook	lenevo	100e	p203d6yq	broken	4537
Chromebook	lenevo	100e	p203dq3y	broken	5371
laptop	dell	?	jgnsvy1	eol	x
laptop	dell	?	7PLCZL1	eol	x
laptop	dell	?	f6msvy1	eol	x
laptop	dell	?	36bsvy1	eol	x
laptop	dell	?	0T7570	eol	x
laptop	dell	?	0T7570	eol	x
Chromebook	lenevo	n42	lr09dkus	eol	x
Chromebook	lenevo	n42	lr09dlmv	eol	x
Chromebook	lenevo	n42	lr09dlac	eol	x
Chromebook	lenevo	n42	lr09dm77	eol	x
Chromebook	lenevo	n42	lr0611lf	eol	x
Chromebook	lenevo	n42	lr061m5d	eol	x
Chromebook	lenevo	n42	lr0b71ns	eol	x
Chromebook	lenevo	n42	lr0b6y07	eol	x
Chromebook	lenevo	n42	lr0613s3	eol	x
Chromebook	lenevo	n42	lr09dlba	eol	x
Chromebook	lenevo	n42	lr09dlmq	eol	x
Chromebook	lenevo	n42	lr09dm5n	eol	x
Chromebook	lenevo	n42	lr09dla7	eol	x
Chromebook	lenevo	n42	lr09dlfd	eol	x
Chromebook	lenevo	n42	lr061mf5	eol	x
Chromebook	lenevo	n42	lr0611mw	eol	x
Chromebook	lenevo	n42	lr09dm7a	eol	x
chromebook	asus	c300s	F7N0CX038619285	eol	x
chromebook	asus	c300s	G6N0CX10J016250	eol	x
chromebook	dell		11 9K03B52	eol	x
chromebook	dell		11 2KQJB52	eol	x
chromebook	dell		11 F3CCB52	eol	x
chromebook	dell		11 266BB52	eol	x
chromebook	dell		11 7JNLB52	eol	x
projector	epson	h568a	U3CK4102204	eol	x
projector	epson	CP-X2530WNUF	F4EU18107	eol	x
projector	epson	CP-X2530WNUF	F4EU18192	eol	E053
CHROMEBOOK	LENOVO	N42	LR0B7UK3	EOL	9799
CHROMEBOOK	LENOVO	N42	LR09PNHS	EOL	
CHROMEBOOK	LENOVO	N42	LR0B7VSB	EOL	9709
CHROMEBOOK	LENOVO	N42	LR0B7QUE	EOL	9775
CHROMEBOOK	LENOVO	100e	P203DF6X	BROKEN	4627
LAPTOP	DELL	LATITUDE 7300	HL639Y2	BROKEN	
CHROMEBOOK	LENOVO	N42	LR0B7UMZ	EOL	T0529
CHROMEBOOK	LENOVO	N42	LR0B7QFZ	EOL	9771
LAPTOP	DELL	LATITUDE E5430	FK9SVY1	EOL	
Laptop Cart Whitter	Whittier	Datamation System Inc			EOL
Laptop Cart Whitter	Whittier	Datamation System Inc			EOL
Chromebook cart	Bryant	Datamation System Inc			EOL
Chromebook cart	Bryant	Datamation System Inc			EOL
Chromebook cart	Bryant	Bretford	HE407LL/A	201401174903	EOL
iPad Cart 1	Bryant	Ergotron			EOL

DEVICE	COMPANY	MODEL #	S/N	ISSUE	ASSET TAG
iPad Cart 2	Bryant	Ergotron			EOL
iPad cart 3	Bryant	Ergotron			EOL
iPad cart 4	Bryant	Ergotron			EOL
iPad cart 6	Bryant	Ergotron			EOL
iPad cart 9	Bryant	Ergotron			EOL
iPad cart 10	Bryant	Ergotron			EOL
iPad cart 11	Bryant	Ergotron			EOL
Laptop Cart	Lowell	Datamation System Inc			EOL

Teaneck Public Schools

Public Work Session

May 10, 2023

FINANCE AND BUDGET 01 THRU 26 - 18.

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves payment to Corwin Press, Inc for eight professional development workshops to provide 125 teachers and all building administrators training and development on identifying learning objectives, analyzing standards, and planning meaningful instruction and assessments for ensuring student success. The eight professional development, onsite training workshops will be held between August 31, 2023 to February 22, 2024. In an amount not to exceed \$60,000.00. Funded by Title II account #: 20-270-200-320-19-50-I-0

Explanation:

125 teachers and all administrators will gain a stronger understanding of how to analyze the standards to determine what students need to know and how to sequence learning logically to support mastery. School teams will engage in nine workshops: identifying concepts and skills, sequencing learning progressions, elaborating learning interactions, crafting success criteria, modifying learning intentions to include language expectations, determining the relevance of the learning, designing assessment opportunities, creating meaningful learning experiences and establishing mastery of standards. This comprehensive professional development is a part of the district’s plan to address unfinished learning as demonstrated on both local and summative assessments.

Agenda item submitted by Ms. Dent

ATTACHMENTS:

Description	Type
Corwin Press Inc Contract	Cover Memo



AGREEMENT FOR SERVICES AND PRODUCTS

This Agreement for Services and Products ("Agreement") is entered into on **March 17, 2023** (the "Effective Date"), by and between **Corwin Press, Inc.**, a SAGE Publications, Inc. company, with offices at 2455 Teller Road, Thousand Oaks, California 91320 ("Corwin") and **TEANECK SCHOOL DISTRICT**, with offices at **1 MERRISON ST, TEANECK, New Jersey, 07666** ("Customer").

1. **Services.** Customer desires to contract with Corwin for services related to the Customer's professional learning or other expressed learning needs (the "Services"); and Corwin desires to provide such Services to the Customer as further described in the Investment and Timeline attached hereto as **Exhibit A**.
 - a. **Live Events (On-Site and Virtual).** For Services concerning on-site or live virtual development, including, without limitation, keynotes, workshop days, implementation days and coaching days (each, a "Live Event"), Corwin will establish and agree on final dates with Customer for dates not scheduled at the time the Agreement is signed which will be subject to speaker availability. Confirmation of such final dates will be communicated by email to Customer. For any on-site, in-person Event ("On-Site Event"), Customer shall: (1) employ appropriate safety measures to ensure the safety of the Event participants and speakers (e.g., to reduce the spread of COVID-19 or any other virus as applicable); and (2) inform its participants (a) of all risks associated with attending an On-Site Event, (b) that by participating in the On-Site Event, the participants will be deemed to have assumed all such risks, and (c) that Corwin shall have no liability whatsoever arising from or related to any Customer participant's attendance and participation in any On-Site Event. Customer may request to reschedule the date of a Live Event and, if approved by Corwin, Customer will reimburse Corwin for any additional costs or expenses incurred by Corwin and/or the speaker of such rescheduled Live Event. For the sake of clarity, a Live Event will include a Synchronous Webinar (as defined below) but not an Asynchronous Webinar (as defined below).
 - b. **Virtual Events (Synchronous Webinars and Asynchronous Webinars).** Services concerning a webinar presented live by a speaker shall each be considered a "Synchronous Webinar". In limited circumstances, Corwin may consider a Customer request that a certain Synchronous Webinar be recorded (each, a "Synchronous Recording"), provided that such request is received by Corwin no fewer than seven (7) business days from the commencement of a scheduled Synchronous Webinar. Notwithstanding the foregoing, Customer acknowledges and agrees that the approval of such request to record a Synchronous Webinar shall be made by Corwin in its sole discretion. Customer further acknowledges and agrees to inform each of its participants that their individual consent (which may include other terms and conditions from Corwin) will be required to participate in a Virtual Event and that, when requested by Corwin, Customer will be responsible for obtaining such consents from each participant prior to the Virtual Event and providing Corwin with copies of the consents. Services may also include access to (1) webinars which were recorded independent of this Agreement, (2) any pre-recorded virtual development keynotes, workshops, implementation, and coaching as approved by Corwin in its sole discretion, or (3) the recording that was recorded as the Synchronous Recording, subject to the terms herein (an "Asynchronous Webinar"). Synchronous Webinars and Asynchronous Webinars are collectively referred to herein in as "Virtual Events".
 - c. **Registrations for Virtual Events.** Prior to receiving the link to access the Virtual Event, participants will be required to register following the instructions provided by Corwin and/or the Customer. One registration by each participant will be required for each Virtual Event; however, if the Virtual Event is a Synchronous Webinar that is a multi-day event, each participant will only be required to register once for all of the days of that Synchronous Webinar. In addition, in the case of a Synchronous Webinar, Corwin will provide the Customer with registration and access information and the Customer will distribute such information to its participants within a reasonable timeframe prior to the first day of the Synchronous Webinar.
 - d. **Special Terms.** The Services shall be subject to any "**Special Terms**" attached to this Agreement for additional Corwin program offerings, including, without limitation, Surveys, Youth Equity Stewardship (YES!) Student Workshops, and Asynchronous Webinars.
2. **Products.** Customer desires to contract with Corwin for the furnishing of products related to the Customer's professional learning or other express learning needs (the "Products"); and Corwin desires to provide such Products to the Customer as further described in the attached **Exhibit A** and which shall be subject to any applicable **Special Terms** for certain Products including, without limitation e-Books.
3. **Term and Termination.** The term of this Agreement will commence on **August 31, 2023** and will remain in effect for one [1] year or until Corwin has completed the Services and/or delivered the Products described in **Exhibit A**. Either party may terminate this Agreement without cause upon sixty (60) calendar days' advance written notice subject to the following terms.
 - a. For all Live Events: (1) in the event of termination by Customer more than thirty (30) calendar days from the date of a scheduled Live Event, Corwin will be paid any expenses incurred by or on behalf of Corwin as of the effective date of termination including, without limitation, speakers' fees and costs, Corwin's non-refundable travel costs, and non-refundable venue deposits (collectively, "Corwin Expenses"); (2) in the event of termination by Customer within thirty (30) calendar days from the date of a scheduled Live Event, Corwin will be paid fifty percent (50%) of all amounts set forth

in **Exhibit A** related to the cancelled Live Event and Corwin will be reimbursed for all Corwin Expenses; and (3) said foregoing amounts and expenses due based on such early termination under (1) or (2) above by Customer will be paid in full by Customer to Corwin within ten (10) days of the termination date.

- b. Certain Services and/or Products may be subject to other termination and/or cancellation terms as set forth in the applicable **Special Terms** or as otherwise agreed in writing by Customer and Corwin.
- c. Notwithstanding anything herein to the contrary, should any Corwin program relating to the Services described in **Exhibit A** become unavailable or Corwin's ownership or rights to the Corwin program be subsequently modified or changed in any manner, and Corwin is unable to substitute other services related to the Corwin program on terms acceptable to Customer, Corwin shall have the right to immediately terminate this Agreement without any liability or penalty whatsoever.

4. Rescheduling. Customer hereby acknowledges and agrees that its reservation of dates for Live Events as set forth in **Exhibit A** prevents Corwin from booking the specified Corwin speakers for other customers on those same dates and can result in Corwin incurring expenses. Therefore, Customer agrees that, in the event of Customer's rescheduling of any Live Events, Corwin will be paid the following as damages within ten (10) days following notification by Customer to Corwin of its intent to reschedule the Live Events: in the event of Corwin's receipt of notice of Customer's intent to reschedule (1) an On-Site Event between thirty (30) and sixty (60) calendar days from the first date of a scheduled On-Site Event, Corwin will be paid twenty-five percent (25%) of the amounts listed on the **Exhibit A** for the rescheduled day(s); (2) an On-Site Event fewer than thirty (30) calendar days from the first date of a scheduled On-Site Event, Corwin will be paid fifty percent (50%) of the amounts listed on the **Exhibit A** for the rescheduled day(s); and (3) a Virtual Event fewer than fourteen (14) calendar days from the first date of a scheduled Virtual Event, Corwin will be paid twenty-five percent (25%) of the amounts listed on the **Exhibit A** for the rescheduled day(s).

5. Compensation. Corwin will be paid the amounts outlined in **Exhibit A**. Except as otherwise provided herein, Customer will pay Corwin all amounts due hereunder within thirty (30) days of receipt of invoice. To ensure invoices will be processed by Customer in a timely manner, if a purchase order ("PO") number is required by Customer's Accounts Payable department for the timely processing of invoices, Customer shall include such PO number in the space provided on the signature block below, or shall be responsible for providing such PO number to its contact at Corwin at least one (1) week prior to the first date of the Event. Customer's failure to provide a PO number to Corwin, if necessary, at least one (1) week prior to the Event shall not excuse Customer's obligation to pay Corwin within the timeframe set forth in this Section 5.

6. Warranties.

- a. Corwin represents and warrants (1) that it will perform the Services using qualified personnel and in accordance with applicable industry standards; and (2) that it will comply with any and all applicable rules, laws and regulations, court or administrative orders or decrees of any federal, provincial, local, or other governmental unit which has jurisdiction in such circumstance. Customer represents and warrants that it will comply with any and all applicable rules, laws and regulations, court or administrative orders or decrees of any federal, provincial, local, or other governmental unit which has jurisdiction in such circumstance. Certain Services and/or Products may be subject to other terms as set forth in the applicable **Special Terms**.
- b. EXCEPT AS OTHERWISE PROVIDED HEREIN, CORWIN PROVIDES ALL PRODUCTS AND SERVICES INCLUDING, WITHOUT LIMITATION, ANY WEBINARS AND EBOOKS, AND/OR ANY RELATED MATERIALS IN AN "AS-IS" CONDITION. EXCEPT AS EXPRESSLY SET FORTH HEREIN, CORWIN DOES NOT MAKE ANY OTHER REPRESENTATIONS OR WARRANTIES OF ANY KIND WHATSOEVER, EXPRESS, OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY CONCERNING THE AVAILABILITY OF A WEBINAR OR EBOOK OR THE USE OF ANY SERVICE OR PRODUCT FOR A PARTICULAR PURPOSE.

7. Indemnification. Each party will indemnify, defend, and hold harmless the other party, its affiliates, and their officers, directors, shareholders, employees, and agents from and against all obligations of any nature whatsoever (including all reasonable attorneys' fees) resulting from a party's failure to perform in accordance with any of the terms of this Agreement; provided however, that the foregoing will be subject to any applicable state immunity.

8. Limitation of Liability. NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, CORWIN SHALL NOT BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES EVEN IF CORWIN HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN ADDITION, CORWIN SHALL NOT BE LIABLE FOR ANY DAMAGES OR LIABILITY THAT RESULT OR ARISE FROM THE CUSTOMER'S USE OR INABILITY TO ACCESS OR OTHERWISE USE THE PRODUCTS, SERVICES AND/OR ANY OTHER PART OF THE SERVICES (INCLUDING ANY PROVIDED BY THIRD PARTY PROVIDERS). BECAUSE SOME STATES OR JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF LIABILITY FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES, THE ABOVE LIMITATION MAY NOT APPLY. TO THE EXTENT THE FOREGOING LIMITATIONS OF LIABILITY ARE, IN WHOLE OR IN PART, HELD TO BE INAPPLICABLE OR UNENFORCEABLE FOR ANY REASON, THEN THE AGGREGATE LIABILITY OF CORWIN FOR ANY REASON AND UPON ANY CAUSE OF ACTION (INCLUDING, WITHOUT LIMITATION, NEGLIGENCE, STRICT LIABILITY AND OTHER ACTIONS IN CONTRACT OR TORT) ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT SHALL BE LIMITED TO CUSTOMER'S DIRECT DAMAGES ACTUALLY INCURRED NOT TO EXCEED THE AMOUNTS RECEIVED BY CORWIN FROM CUSTOMER UNDER THIS AGREEMENT WITHIN THE TWELVE MONTH PERIOD PRECEDING CUSTOMER'S ASSERTION OF LIABILITY. IN ADDITION, IF CUSTOMER IS A COMPANY DOING BUSINESS IN CALIFORNIA, CUSTOMER HEREBY WAIVES CALIFORNIA CIVIL CODE §1542, WHICH SAYS: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor" AND CUSTOMER HEREBY WAIVES ANY AND ALL SIMILAR STATE STATUTES OR OTHER RULES

OR REGULATIONS THAT MAY APPLY. THE EXCLUSIONS SET OUT HEREIN ONLY APPLY TO THE EXTENT PERMITTED BY APPLICABLE LAW.

9. Force Majeure. Notwithstanding any other provision of this Agreement, in the event that the performance of any obligation under this Agreement by Corwin is prevented due to an event of war, terrorism, government regulation or order, travel advisories or bans, national emergencies, epidemics, pandemics, disasters, civil disorders, acts of God, or any other event beyond Corwin's reasonable control [including the unavailability of a speaker for any Live Event] which would render the scheduled Live Event and/or the attendance of speakers of such scheduled Live Event impossible, illegal or impracticable, Corwin's nonperformance shall be excused and Corwin shall not be responsible to the Customer for failure or delay in performance of its obligations under this Agreement. Moreover, in the event a speaker becomes unavailable to attend a Live Event, Corwin may, at its sole discretion, substitute the unavailable speaker to another available speaker (subject to the Customer's consent) and/or reschedule the Live Event.

10. Notices. All notices required or permitted hereunder will be in writing and will be sent by registered or certified mail, return receipt requested, or by a U.S. nationally recognized overnight delivery service, to the party to whom such notice is directed, at its address as set forth above, or to such other address as such party will have designated by notice hereunder. Notices will be deemed given on the date received.

11. Ownership/Rights. Corwin will own or hold the necessary rights to any materials or other work product created, developed or distributed by Corwin, or the assigned speakers of an On-Site Event, Synchronous Webinar, or Asynchronous Webinar (collectively, "Event") under this Agreement including, without limitation, any Event handouts, materials, chat files or other transcripts of certain Synchronous Webinars and Asynchronous Webinars (to the extent such chat files or transcripts have been generated by the Synchronous Webinar or Asynchronous Webinar), or any survey data, results, reports or other related content or deliverables (collectively, "Materials"). No rights to any of the Materials shall be conveyed to Customer except as expressly set forth herein; provided, however, that Customer shall be permitted to use the Materials (in the format provided by Corwin) solely in connection with the Event related to the Services provided by Corwin hereunder or in connection with a Product if intended as further described in **Exhibit A**. Moreover, in no event shall Customer be permitted to alter, reproduce, distribute, or otherwise use any Materials provided by Corwin under this Agreement, in whole or in part, in any manner whatsoever. In the event that Customer photographs, audio tapes, video tapes, or otherwise records or broadcasts an Event, speaker, presentation or any of the Materials and/or Services provided by Corwin under this Agreement, in whole or in part, in any manner whatsoever, Customer shall abide by the terms and conditions of Corwin's Video License Agreement, which may be furnished to Customer upon request. Customer acknowledges and agrees that Corwin is the exclusive owner or holds all necessary rights to each Corwin program, Event and any related intellectual property and associated trademarks thereto, including, without limitation trademarks associated with Visible Learning Plus. Moreover, Customer's use of any and all Materials provided by Corwin to Customer in relation to a Corwin program, Event or otherwise shall be subject to the terms and conditions set forth herein and any other terms and conditions binding on Customer.

12. Subcontracting. Corwin may engage subcontractors to perform its obligations herein including, without limitation, speakers to deliver presentations at an Event related to the Services and/or any third-party platforms to deliver the Products and/or Services.

13. Additional Services. Customer agrees that any interest for additional Services relating to Customer's professional learning needs will be directed to and contracted with Corwin. For the avoidance of doubt, such Customer interest will not be directed to any Corwin speaker, trainer, or consultant.

14. Confidentiality; Open Records Statutes. Customer agrees that, except with the prior written consent of an authorized representative of Corwin, it may only disclose the terms of this Agreement to a third party who shall agree to maintain said terms as confidential and who has a legitimate business purpose to receive such information. Corwin acknowledges and agrees that the terms of this Agreement may be subject to any applicable state or federal open records statutes ("Open Records Statutes"). Customer hereby acknowledges and agrees that all Materials provided by Corwin and generated under this Agreement are Corwin proprietary and confidential content, and, therefore, may be subject to exemptions to the Open Records Statutes. Therefore, Customer agrees that, in the event Customer or any of its authorized representatives or agents are requested or required by law or compelled by legal process to disclose any Materials provided by Corwin under this Agreement to any other third party, including without limitation in response to any Open Record Statutes, it shall provide Corwin with prompt written notice of receipt of any such request or requirement and a copy thereof prior to the actual disclosure so that Corwin may avail itself of any applicable exemption to the Open Records Statute or seek an appropriate protective order and Corwin and Customer shall reasonably cooperate in responding to the request.

15. Miscellaneous. This Agreement (including the **Special Terms** and **Exhibit A**) constitutes the entire agreement between Corwin and Customer, and supersedes all prior agreements, representations, and understandings of the parties whether written or oral. No amendment, supplement, or modification of this Agreement will be effective unless executed in writing by both Corwin and Customer; provided however, that Live Event dates and Asynchronous Webinar access periods may be modified or otherwise agreed to by the parties (including, without limitation, additional fees that may be charged to Customer for such Live Event date and Asynchronous Webinar access period modifications to compensate Corwin for Corwin Expenses) via email in accordance with the terms of **Exhibit A**. In the event of a conflict between a term of this Agreement (including the **Special Terms** attached hereto) and a term of **Exhibit A**, the term of this Agreement will control; and in the event of a conflict between a term of this Agreement and a term of the Special Terms, the term of the Special Terms will control. Additionally, in the event of a conflict between a term of this Agreement and any ancillary Customer document, form, or agreement (even if executed by the parties subsequent to the execution of this Agreement), the term of this Agreement will control. The invalidity or unenforceability of any particular provision of this Agreement will not affect the other provisions, and this Agreement will be construed in all respects as if any invalid or unenforceable provision were

omitted. This Agreement shall be governed by the laws of the State of California without regard to conflicts of laws. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, will be settled by arbitration in Ventura County, California and administered by the American Arbitration Association in accordance with its then-existing Commercial Arbitration Rules. This Agreement may be executed in counterparts, each of which will be deemed the original, all of which together will constitute one and the same instrument. A faxed copy or other electronic copy will be deemed as an original.

[Signature Page Follows]

Accepted and agreed to by:

TEANECK SCHOOL DISTRICT

Corwin

Name: _____

Title: _____

Chris Devling,

Vice President, Corwin Global Sales and Strategic
Development

Date: _____

Date: _____

Please provide the following information to ensure proper billing:

Billing Contact Name: _____

Title: _____

Billing Contact Email Address: _____

Phone: _____

Purchase Order Number*: _____

*Pursuant to Section 5 of this Agreement, failure of Customer to provide Corwin with a PO number at least one (1) week prior to the first date of the Event shall not excuse Customer's obligation to pay Corwin within the timeframe set forth in Section 5. If no PO number has been entered above, please select one of the following options:

- ☐ Customer does not require a PO number to be referenced on invoices to make a timely payment of invoices.
- ☐ Customer does require a PO number to be referenced on invoices and is responsible for providing such number to Customer's Corwin contact at least one (1) week prior to the Event.

As you sign and return this document, please also forward a Purchase Order and if purchasing Books, a copy of your Tax ID Certificate. Thank You!

Exhibit A: See attached Investment and Timeline

Special Terms:

[Surveys]

[Youth Equity Stewardship (YES!) Student Workshops]

[Asynchronous Webinars]

[e-Books]

[Certifications]

Investment and Timeline**NJ - Teaneck PS - A. Spencer - TC - 2023**

Currency: US Dollar

Resources	Author	Unit Price	Quantity	Discount	Resources Price	Total Price
Teacher Clarity Playbook - TCP: Teacher Clarity Playbook - Workshop - Onsite						\$7,500.00
Start Time: 8:30 AM End Time: 3:30 PM						
8/31/2023: <u>Nicole Law</u> - \$7,500.00						
Teacher Clarity Playbook - TCP: Teacher Clarity Playbook - Workshop - Onsite						\$7,500.00
Start Time: 8:30 AM End Time: 3:30 PM						
9/1/2023: <u>Nicole Law</u> - \$7,500.00						
Teacher Clarity Playbook - TCP: Teacher Clarity Playbook - Workshop - Onsite						\$7,500.00
Start Time: 8:30 AM End Time: 3:30 PM						
9/26/2023: <u>Nicole Law</u> - \$7,500.00						
Teacher Clarity Playbook - TCP: Teacher Clarity Playbook - Workshop - Onsite						\$7,500.00
Start Time: 8:30 AM End Time: 3:30 PM						
9/27/2023: <u>Nicole Law</u> - \$7,500.00						
Teacher Clarity Playbook - Coaching Day - Onsite						\$7,500.00
Start Time: 8:30 AM End Time: 3:30 PM						
11/15/2023: <u>Nicole Law</u> - \$7,500.00						
Teacher Clarity Playbook - Coaching Day - Onsite						\$7,500.00
Start Time: 8:30 AM End Time: 3:30 PM						
11/16/2023: <u>Nicole Law</u> - \$7,500.00						
Teacher Clarity Playbook - Coaching Day - Onsite						\$7,500.00
Start Time: 8:30 AM End Time: 3:30 PM						
2/21/2024: <u>Nicole Law</u> - \$7,500.00						
Teacher Clarity Playbook - Coaching Day - Onsite						\$7,500.00
Start Time: 8:30 AM End Time: 3:30 PM						
2/22/2024: <u>Nicole Law</u> - \$7,500.00						
Subtotal						\$60,000.00
Tax						See Below
Est. S&H						\$0.00
TOTAL						\$60,000.00

- *Pricing for Consulting Service Days are inclusive of all travel expenses.*
- *Investment above includes an estimate of Shipping Fees for books and resources and may vary based on rates that are applied at the time the order is shipped. A separate PO for books and resources will be requested and are required without a signed contract. Resources and books will be invoiced separately from professional development services. Books and resources will be shipped approximately 30 days prior to engagement; please notify Corwin with specific delivery requests. Expedited shipping will apply should the client request it.*
- *Copying and distribution of any handouts is the Client's responsibility.*
- *Consultant will hold above date(s) on his/her calendar for 30 days, at which time he/she may need to release the hold for another Client. Corwin recommends moving to contract within 30 days, if possible, so as to secure this date on his/her calendar.*
- *All payments indicated above are exclusive of all federal, state, local and foreign taxes, levies and assessments. The Client will be responsible for the payment of all such taxes, levies and assessments imposed by any taxing authority, and taxes will be included at the time of invoice; tax exempt form should be included with PO and signed contract, if applicable.*
- *This proposal for services is intended to be a working document and is subject to change based on client needs.*
- *For any Survey product, Corwin will send a link for Customer to complete a survey and Customer has two (2) weeks to complete the survey in order for Corwin to generate a report for Customer. If Customer does not complete the survey within the two-week period and/or if less than five (5) survey responses are received, the survey will be considered invalid/incomplete and the related survey Product will be forfeited and no refunds or credits will be granted.*
- *Evaluation Services including Surveys and Assessments will be billed upon the delivery of the Client's subsequent report.*

Teaneck Public Schools

Public Work Session

May 10, 2023

FINANCE AND BUDGET 01 THRU 26 - 24.

THEREFORE BE IT RESOLVED that the Teaneck Board of Education, upon the recommendation of the Superintendent, approves a payment of \$15,342.90 to Powerschool and Naviance for the subscription period of August 31, 2023 through August 30, 2024. The Naviance software provides the processing services of college transcripts, applications, letter of recommendations, etc. for District Middle and High school students. Powerschool and Naviance subscription and maintenance fees will follow. (attached)

Explanation:

The Board approves the usage of the Powerschool/Naviance software.

Agenda item submitted by Dr. Buxenbaum

ATTACHMENTS:

Description	Type
Powerschool/Naviance 23-24SY Agreement	Cover Memo

Prepared By: Mike Stensland
 Customer Name: Teaneck School District

Customer Contact: Kim Buxenbaum
 Title: Asst. Superintendent-Instruction/
 Curriculum
 Address: 651 Teaneck Road
 City: Teaneck
 State/Province: New Jersey
 Zip Code: 07666
 Phone #: 2018335090

Contract Term: 12 Months
 Start Date: 31-AUG-2023
 End Date: 30-AUG-2024
 Billing Frequency: Annually

Product Description	Quantity	Unit	Unit Price	Extended Price
Initial Term 31-AUG-2023 - 30-AUG-2024				
License and Subscription Fees				
Naviance AchieveWorks	Benjamin Franklin Middle	515.00	Students	USD 659.20
Naviance AchieveWorks	Thomas Jefferson Middle	550.00	Students	USD 704.00
Naviance AchieveWorks	Teaneck High School	1,260.00	Students	USD 1,612.80
Naviance Career Key	Benjamin Franklin Middle	515.00	Students	USD 175.10
Naviance Career Key	Thomas Jefferson Middle	550.00	Students	USD 187.00
Naviance Career Key	Teaneck High School	1,260.00	Students	USD 491.40
Naviance Course Planner	Benjamin Franklin Middle	515.00	Students	USD 571.65
Naviance Course Planner	Thomas Jefferson Middle	550.00	Students	USD 610.50
Naviance Course Planner	Teaneck High School	1,260.00	Students	USD 1,549.80
Naviance eDocs	Teaneck High School	1,260.00	Students	USD 982.80
Naviance for High School	Teaneck High School	1,260.00	Students	USD 4,422.60
Naviance for Middle School	Benjamin Franklin Middle	515.00	Students	USD 1,632.55
Naviance for Middle School	Thomas Jefferson Middle	550.00	Students	USD 1,743.50

License and Subscription Totals: **USD 15,342.90**

Quote Total

Initial Term

31-AUG-2023 - 30-AUG-2024

Amount To Be Invoiced	USD 15,342.90
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Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Feb2022/, as may be amended.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Teaneck School District

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Title:

Date: 28-FEB-2023

Date:

PO Number: _____